

# STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

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Parish Councillors are summoned to a  
**MEETING OF THE PARISH COUNCIL**

**DATE:** MONDAY, 17 OCTOBER 2016

**TIMES:** 7.30 pm

**VENUE:** STAPELEY COMMUNITY HALL,  
PEAR TREE FIELD, STAPELEY

Enquiries to: Clerk: Carol Jones

Tel: 01270 812065

Issue date: 10 October 2016



Signed

To: Members of the Parish Council  
Councillors Elizabeth Boughey, Shaun Clough, Mike Docker, John Davenport,  
Sandy Gwinn-Freemantle, Peter Groves, Jo Hillman, Martin Malbon, Keith Nord and  
Matthew Theobald

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)  
Local Press

**Note:** Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available.

## NOTES

This Parish Council meets and makes its decisions in public. A Parish Council meeting is not a *public* meeting. It is a meeting *held in public*. There is no requirement in law which allows members of the public to speak at such meetings. However, the Council is pleased to offer this opportunity to local registered electors to show that it is committed to community engagement.

Please respect the fact that this is a meeting to conduct Parish Council business and interruptions during the meeting are not permitted. If the business is disrupted in any way, the person(s) causing the disruption may be asked to leave.

### PUBLIC QUESTION TIME

- Public question time will be for a period of 10 minutes. Any member of the public wishing to speak should notify the Clerk prior to the start of the meeting. As a courtesy, it would be appreciated if 24 hours' notice could be provided.
- The period of Public Question Time can be extended at the discretion of the Chairman.
- Members of the public are permitted to ask questions in respect of items on the agenda or any other business of the Parish Council. Questions asked at previous meetings should not be raised within a 6-month period.
- The matter may be addressed immediately; the Chairman or the Clerk will respond to questions. If it is not possible to give a response, a written response can be provided, if appropriate.
- Supplementary questions or comments are only permitted at the sole discretion of the Chairman.
- Members of the public are also able to address the Parish Council, ie make a statement, which should also relate to the business of the Parish Council. In these circumstances, no response is given.
- If more than one speaker wishes to speak on the same agenda item, the Chairman shall have discretion to disregard any questions or comments if they are a repetition of those of a previous speaker.
- It is not a good use of the Parish Council's time for members of the public to raise issues about hedges, street lights, pot-holes and so forth during public question time. Such matters should be reported direct to the Borough Council either by phone or using its on-line system of reporting faults. Alternatively, please contact the Clerk who can take action, or report matters as appropriate.

## 2 MEETINGS

2.1 Meetings are held at Stapeley Community Hall.

2.2 **Exclusion of the press and public:** On occasions, members of the public and press representatives are excluded from the meeting when the business to be transacted is of a confidential nature; for example, matters likely to reveal the identity of an individual, contracts and financial affairs of other parties. It is irrelevant whether there are press and public in attendance when the exclusion motion is carried. The purpose of the motion is to ensure that none of the proceedings which follow, including both written documents and any comments made, can be made public after the meeting. If the Council does not resolve to exclude the press and public, this would mean that anything discussed and any documents presented are regarded as in the public domain and must be supplied if requested by anyone, whether as a general request, or under the Freedom of Information Act.

2.3 The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

2.4 **Planning Grounds:** The grounds on which observations can be made on planning applications are as follows –

1	Development Plan in all its aspects	8	Appropriateness of use taking account of local area
2	Government legislation and guidance (PPG)	9	Effect on highway safety and parking
3	Siting	10	Landscape
4	Design	11	Listed buildings
5	External appearance	12	Conservation areas
6	Compatibility with street-scene	13	Land contamination
7	Development affect on neighbouring properties, amenities and privacy	14	Flooding

#### **Non-Relevant Matters**

1	Matters controlled by other legislation	6	Business competition
2	Effects on private rights	7	Personal circumstances – health/finance
3	Provisions in covenants/deeds	8	Ownership
4	Effect on property values	9	Moral issues
5	Private opinions		

**Note:** If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for development conditions can be made, in line with relevant factors.

# A G E N D A

## 1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible, but by no later than 6.30 pm. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

## 2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

## 3 MINUTES

### 3.1 Minutes of Meeting held on 18 July 2016

The Clerk has noticed that the Minutes of the meeting held on 18 July 2016, and approved at the last meeting are, in fact, incomplete. Part of the minutes comprise only the agenda items, rather than the decisions taken.

A revised set is enclosed for approval. ...

### 3.2 Minutes of Meeting held on 19 September 2016

To approve the Minutes of the meeting held on 19 September 2016. ...

## 4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Order No.1, members of the public are able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement. A copy of the Public Speaking Protocol will be available at the meeting.

Each member of the public is entitled to ask **one question or make a statement**. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

As a courtesy, questions should be notified to the Clerk 24 hours before the meeting. If this is not possible, the Clerk should be informed of the question prior to the start of the meeting.

The Chairman (or Clerk) will respond to questions, but if the Chairman considers that another councillor might have the information, she will defer to him/her. This slot is for members of the public and **councillors should not participate unless invited to do so by the Chairman.**

## 5 DRAFT NEIGHBOURHOOD PLAN

The Parish Council is asked to approve the Draft Neighbourhood Plan for Regulation 15 consultation purposes, subject to any observations/amendments to be made at the meeting.

The documents are 37 MB and are too large to be sent via the Clerk's server. The documents have been uploaded onto the Parish Council's website and can be accessed via these links:

<http://www.stapeleyparishcouncil.gov.uk/documents/other/Stapeley%20and%20District%20NP%20Reg15%20consultation%20version%201.3.pdf>

Link to appendices

<http://www.stapeleyparishcouncil.gov.uk/documents/other/Stapeley%20and%20District%20NP%20Reg15%20consultation%20version%20-%20Appendices%201.3.pdf>

Andrew Thomson, Planning Consultant, will be in attendance to respond to Members' questions and provide clarification, as appropriate.

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**The following items have been included on the agenda as they are time-sensitive and cannot wait until the next ordinary meeting of the Parish Council.**

## 6 AUTHORISATION OF PAYMENTS

The Parish Council is asked to authorise the following payments:

£207.10	HMRC	Tax on Clerk's salary (Month 6)
£tba	Andrew Thomson Planning	Neighbourhood Plan consultant
£tba	Crystal Clean	Cleaning of community hall
£79.50	Crystal Clean	VAT owed on June/July 2016 Invoice

## 7 PLANNING APPLICATIONS

The Parish Council is invited to comment on the following planning applications:

16/4676D Land at former Stapeley Water Gardens  
Discharge application for conditions 18, 20, 21 and 28 from Approval Notice 15/1867N; Amendment to approval notice 14/2155N for replan and plot substitution of Plots 18-21, 56, 57, 58, 60, 61, 63-67, 77, 79-85, 87, 88, 91, 93, 94, 96-98, 111-119, 121-123, 125-136, 139-142, 145-151, 158, 159 and 164-168.

Deadline date for observations – 17 October 2016

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16/4733N 10 Beechwood Close, Stapeley, CW5 7FY  
Two fascia signs and eight other signs

Deadline date for observations – 19 October 2016

## 8 PUBLIC HEALTH GRANT

Cheshire East Council is making available a total grant of £400,000 across eight localities to improve health outcomes. Local people are asked to suggest ideas for this funding and this can be one individual or a community group. The aim of the funding is targeted at projects which positively address health issues such as obesity, lack of physical fitness and mental well-being at a local level. The principal overarching outcomes are:

- Increased physical activity
- Increased levels of healthy eating
- Reduced levels of obesity
- Reduced smoking prevalence
- Reduced levels of harmful and binge-drinking
- Improved emotional health and well-being

A Core Steering Group has been set up and this is underpinned by eight Local Community Networks (LCN). It is the LCNs which will evaluate initial applications and will invite those who meet the criteria to present their project proposals to the '*Participatory Budgeting Decision Days*' during the Autumn, where local people will decide which projects they consider will make the most difference to their local area as everyone who attends will have a vote.

A sum of £30,000 is available for the Nantwich area and local groups will be able to submit requests for grants by Monday, 28 November. It is suggested that users of the community hall might wish to apply for part of the funding to provide, for example, exercise mats for some of the activities.

The Clerk has invited Dawn Clark, the Cheshire East Council Community Development Manager to attend the meeting from 8.30 pm, for a short time, to explain the initiative in more detail.

**9 POLICE AND CRIME COMMISSIONER – FIRST MEETING WITH LOCAL COUNCILS**

David Keane, the Police and Crime Commissioner who was elected in May 2016, is holding his first meeting with local councils across Cheshire East on Tuesday, 8 November 2016 at 6.30 pm in The Bridestones Suite, Town Hall, High Street, Congleton, CW12 1BN.

The Parish Council is invited to nominate representatives to attend.

A copy of the issues raised at the previous meeting (14 March 2016) when John Dwyer was the PCC, is enclosed. ...

**10 NOVEMBER MEETINGS**

The Budget Meeting has been re-scheduled to Thursday, 10 November 2016 to allow for participation by residents. Members will recall that this was to be publicised in the newsletter. The newsletter has not yet been issued, but can be distributed just prior to week commencing 7 November.

The next ordinary meeting of the Parish Council is 21 November 2016.

**11 EXCLUSION OF PRESS AND PUBLIC**

The Parish Council is invited to RESOLVE that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

**12 LOSS OF INCOME FOR CLIENT – COMMUNITY HALL**

The Parish Council is invited to consider the enclosed report and to ratify action as indicated. ...

