



STAPELEY & DISTRICT PARISH COUNCIL CALENDAR OF PARISH COUNCIL MEETINGS – 2021-2022

Following the relaxing of some of the Covid-19 regulations, the Parish Council is now able to meet physically and has resumed its meetings in the Community Hall, the first meeting having been held on 21 June 2021.

Meetings continue to be held on the third Monday in the month, with the exception that there is a recess in August.

Members of the public are able to attend meetings, but attendance is strictly limited to avoid transmitting the virus and especially with concerns around the Delta variant. If members of the public wish to raise any issues under the Public Time Question slot, they are recommended to submit them in writing to clerk@stapeleyparishcouncil.gov.uk. These will be read out at the meeting, and a written response provided.

Please ensure that questions are sent to the Clerk no later than 12 noon on the day of the meeting.

Date	Notes
19 July	
16 August	RECESS
20 September	
18 October	
15 November	The Parish Council will give initial consideration to its budget for 2022-2023.
20 December	The Parish Council will approve its budget for the year 2022-2023
17 January 2022	
21 February	
21 March	
18 April	
16 May	This is the date of both the Annual Parish Meeting and the Annual Meeting of the Parish Council

The **Annual Parish Meeting** is held on the same evening as the Annual Meeting of the Parish Council. These are two separate and distinct meetings but are held for convenience on the same evening.

The Parish Meeting comprises local government electors registered for the parish. If present, the Parish Council Chairman must chair the Parish Meeting. In her/his absence, the Vice-Chairman must preside if she/he is present; otherwise the meeting must elect its own chairman from those present. A Parish Meeting may discuss parish affairs, and resolutions may be passed which the Parish Council is obliged to consider but not necessarily accept.

The Parish Meeting must assemble annually between 1 March and 1 June. Proceedings must not begin before 6 pm. Decisions are taken by a majority of those present and voting.

The Annual Parish Council Meeting is the first meeting in the new municipal year, and it is at this meeting that the Chairman and Vice-Chairman are elected; committees are appointed and appointments to outside bodies are made. The Parish Council also considers other routine agenda items.