

# STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

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[www.stapeleyparishcouncil.gov.uk](http://www.stapeleyparishcouncil.gov.uk)

Parish Councillors are summoned to a  
**MEETING OF THE PARISH COUNCIL**

**DATE:** MONDAY, 20 FEBRUARY 2017  
**TIME:** 7.30 pm  
**VENUE:** COMMUNITY HALL, PEAR TREE FIELD,  
STAPELEY

Enquiries to: Clerk: Carol Jones

Tel: 01270 812065  
Issue date: 13 February 2017



Signed

To: Members of the Parish Council  
Councillors Elizabeth Boughey, Shaun Clough, Mike Docker, John Davenport,  
Sandy Gwinn-Freemantle, Peter Groves, Jo Hillman, Martin Malbon, Keith Nord and  
Matthew Theobald

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)  
Local Press

**Note:** Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available.

## NOTES

This Parish Council meets and makes its decisions in public. A Parish Council meeting is not a *public* meeting. It is a meeting *held in public*. There is no requirement in law which allows members of the public to speak at such meetings. However, the Council is pleased to offer this opportunity to local registered electors to show that it is committed to community engagement.

Please respect the fact that this is a meeting to conduct Parish Council business and interruptions during the meeting are not permitted. If the business is disrupted in any way, the person(s) causing the disruption may be asked to leave.

### PUBLIC QUESTION TIME

- Public question time will be for a period of 10 minutes. Any member of the public wishing to speak should notify the Clerk prior to the start of the meeting. As a courtesy, it would be appreciated if 24 hours' notice could be provided.
- The period of Public Question Time can be extended at the discretion of the Chairman.
- Members of the public are permitted to ask questions in respect of items on the agenda or any other business of the Parish Council. Questions asked at previous meetings should not be raised within a 6-month period.
- The matter may be addressed immediately; the Chairman or the Clerk will respond to questions. If it is not possible to give a response, a written response can be provided, if appropriate.
- Supplementary questions or comments are only permitted at the sole discretion of the Chairman.
- Members of the public are also able to address the Parish Council, ie make a statement, which should also relate to the business of the Parish Council. In these circumstances, no response is given.
- If more than one speaker wishes to speak on the same agenda item, the Chairman shall have discretion to disregard any questions or comments if they are a repetition of those of a previous speaker.
- It is not a good use of the Parish Council's time for members of the public to raise issues about hedges, street lights, pot-holes and so forth during public question time. Such matters should be reported direct to the Borough Council either by phone or using its on-line system of reporting faults. Alternatively, please contact the Clerk who can take action, or report matters as appropriate.

## 2 MEETINGS

2.1 Meetings are held at Stapeley Community Hall.

2.2 **Exclusion of the press and public:** On occasions, members of the public and press representatives are excluded from the meeting when the business to be transacted is of a confidential nature; for example, matters likely to reveal the identity of an individual, contracts and financial affairs of other parties. It is irrelevant whether there are press and public in attendance when the exclusion motion is carried. The purpose of the motion is to ensure that none of the proceedings which follow, including both written documents and any comments made, can be made public after the meeting. If the Council does not resolve to exclude the press and public, this would mean that anything discussed and any documents presented are regarded as in the public domain and must be supplied if requested by anyone, whether as a general request, or under the Freedom of Information Act.

2.3 The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

2.4 **Planning Grounds:** The grounds on which observations can be made on planning applications are as follows –

1	Development Plan in all its aspects	8	Appropriateness of use taking account of local area
2	Government legislation and guidance (PPG)	9	Effect on highway safety and parking
3	Siting	10	Landscape
4	Design	11	Listed buildings
5	External appearance	12	Conservation areas
6	Compatibility with street-scene	13	Land contamination
7	Development affect on neighbouring properties, amenities and privacy	14	Flooding

#### **Non-Relevant Matters**

1	Matters controlled by other legislation	6	Business competition
2	Effects on private rights	7	Personal circumstances – health/finance
3	Provisions in covenants/deeds	8	Ownership
4	Effect on property values	9	Moral issues
5	Private opinions		

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for development conditions can be made, in line with relevant factors.

# A G E N D A

## 1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible, but by no later than 6.30 pm. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

## 2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

## 3 MINUTES – 16 JANUARY 2017

To approve as a correct record, the Minutes of the meeting held on 16 January 2017. ...

## 4 PUBLIC PARTICIPATION

In accordance with the Parish Council's Standing Order No.1, members of the public are able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement. A copy of the Public Speaking Protocol will be available at the meeting.

Each member of the public is entitled to ask **one question or make a statement**. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

As a courtesy, questions should be notified to the Clerk 24 hours before the meeting. If this is not possible, the Clerk should be informed of the question prior to the start of the meeting.

The Chairman (or Clerk) will respond to questions, but if the Chairman considers that another councillor might have the information, he will defer to him/her. This slot is for members of the public and **councillors should not participate unless invited to do so by the Chairman.**

## 5 PAYMENTS

5.1 The Parish Council is asked to authorise the following payments:

£207.10	HMRC	Tax on Clerk's salary and employer's NI contribution.
£103.68	Thomson Planning	Re-issue of cheque. (£86.40 net and £17.28 VAT) At the December meeting, the Parish Council authorised this payment, but Mr Thomson has not yet received it. The cheque has been cancelled with the bank.
£1,587.35 Total for both periods	United Utilities	Water and Wastewater – Community Hall (11 July 2016 – 10 October 2016) (11 October 2016 – 10 January 2017)
£tba	Crystal Clean	Cleaning of community hall and opening/closing for private parties

## 5.2 Amendment to Bank Mandate

The Clerk's salary has increased from £11,320.00 pa to £11,435.00 pa with effect from 1 April 2017. The Council is asked to approve a change in the bank mandate as follows:

Net salary: From       £746.16  
                  To:           £762.33

Payable on the 28<sup>th</sup> of each month, with effect from 1 April 2017.

## 6 NEIGHBOURHOOD PLAN – SEA OPINION

To report that the Borough Council is currently awaiting the outcome of the consultation on the Neighbourhood Plan which is part of the screening required. Of those consulted, Natural England and Historic England have responded and confirm that there are no issues. The Environment Agency has yet to respond, but following this, Cheshire East Council will be able to issue a determination and a copy of the screening document will be submitted to the Parish Council.

## 7 PLANNING MATTERS

### 7.1 Planning Applications

Comments are invited on the following planning applications:

17/0015N	11 Comberbach Drive, Stapeley, CW5 7GS
Deadline date for observations: 21 February 2017	
17/0539N	Land rear of Cheerbrook Road, Willaston Reserved matters application following outline approve (14/5825N). Outline application for residential development for up to 100 dwellings with access and associated works.
Deadline date for observations: 1 March 2017	
17/0387N	Greenfields, Newcastle Road, Willaston, CW5 7EJ
Deadline date for observations: 22 February 2017	

### 7.2 Planning Appeal

16/2016N               61B London Road (Woodlands House), Stapeley, CW5 7JL

The applicant has appealed the Borough Council's determination in respect of this application. The appeal commenced on 26 January 2017 and will be determined within five weeks.

### 7.3 Cheshire East Council Local Plan

Cheshire East Council has proposed a series of Main Modifications to the Local Plan Strategy – Proposed Changes (March 2016 version) which are considered necessary to make the Plan capable of adoption.

These modifications are now published for six weeks of public consultation ending at 5.00 pm on Monday, 20 March 2017.

Enclosed is a copy of the letter from Cheshire East Council Spatial Planning Team. The letter contains links to other documents.       \*\*\*

If Members are so minded, this is a matter which could be delegated to the Neighbourhood Plan Steering Group in view of its expertise built up over the previous two years of preparation of the Neighbourhood Plan. The Group could submit comments by the due date of 20 March 2017, and a copy of those observations could be submitted for information to the next Parish Council meeting.

## 7.4 Planning Committee

There are two planning applications which were received after the previous meeting, but not in sufficient time for them to be considered at this meeting. For this reason, the Council is invited to set up a small Planning Committee which can consider minor planning applications (under 10 dwellings) in between scheduled meetings. The Committee shall have delegated authority to comment on such applications.

The applications referenced are –

17/0226N – 52 London Road – proposed single-storey rear extension.

17/0152N – 8 Clonners Field – first floor extension over existing garage and construction of single-storey rear extension.

## 8 PARISH NEWSLETTER

The following items are to be included in the newsletter which will be submitted to the March meeting for approval. Articles to be provided by Members need to be submitted to the Clerk by no later than 6 March.

Chairman's message	Councillor M Theobald
Update on the Neighbourhood Plan	NP Steering Group
Parish Councillor surgeries	Dates and venues yet to be agreed
Lifelinks Project?	
Older Persons Coffee Club – Broad Lane Methodist Chapel This started in March 2014, and Councillor Docker will provide an update.	

Civic Pride Working Group suggestions, including the following.

### Dog fouling

This has been suggested by the Civic Pride Working Group. Members are reminded that dog fouling articles have featured regularly in the newsletter, one of which was as follows. Much of the information is no longer relevant, but the diseases referenced could be included in an updated article.

### **'Stapeley says 'no' to dog fouling'**

Dog-fouling in the parish continues to be a problem. We know that the majority of dog-owners are responsible and take home their dog's faeces. This article is aimed at all dog-owners as a reminder of the health hazards posed by dog mess, one of the many cute names used to give a pleasant name to what is an unpleasant subject; others include "whoopsies" "doo-doo" and "poos". Allowing your dog to foul on open spaces and failing to clear it up is irresponsible and potentially dangerous, especially to children.

We are pleased that Stapeley Parish Action Group (SPAG) is actively trying to raise awareness of the health issues associated with dog fouling.

In addition, Borough Councillors Peter Groves and Andrew Martin are working with Hillside Veterinary Centre, Nantwich, on a 'Dog Watch' scheme, similar to that in Wistaston. There will be 'Dog Watch' signs erected in various parts of the parish and Councillors Groves and Martin will be out and about during the launch of the scheme.

The local Council can issue dog control orders against individual dog-owners and can issue fixed penalties of £75. In very serious cases, magistrates can issue a maximum penalty of £1,000.

Dog faeces spread many diseases to human beings, and include the following:

- **Round worm and ring worm**  
(Toxocariasis or visceral larva migrans)  
Toxocariasis is an infestation of human beings, usually children, with the larvae of *Toxocara canis*, a small threadlike worm that resides in a dog's intestine. This can trigger allergic reactions such as asthma but can also have more serious effects such as loss of vision, at least partially.

The causes of roundworm infection follow the pattern of most worm infestations. Eggs of the worm are discharged in the stool of an animal or human. Eggs can be ingested directly if contaminated hands touch the mouth. The eggs hatch in the intestine, releasing larvae which can penetrate the gut wall, enter the bloodstream and spread throughout the body.

Symptoms vary depending on a person's age, the intensity of the exposure and sensitivity to the larvae. Symptoms are varied and include pneumonia, coughing, fever, skin rash and liver enlargement.

- **Salmonella:**

Salmonella bacteria are found in the gut and faeces of human beings and other animals. People can be infected with salmonella through direct contact with their pets, or with their faeces.

Proper washing of hands is essential after touching pets, or cleaning animal cages, or after coming into contact with pet faeces.

- **Campylobacter:**

This bacterium causes intestinal infections and can be transferred easily from dogs, especially puppies, to humans. This happens easily when people do not wash their hands properly after coming into contact with animal faeces, especially diarrhoea.

- **Giardia and Cryptosporidium:**

These are parasites called protozoa that can cause intestinal disease. Dogs can be infected with these parasites, without having any symptoms themselves. Direct contact with pets can cause people to be infected. For people who have a compromised immune system, this infection could be fatal.

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In addition to the above, the following regular items will be included:

- Parish Councillor contact details
- Community Hall activities
- Meetings of the Parish Council
- SPAG Update

## 9 AUTOMATED EXTERNAL DEFIBRILLATOR

As Members are aware, there has been some difficulty in arranging for the installation of the AED onto the wall of the Cronkinson Farm Pub. This has been owing to the unavailability of the electrician. The Clerk has contacted two other electricians, one of whom has provided a quotation for the work which is £285.00 plus VAT.

The contractor has experience in fitting AEDs and following inspection of the unit itself and the cabinet to house the unit, is of the opinion that it is not 'fit for purpose'. It is plastic and has a fan unit only; there is no electrical connection and it is not, therefore, temperature-controlled. He recommends a steel cabinet which is temperature-controlled.

The Clerk has contacted the supplier of the unit and cabinet to ask if the cabinet can be returned to them and exchanged for a temperature-controlled cabinet. When a quotation has been received, the Parish Council will be asked to consider the matter again. If this is available at the meeting, a decision can be taken.

## 10 LIFELINKS CHESHIRE EAST PROJECT

Local Councils in Cheshire East are being contacted about the Lifelinks project which has been commissioned by the Cheshire East Better Care fund and jointly run by Age UK Cheshire East, and Peaks and Plains Housing Trust. The purpose of contacting local councils is to request support and assistance, although the type of support has not been specified.

The scheme focuses on helping people in the community to make the most of life by supporting those who need assistance to stay healthy and maintain independence by working on a one-to-one basis, giving advice and support, tailored to their needs. It specifically assists people:

- To become involved in local groups and activities in the community
- To learn to use computers, laptops and tablets to help them keep in touch with friends, family and the broader community/society
- By providing advice and information on home adaptations and equipment to help them live independently in their home.
- To prevent minor health conditions becoming a major problem.

This programme has had, and is having, a real impact with many people across Cheshire East, but Life Links Wellbeing considers that there is more to be done in the more rural communities. For this reason, attempts are being made to organise a 'Rural Roadshow' by taking its out-reach vehicle to raise the profile of this free service. Life Links Wellbeing is seeking local councils' help by –

- Helping to determine the most appropriate places to site the vehicle.
- Advertising the roadshow.

Once responses have been received from local councils, Life Links Wellbeing will arrange specific routes and dates with the aim of starting in March/April.

## 11 COMMUNITY HALL – CCTV

The Clerk has made enquiries of a company which offers advice on installation of CCTV. Documents are enclosed for consideration. The Clerk also contacted Mark Cotton, the civilian 'Designing Out Crime Officer', Cheshire Constabulary, who has responded as follows and has also provided a guidance document which is enclosed: ...

*My previous advice was that you should consider spending your resources on "target hardening" – making the building more resistant to attack, but if these measures have been undertaken and you have funds available, then CCTV would be the next step.*

*As a Force we are unable to recommend any suppliers or CCTV types as there are no industry standards that I can work to. May I suggest that you enlist the services of a CCTV installer that carries industry installation accreditations (SSAIB or NACOSS). Most suppliers will be able to offer you some advice on quantity of units needed and details about recording devices.*

## 12 CIVIC PRIDE WORKING GROUP

To receive a copy of the notes of the Civic Pride Working Group meeting held on 31 January 2017. ...

## 13 INFORMATION ITEMS

- Police Cluster Meeting – 23 January 2017

This event was attended by Councillor M Docker who issued an e-mail to Members following the meeting. He reported that the topic of CCTV was raised and the meeting informed that Mark Cotton, the civilian Police Adviser on housing estate planning, would be available to local councils to offer advice on property security.

- Minutes of a Meeting of Stapeley Parish Action Group (28 November 2016) ...
- Town and Parish Councils Conference – 28 November 2016 (outcomes) ...

## 14 DATE OF MEETING

**20 March 2017**