



STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

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www.stapeleyparishcouncil.gov.uk

Parish Councillors are summoned to a
MEETING OF THE PARISH COUNCIL

DATE: MONDAY, 15 JANUARY 2018
TIME: 7.30 pm
VENUE: COMMUNITY HALL, PEAR TREE FIELD,
STAPELEY

Enquiries to: Clerk: Carol Jones

Tel: 01270 812065
Issue date: 10 January 2018

Signed

To: Members of the Parish Council
Councillors Matthew Theobald (Chairman), Elizabeth Boughey, Mike Docker,
John Davenport, Sandy Gwinn-Freemantle, Peter Groves, Jo Hillman, Keith Nord
and John Putt

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)
Local Press

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available.

A G E N D A

1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible, but by no later than 6.30 pm. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded. **M Docker**

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES – 18 DECEMBER 2017

To approve as a correct record, the Minutes of the Meeting held on 18 December 2017.

4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Order No. 1, members of the public are able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement. A copy of the Public Speaking Protocol will be available at the meeting.

Each member of the public is entitled to ask **one question or make a statement**. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

As a courtesy, questions should be notified to the Clerk 24 hours before the meeting. If this is not possible, the Clerk should be informed of the question prior to the start of the meeting.

The Chairman (or Clerk) will respond to questions, but if the Chairman considers that another councillor might have the information, he will defer to him/her. This slot is for members of the public and **councillors should not participate unless invited to do so by the Chairman.**

5 CASUAL VACANCY

To report that Martin Malbon resigned as a parish councillor on 18 December 2017. The vacancy was reported to Cheshire East Council and was also advertised in accordance with the regulations.

At the time of publication of the agenda, an election has not yet been called. If an election is not called, the Parish Council will be able to co-opt to the vacancy at the February meeting.

6 FINANCIAL MATTERS

The Parish Council is asked to authorise the following payments.

£228.26	HMRC	Tax on Clerk's salary and employer's NI (£190.60 tax and £37.66 employer's NI cont.)
£tba	Crystal Clean	Cleaning of the Community Hall – December
£tba	Island Electricals	Fitting of defibrillator to outside wall of Cronkinson Farm Pub

£tba	Engie Ltd	Replacement of guttering around Community Hall (Invoice not yet received)
£9.99	M Docker	Reimbursement for cost of additional Christmas tree lights.
£990.00	BTL Joinery	Joinery work to the Plant Room to allow the Scouts to have exclusive use of part of the room.
£105.00	A N Plumbing	Repair toilet-fill valves to three toilets in the Community Hall (two ladies and one gents)
£102.00	C M Jones	Reimbursement - Cheshire Conservatories At the December meeting, the Parish Council authorised payment of £102.00 to Cheshire Conservatories (Cheque No. 1083). The company does not accept cheques; only electronic payments. The Clerk settled the invoice. The cheque has been returned by Cheshire Conservatories, and the Parish Council is asked to reimburse the Clerk.

7 MEETING WITH LAURA SMITH, MP – 11 JANUARY 2018

Members to report on the informal private meeting with Laura Smith, MP, if appropriate.

8 PLANNING APPLICATION

Comments are invited on the following planning application which can be viewed on the Borough Council's website (www.cheshireeast.gov.uk). Members are asked to view the applications prior to the meeting.

17/6384N 15 Buttonbush Drive, Stapeley CW5 7SJ
Lean-to conservatory to rear of property

Deadline date for observations: 24 January 2018.

9 NEIGHBOURHOOD PLAN – REFERENDUM

To report that the referendum is to be held on Thursday, 15 February 2018. The Community Hall is the polling station for the parish.

The formal notice has been added to the website and has been displayed in the notice-board.

10 OUTSTANDING MATTERS

10.1 To report that the following matters have been followed-up with Cheshire East Council Property Services Manager. A response is awaited.

Damaged steps adjacent to MUGA	E-mail and photographs provided to CEC
Fencing fallen down (or pulled down) at rear of community hall.	Issue raised by resident. The fencing encloses her garden but is not within her ownership. Email and photographs provided.
Damp patches on rear outside of community hall.	CEC requested to carry out a survey.
Mini-survey of inside of the community hall. Discolouration of flooring.	E-mail sent CEC requesting mini-survey to establish cause of discolouration.

10.2 Fitting of Defibrillator to Outside Wall of Cronkinson Farm Pub

At the time of publication of the agenda, arrangements have been made for the automated external defibrillator (AED) to be fitted to the wall of the Cronkinson Farm Pub on 11 January 2018.

10.3 Assessment of Water Usage – Community Hall

The Clerk asked Water Plus (previously United Utilities) for an assessment of the water charges. A Site Area Banding Application Form has been provided for completion by the Clerk and this also requires the provision of a site plan. In the meantime, a copy of the Water Plus Charges At a Glance is enclosed.

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11 CONSULTATION – PRE-BUDGET CONSULTATION 2018-2021

This item was deferred from the November meeting and initial consideration given to it at the December meeting.

The Borough Council started consultation on its proposals to balance the Council's medium-term finances and will be engaging more widely with the community, in due course. The document sets out detailed options to balance the 2018-2019 financial year, despite reductions in government grants and increasing demand for key services.

The document can be accessed from the CEC website using this link: [website](#)

The official closing date for comments was 12 January 2018, but interested parties' comments can also be accepted up to 22 February 2018, which is the date of full Council.

12 PARISH NEWSLETTER

Members are invited to consider articles for inclusion in the next newsletter which should be issued during March. The following are suggested:

- Results of referendum (Neighbourhood Plan)
- Fitting of defibrillator and possible awareness session to be organised by North-West Ambulance Trust
- Notification of two new councillors
- CCTV installation
- Use of Community Hall office as a Police 'hub'
- Anti-social behaviour?

13 DATE OF NEXT MEETING – 19 FEBRUARY 2018

As the 19 February is the start date for decoration of the community hall, the Parish Council meeting is to be held at Broad Lane Methodist Chapel.