



STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

Tel: 01270 812065 e-mail: carol.jones@stapeleyparishcouncil.gov.uk

www.stapeleyparishcouncil.gov.uk

Parish Councillors are summoned to a
MEETING OF THE PARISH COUNCIL

DATE: MONDAY, 18 DECEMBER 2017

TIME: 7.30 pm

**VENUE: COMMUNITY HALL, PEAR TREE FIELD,
STAPELEY**

Enquiries to: Clerk: Carol Jones

Tel: 01270 812065

Issue date: 13 December 2017

Signed

To: Members of the Parish Council
Councillors Matthew Theobald (Chairman), Elizabeth Boughey, Mike Docker,
John Davenport, Sandy Gwinn-Freemantle, Peter Groves, Jo Hillman,
Martin Malbon, Keith Nord and John Putt

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)
Local Press

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available.

A G E N D A

1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible, but by no later than 6.30 pm. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES – 20 NOVEMBER 2017

To approve as a correct record, the Minutes of the Meeting held on 20 November 2017.

4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Order No. 1, members of the public are able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement. A copy of the Public Speaking Protocol will be available at the meeting.

Each member of the public is entitled to ask **one question or make a statement**. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

As a courtesy, questions should be notified to the Clerk 24 hours before the meeting. If this is not possible, the Clerk should be informed of the question prior to the start of the meeting.

The Chairman (or Clerk) will respond to questions, but if the Chairman considers that another councillor might have the information, he will defer to him/her. This slot is for members of the public and **councillors should not participate unless invited to do so by the Chairman**.

5 ALLOTMENTS

Although Cheshire East Council had originally agreed that an Officer would be able to attend this meeting to offer advice in respect of the Parish Council's responsibility to provide allotments, CEC has now advised that the Council is not insured to offer such advice.

The Clerk's report is enclosed and sets out the statutory obligations regarding the provision of allotments.

6 FINANCIAL MATTERS

6.1 Budget – 2018-2019

At its meeting held on 20 November, the Parish Council considered the draft budget proposals for 2018-2019, for a second time.

The Parish Council is now required to approve its budget for 2018-2019.

The Clerk's report is enclosed.

6.2 Authorisation of Payments

The Parish Council is asked to authorise the following payments. Any additional payments required will be reported to the meeting.

£228.26	HMRC	Tax on Clerk's salary and employer's NI (£190.60 tax and £37.66 employer's NI cont.)
£tba	Crystal Clean	Cleaning of the Community Hall - November
£tba	E Boughey	Purchase of LED lights for the Christmas tree
£120.00	Cheshire Conservatories	Replacement of window
£659.95	Dame Hygiene Services	Feminine Hygiene unit and nappy unit (£549.96 net and £109.99 VAT) Payment is for the calendar year 2018.
£417.00	Johnsons Printers	Printing of newsletter
£425.38	Water Plus (formerly United Utilities)	Overdue bill.

6.3 Joinery Work in the Community Hall

To report that, in consultation with the Chairman and in accordance with the Financial Regulations, the following quotations have been accepted as submitted by BTL Joinery:

- Remove existing sliding doors in Plant Room and replace with two sets of double doors, with supporting pillar in between, with two pairs with bolts only, and one pair with five-lever lock for access.
£990.00
(To be carried out in January 2018)
- Provision of shelving in locker/shower room using timber and MDF; to be fixed to the wall to make it secure.
£930.00
(To be carried out in February 2018)

7 MEETING WITH LAURA SMITH, MP

Members are reminded that the meeting with Laura Smith, MP is to be held on 11 January 2018 at Broad Lane Methodist Chapel at 7.30 pm.

A draft agenda for the meeting is enclosed.

8 PLANNING MATTERS

8.1 Planning Applications

Comments are invited on the following planning applications which can be viewed on the Borough Council's website (www.cheshireeast.gov.uk). Members are asked to view the applications prior to the meeting.

- 12/3746N New highway access road including footways and cycleway and associated works. Land off Peter de Stapleigh Way (Muller Property Group)**
- 12/3747N Land between Audlem Road/Broad Lane and Peter de Stapleigh Way (Muller Property Group)**

To report that owing to non-determination planning permission in respect of both these applications, an appeal has been made to the Secretary of State and will be dealt with by means of a Public Inquiry with a site visit by an Inspector from the Planning Inspectorate.

Following a High Court challenge to the Secretary of State's decision on this appeal, dated 11 August 2016, the Court ordered that the appeal be re-determined. This does not, necessarily, mean that the Secretary of State will reach a different overall decision.

All representations already made to Cheshire East Council have been provided to the Planning Inspectorate.

A date for the Public Inquiry has yet to be agreed.

The Parish Council can make further comments, or modify or withdraw previous representations but these must be made by 28 December 2017.

17/6162N 1 Comberbach Drive, Stapeley, CW5 7GS
Proposed two-storey rear extension and single-storey side extension with proposed drop kerb to the front garden for car parking.

Deadline date for observations: 2 January 2018.

17/6056N Brookbank, Newcastle Road, Willaston, CW5 7EJ
Single-storey kitchen extension

Deadline date for observations: 2 January 2018

17/6049N 7 Stanyer Court, Stapeley, CW5 7RT
Proposed single-storey rear extension

Deadline date for observations: 20 December 2017

17/5846N 30 Hallams Drive, Stapeley, CW5 7RN
Proposed single-storey extension to side of existing dwelling and proposed Fencing around ownership boundary to retain existing garage within the applicant's secure curtilage

Deadline date for observations: 20 December 2017

17/5970N 16 Pollard Drive, Stapeley, CW56 7EQ
Proposed single-storey rear extension with minor internal alterations

Deadline date for observations: 15 December 2017 (The Clerk has requested an extension)

8.2 Neighbourhood Plan – Completion of the Process

The Steering Group to report progress in respect of finalisation of the Neighbourhood Plan process.

9 COMMUNITY HALL – AVAILABILITY OF OFFICE FOR PCSOs

PCSO Nick Jarvis has contacted the Clerk regarding the possibility of having a base within the parish to carry out clerical work and hold Police surgeries.

The Clerk consulted with the Chairman about this matter and it is suggested that the Parish Council approve this arrangement. In February 2018, following completion of the shelving work in the male toilets, the equipment currently stored in the office can be moved and this will leave the office available for this purpose.

It will provide a visible Police presence and could act as a deterrent to those who would commit various acts of vandalism.

10 COMMUNITY HALL - WINDOW GRILLES

Following the breaking of the community hall window, the Clerk sought a quotation from Trentham Fencing for window grilles. This is the company which supplied the fencing.

Members will recall that at the time the issue of fencing around the hall was discussed, there was some concern about the fact that the two side windows were unprotected. Enclosed is a quotation and photographs for two types of window grilles for the two side windows which face the MUGA.

No other quotations have been sought on the basis that Trentham Fencing Ltd. supplied the perimeter fencing and the grilles, if agreed, will be colour-matched.

11 CONSULTATION – CHESHIRE EAST COUNCIL HOUSING STRATEGY 2018-2023

Cheshire East Council is consulting on the enclosed proposed new housing strategy, setting out the Authority's vision and priorities for housing until 2023 and the Parish Council is invited to contribute towards the development and shaping of the strategy. The consultation began on 27 November 2017 and concludes on Monday, 8 January 2018.

Driven by the Cheshire East Local Plan, the Housing Strategy is intended to contribute significantly to achieving the aims and objectives of the Corporate Plan.

A copy of the strategy for individuals to comment on, is accessible at www.cheshireeast.gov.uk/housingstrategyconsultation

12 CONSULTATION – CHESHIRE FIRE AUTHORITY INTEGRATED RISK MANAGEMENT STRATEGY

Cheshire Fire Authority has launched its annual consultation on its Integrated Risk Management Plan. The consultation closes on 2 January 2018. The plan can be downloaded from the website at the following address and the key projects are given below.

<https://www.cheshirefire.gov.uk/news-events/latest-news/have-your-say-on-our-draft-plan-for-201819>

- Reviewing the provision of the Service's third aerial appliance, currently based at Macclesfield Fire Station.
- Reviewing the current crewing arrangements at Penketh Fire Station and the suitability and sustainability of the current crewing arrangements at Wilmslow Fire Station.
- Proposing to roll out the cardiac response pilot - undertaken in conjunction with the North-West Ambulance Service - to all fire stations across Cheshire.
- Reviewing Cheshire Fire and Rescue Service's Protection Department to ensure it is able to meet the emerging demands following the Grenfell Tower fire.
- Developing and considering options to build new, replacement, fire stations in Chester, Crewe, Ellesmere Port and Warrington – potentially in conjunction with local partner agencies.
- Providing additional funding to encourage local housing providers to fit sprinkler systems in their properties.
- Commence building the operational training centre at the Authority's Sadler Road site.
- Delivering against the Service's Transformation Plan to reflect the requirements of the fire reform agenda and to deliver the action plan from the 2017 staff engagement survey.
- Proposing to increase Cheshire Fire Authority's share of Council Tax by 1.99%.
- Concluding our innovative Blue Light Collaboration project with Cheshire Constabulary and the Police and Crime Commissioner to provide joint support services to both organisations from a shared headquarters.

13 CONSULTATION – PRE-BUDGET CONSULTATION 2018-2021

This item was deferred from the previous meeting.

The Borough Council is starting consultation on its proposals to balance the Council's medium-term finances and will be engaging more widely with the community, in due course.

The document (which is 124 pages) sets out detailed options to balance the 2018-2019 financial year, despite reductions in government grants and increasing demand for key services.

As the document is 2 MB, it has not been included as an attachment to this agenda. Members are asked to access it from the CEC website using this link: [website](#)

Comments are invited by 12 January 2018, but interested parties' comments can also be accepted up to 22 February 2018, which is the date of full Council.

If Members form their own observations before the meeting, it is suggested that these be provided as paper copies for each Member. This will enable all Members to share the information and will ensure that the comments submitted to CEC will be an accurate reflection of what is agreed.

14 QUOTATION FOR FITTING AED TO WALL OF CRONKINSON FARM PUB

To report that the Clerk, in consultation with the Chairman, has accepted a quotation from Island Electrical (based in Wirral) in the sum of £150-200 plus VAT for the fitting of the defibrillator onto the wall of the Cronkinson Farm Pub. This company was recommended by North-West Ambulance Trust.

15 DATE OF NEXT MEETING

15 January 2018