



# STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

Tel: 01270 812065 e-mail: [carol.jones@stapeleyparishcouncil.gov.uk](mailto:carol.jones@stapeleyparishcouncil.gov.uk)

[www.stapeleyparishcouncil.gov.uk](http://www.stapeleyparishcouncil.gov.uk)

Parish Councillors are summoned to a  
**MEETING OF THE PARISH COUNCIL**

**DATE:** MONDAY, 19 FEBRUARY 2018

**TIME:** 7.30 pm

**VENUE:** **BROAD LANE METHODIST CHAPEL,  
AUDLEM ROAD, NANTWICH**

Enquiries to: Clerk: Carol Jones

Tel: 01270 812065

Issue date: 13 February 2018

Signed

To: Members of the Parish Council  
Councillors Matthew Theobald (Chairman), Elizabeth Boughey, Mike Docker,  
John Davenport, Sandy Gwinn-Freemantle, Peter Groves, Jo Hillman, Keith Nord  
and John Putt

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)  
Local Press

**Note:** Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available.

# A G E N D A

## 1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible, but by no later than 6.30 pm. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

## 2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

## 3 MINUTES – 15 JANUARY 2018 and 22 JANUARY 2018

To approve as correct records, the Minutes of the meeting held on 15 January 2018 and the Extra-ordinary meeting held on 22 January 2018.

## 4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Order No. 1, members of the public are able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement. A copy of the Public Speaking Protocol will be available at the meeting.

Each member of the public is entitled to ask **one question or make a statement**. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

As a courtesy, questions should be notified to the Clerk 24 hours before the meeting. If this is not possible, the Clerk should be informed of the question prior to the start of the meeting.

The Chairman (or Clerk) will respond to questions, but if the Chairman considers that another councillor might have the information, he will defer to him/her. This slot is for members of the public and **councillors should not participate unless invited to do so by the Chairman.**

## 5 CO-OPTION TO CASUAL VACANCY

The Parish Council is invited to co-opt to the casual vacancy caused by Martin Malbon's resignation.

The vacancy was advertised in accordance with electoral regulations; no election was called and the Council is now able to co-opt to the vacancy.

There is one candidate, Georgina Gwinn, who will be in attendance.

Ms Gwinn will explain her reasons for wishing to become a parish councillor. Members are able to ask questions, but these should not be of a personal nature.

## 6 FINANCIAL MATTERS

### 6.1 Authorisation of Payments

The Parish Council is asked to authorise the following payments:

£228.26	HMRC	Tax on Clerk's salary and employer's NI (£190.60 tax and £37.66 employer's NI cont.)
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£25.50	Shires Payroll Services Ltd	Payroll service – final quarter of the financial year.
£tba	Crystal Clean	Cleaning of the Community Hall – January 2018
£1,770.00	DSW Painting and Decorating	Half-payment for decoration in the community hall (£1,475.00 net and £295.00 VAT)
£97.44	Thomson Planning	Attendance at meeting on 22 January 2018 To offer advice in respect of the Public Inquiry (Muller Group Homes) £81.20 net and 316.24 VAT
£425.00	Mike Brookes Garden Services	Repair and replacement of fencing panels. Land at Talbot Way.
£512.27	Water Plus	£502.16 net and £10.11 VAT Members are reminded that the Clerk has completed a request for a review of the charges.

### 6.2 Receipts and Payments – 1 April – 31 December 2017

To receive a receipts and payments statement for the period 1 April-31 December 2017.  
A budget monitoring statement for the same period will follow under separate cover.

To follow

### 6.3 Amendment to Bank Mandate – Clerk’s Salary

The Clerk’s gross salary was increased as part of the budget proposals for 2018-2019, to £12,102 per annum. The Parish Council is asked to approve a change in the bank mandate as follows. A letter of authority to the bank will be available for signature.

From: £762.33  
To: £806.83  
Effective date: 1 April 2018

### 6.4 North-West Air Ambulance – Request for Funding

North-West Air Ambulance has requested a grant from the Parish Council. The e-mail received is as below:

***You could help our crew to save lives***

*Many Parish Councils across the North West have supported your North West Air Ambulance Charity over the past 12 months, helping us to provide lifesaving care to patients across the Region.*

*We are writing to you today to ask if your Parish Council would support us this year with a donation and/or continue to promote our need for funds in your parish.*

***Who we are***

*Your North West Air Ambulance Charity is a Helicopter Emergency Medical Service (HEMS), delivering vital medical assistance to everyone across the North West. Three helicopters operate 365 days a year covering 5500 square miles with a population of 8 million people. Our expert crew respond to patients who have suffered life-changing injuries, serious medical emergencies or are in hard to reach areas. We are here every day, for everyone.*

***Why we need your support***

*We need to raise over £8 million a year and with no day-to-day government or lottery funding we rely almost entirely on donations and fundraising. Without the kind support and generosity of our community we simply wouldn’t be here. Last year we attended over 2000 missions across the North West region, 406 of which were in Cheshire. Over one third of our call-outs are to road traffic accidents, followed by sporting/leisure injuries, falls and medicals injuries such as strokes and heart attacks.*

*Our costs continue to rise, and we need your support. In 2017/2018 we introduced enhanced emergency medical care direct to scene which is leading to better outcomes for our patients. This advanced service has meant our clinical staff have had to be re-trained and we now employ some Consultant-level doctors to undertake procedures such as sedation and fracture manipulation at the scene of the accident. Most recently we introduced a Rapid Response vehicle that is utilised on occasion when our helicopters are grounded due to reasons such as adverse weather.*

**The difference you will make**

- *Every donation, big or small, makes a difference:*
- *£100 could:*  
*Fund 11 minutes of North West Air Ambulance Charity missions*  
*Buy a surgical airway kit, crucial for saving lives for patients with airway obstructions.*
- *£1000 could:*  
*Fund 111 minutes of North West Air Ambulance Charity missions*  
*Fund 6 months' supply of foil medical blankets, designed to retain body heat for patients in shock*
- *£1500 could buy a helmet for our crew members. This headgear not only provides vital protection but in-built communication equipment, enabling them to get to patients as quickly as possible.*

## 7 NEIGHBOURHOOD PLAN

In the event of the referendum result being in favour of adopting the Neighbourhood Plan, the Parish Council is invited to de-commission the Steering Group and consider establishing a Neighbourhood Plan Delivery and Implementation Group.

It is suggested that this comprise parish councillors and community representatives. Details can be considered at a future meeting.

Members are advised to consider carefully the name of the new group as it needs to retain its identification with the Neighbourhood Plan and will be operational for many years.

## 8 PLANNING MATTERS

### 8.1 Planning Applications

Comments are invited on the following planning application which can be viewed on the Borough Council's website ([www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk)). Members are asked to view the applications prior to the meeting.

18/0432N      Land east of Butt Green House, Wybunbury Lane, Stapeley  
Proposed single detached dwelling with associated landscaping works

Deadline date for observations: 28 February 2018

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18/0663N      5 Massey Close, Stapeley, CW5 7RL  
Porch to front of property

Deadline date for observations: 7 March 2018

### 8.1 Public Inquiry (Muller Group Homes)

12/3746N and 12/3747N – Land between Audlem Road/Broad Lane and Peter de Stapleigh Way, Stapeley

To report that the Borough Council's statement in response to the appeal is available on the Council's website ([www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk)).

The Public Inquiry is expected to last for four days and interested parties are invited to attend from Tuesday, 20 February 2018 at 10.00 am in the Carlsberg Lounge, Crewe Alexandra Football Club, Gresty Road, Crewe.

## 9 BOROUGH COUNCILLORS' REPORTS

Councillors Peter Groves and Andrew Martin to report on Cheshire East Council matters of interest and provide an update in respect of outstanding parish matters.

- Cheshire East Council's budget is to be set on 22 February 2018.

## 10 DRAFT NEWSLETTER

To consider the first draft of the newsletter.

To follow

Note: This has been withheld from public circulation and deposit as the contents are draft at this stage.

## 11 CLERK'S INFORMATION REPORT

To report on the following matters:

- Connected Communities Newsletter

Cheshire East Council has introduced an electronic newsletter which is being distributed through its network of partners. The newsletter contains articles on local activity, partner news, conferences, events, consultations and more.

This can be accessed via the CEC website ([www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk)). A copy is enclosed.

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- Laura Smith, MP

To report that Laura Smith, MP contacted the Clerk following receipt of correspondence from one of her constituents about anti-social behaviour around the community hall. Ms Smith has asked that this be brought to the attention of the Parish Council with a suggestion that security measures be considered. The Clerk has informed her that security fencing around the hall has been in place for some time and the addition of CCTV is expected to act as a deterrent.

- Road Configuration: Elwood Way/London Road

At a recent Police Cluster meeting, Philip Jackson, who is a member of Wybunbury Parish Council, raised an issue about the road configuration in the vicinity of Elwood Way/London Road/Newcastle Road as there have been a number of reports of RTC (road traffic collisions).

The Clerk has contacted Andrew Ross, who is one of the Highways Strategic Managers at Cheshire East Council to ask if there are any proposals to re-configure this junction. It is understood that the matter was also to be raised at an LEP Local Transport Board meeting, but the Clerk has no information about this at this time.

The issues raised appear to be as follows, but Councillor Mike Docker has been in correspondence with Philip Jackson and will be able to speak to the item. The Clerk will report any update to the meeting.

- The volume of traffic approaching the Elwood Way/Newcastle Road junction from the direction of the Cheerbrook Roundabout is such that because the filter lane to turn left onto Elwood Way towards Peter de Stapleigh Way and London Road, is only the length of three cars, long queues can develop at peak times. The filter lane is ineffective at clearing the traffic build-up because the queuing traffic waiting to go straight on towards Nantwich prevents traffic behind accessing the short filter lane, to the extent that the queue can stretch back to the Cheerbrook Roundabout and beyond, on to the end of the A500. A consequence of this is that

traffic trying to negotiate the roundabout from other directions are hindered by the traffic queueing across the roundabout itself. As there are no yellow-box hatch marks, some motorists do not leave space for cars to pass through.

- Motorists approaching these lights from London Road (using Elwood Way) and wishing to turn left towards Nantwich are also similarly hindered by the shortness of the length of the 'turn left' lane at the end of Elwood Way, as they are prevented from accessing the left-turn lane because the traffic backed up beyond the start of this lane is waiting to turn right towards the A500 and this stretch of road (from Elwood Way up to the A500 Roundabout) is blocked solid, with traffic, partly as a consequence of the congestion on the roundabout.
- There is also an issue with the camber when turning right from Elwood Way into Newcastle Road, heading towards the roundabout and it is understood that some HCVs have tipped over sideways (to the left) when turning right, as a consequence.
- Town and Parish Councils Conference – Tuesday, 20 February 2018  
Westfields, Sandbach

Members are reminded that the Town and Parish Councils Conference is to be held on Tuesday, 20 February. The agenda for the meeting is enclosed and was forwarded to members on 13 February with a request that anyone wishing to attend should let the Clerk know by Friday, 16 February.

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**12 DATE OF NEXT MEETING**

**19 MARCH 2018**