



STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

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www.stapeleyparishcouncil.gov.uk

Parish Councillors are summoned to a
MEETING OF THE PARISH COUNCIL

DATE: MONDAY, 17 FEBRUARY 2019
TIME: 7.30 pm
VENUE: STAPELEY COMMUNITY HALL
PEAR TREE FIELD, STAPELEY, CW5 7GZ

Enquiries to: Clerk: Carol Jones

Phone: 01270 812065
Issue date: 12 February 2020

Signed

C M Jones

To: Members of the Parish Council
Councillors Matthew Theobald (Chairman), Mike Docker, John Davenport,
Stephen Ford, Peter Groves, Georgina Gwinn, Sandy Gwinn-Freemantle, Jo Hillman
and Keith Nord

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available.

A G E N D A

1 APOLOGIES

Apologies for absence should be notified to the Clerk as soon as reasonably practicable but prior to the meeting.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the circumstances.

3 MINUTES

To approve as a correct record, the Minutes of the Meeting held on 16 December 2019.

4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Order No. 1, members of the public can submit a question, either in writing prior to the meeting, or orally at the meeting, or make a statement.

Each member of the public is entitled to ask **one question or make a statement**. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

As a courtesy, questions should be notified to the Clerk 24 hours before the meeting. If this is not possible, the Clerk should be informed of the question prior to the start of the meeting.

The Chairman (or Clerk) will respond to questions, but if the Chairman considers that another councillor might have the information, he will defer to him/her. This slot is for members of the public and **councillors should not participate unless invited to do so by the Chairman.**

5 CHESHIRE EAST BOROUGH COUNCILLORS' REPORTS

Borough Councillors Peter Groves and Andrew Martin to report in respect of Cheshire East Council matters, and any updates relating to the parish.

6 FINANCIAL MATTERS

6.1 AUTHORISATION OF PAYMENTS

The Parish Council is asked to approve the following payments. Any other payments requiring authorisation will be reported to the meeting.

£243.90	HMRC	Tax on Clerk's salary and employer's NI
£221.92	HMRC	This is an outstanding amount. This is owing to the non-payment in August 2019, which was the Parish Council's recess.
£tba	Crystal Clean South Cheshire	Cleaning the Community Hall
£20.00	Target Windows	Cleaning of Community Hall windows.

£225.00	Jof's Mowing	Grounds maintenance work – September 2019 – February 2020
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6.2 BUDGET-MONITORING – TO 31 DECEMBER 2020

To receive a budget-monitoring statement for the period to 31 December 2020. To follow

7 CASUAL VACANCY

To report that the vacancy caused by the resignation of former councillor Elizabeth Boughey, has been notified to Cheshire East Council.

If no election is called, the Parish Council will be able to co-opt. In these circumstances, it is suggested that the vacancy be advertised in the Parish Newsletter with a view to co-opting at the May Annual meeting.

8 PLANNING MATTERS

There are no planning applications for consultation.

9 BENCHES IN THE PARISH

Members have already agreed that the bench on the triangular area of grass at the junction with the A51, London Road should be removed and installed on Peter de Stapleigh Way. The Clerk is awaiting a quotation from ANSA for this work.

In the meantime, a second complaint has been received and this is in respect of the bench in the fenced lawned area at Talbot Way. The resident who complained has stated that there is significant drug activity and anti-social behaviour taking place at this location and is causing great disturbance to the area.

The Clerk has contacted PCSO Alexis Barrington about this, and Councillor Peter Groves (in his capacity as a Borough Councillor) has raised this with Nantwich Police.

The Parish Council is asked to consider if the bench should be removed and re-located elsewhere in the parish. As this land is owned by the Parish Council, the removal of the bench does not require permission from Cheshire East Council, but its location to a new site will require permission.

The Clerk has also asked ANSA for a quotation for the removal and re-siting of this bench.

10 DRAFT NEWSLETTER

The first draft of the newsletter is enclosed. Members are asked to note that the Clerk has made some assumptions about articles which have yet to be decided by the Council, one of which is referenced at agenda item 8 above. ✎

The Parish Council is asked to consider if other articles should be included.

11 CHESHIRE FIRE AUTHORITY – DRAFT INTEGRATED RISK MANAGEMENT PLAN

The Parish Council is invited to comment on Cheshire Fire Authority's draft Integrated Risk Management Plan by Friday, 20 March 2020. The final plan will be approved on 22 April 2020.

The plan provides information on the risks facing Cheshire Fire Authority and details how the organisation is structured and operates to mitigate these risks. It also details how the Authority is funded and outlines key prevention, protection and emergency response plans over the next four years, which include:

- Extending the scope of its programme of home safety visits (Safe and Well) to incorporate a broader range of vulnerable people.
- Working with partner agencies to develop a strategic road safety plan to reduce the number of people killed or seriously injured on the roads.
- Reviewing the Service's risk-based inspection programme of non-domestic properties.
- Launching a service-wide campaign aimed at owners and occupiers of houses in multiple occupation (HMOs).
- Relocating the second fire engine at Ellesmere Port Fire Station to Powey Lane Fire Station, with the current fire engine at Powey Lane moving to Chester Fire Station.
- Replacing a fire engine and the aerial appliance at Macclesfield Fire Station with a High-Reach Extendable Turret (HRET) vehicle.
- Changing the duty system at Wilmslow Fire Station from nucleus to day-crewing.
- Introducing a fleet of Rapid Response Rescue Units across all 13 primary on-call fire stations in Cheshire.

Copies of both the summary document and the full document are enclosed.

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12 CONNECTED COMMUNITIES

To report that although CVS has sent official confirmation that the Community Hall qualifies as a Connected Communities venue, it is Cheshire East Council which awards the franchise. CEC has now written to say that the franchise is to be withdrawn. This is owing to the time lapse between making the grant offer and progress on the governance arrangements. Its view is that the Connected Community Centre is *not a priority for Stapeley Community Hall*.

CEC is reviewing the initial phase of delivery of Connected Communities and will, in due course, discuss this with the Parish Council once its next phase of the strategy is launched.

13 INFORMATION REPORT

1) Title Search on Victorian Orchard and Pond adjacent Clarendon Court

The Clerk was required to submit personal formal identification documents to Hall Smith Whittingham before any investigation could be undertaken. This is to comply with the Money Laundering Rules which require clients to provide up-to-date identity documents for each transaction.

These had to be presented in person at the solicitors' office, and the Clerk has provided these; the investigation will now proceed.

2) Police & Crime Commissioner for Cheshire – Elections 7 May 2020

To note that the Police & Crime Commissioner elections are to be held on Thursday, 7 May 2020 and the community hall is to be used as a polling station.

3) Connected Communities

To note that the official accreditation has now been received from CVS, for the Community Hall as a Connected Communities venue.

14 DATE OF NEXT MEETING

16 March 2020

NOTES FOR COUNCILLORS

The following is a list of material planning considerations which can be taken into account when the Parish Council submits observations on planning applications.

1	Loss of light or overshadowing	13	Design, appearance and materials
2	Overlooking/loss of privacy	14	Landscaping
3	Visual amenity (but not loss of private view)	15	Road access
4	Adequacy of parking/loading/turning	16	Local, strategic, regional and national planning policies.
5	Highway safety	17	Government circulars, orders and statutory instruments.
6	Traffic generation	18	Disabled persons' access
7	Noise and disturbance resulting from use	19	Compensation and awards of costs against the Council at Public Inquiries.
8	Hazardous materials	20	Proposals in the Development Plan
9	Smells	21	Previous planning decisions (including appeal decisions)
10	Loss of trees	22	Nature conservation
11	Affect on listed building and conservation area.	23	Archaeology
12	Layout and density of development	24	Solar panels

The following matters cannot be taken into consideration.

- Perceived loss of property value.
 - Private disputes between neighbours.
 - Loss of a view.
 - Impact of construction work or competition between firms.
 - Restrictive covenants.
 - Ownership disputes over rights of way.
 - Fence lines etc.
 - Personal morals or views about the applicant.
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