



STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

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www.stapeleyparishcouncil.gov.uk

Parish Councillors are summoned to a
MEETING OF THE PARISH COUNCIL

DAY/DATE: THURSDAY, 28 MAY 2020

TIME: 7.30 PM

MEETING TO BE HELD REMOTELY, VIA VIDEO-LINK

PLATFORM: ZOOM

ACCESS DETAILS: See below

ACCESS DETAILS: Click the link to join:

<https://us04web.zoom.us/j/78432060357?pwd=UUhadTJZS2xLZFJvbzFrQ3pJMktZZz09>

When prompted, insert password: 3apRqQ

Enquiries to: Clerk: Carol Jones

Phone: 01270 812065

Issue date: 22 May 2020

Signed

C M Jones

Notes for Members of the Public:

1. This meeting is being held remotely in accordance with regulations made under S.78 of the Coronavirus Act 2020. There are, therefore, no paper copies of the agenda or the accompanying documents.
2. All documents (other than those which are restricted) can be accessed from the Parish Council's website - www.stapeleyparishcouncil.gov.uk.
3. On this first occasion of holding a meeting remotely, Public Question Time has been limited to written questions only which must be submitted to the Clerk by 5.00 pm on Wednesday, 27 May 2020.

Quorum: Three Councillors

A G E N D A

1 APOLOGIES

Apologies for absence should be notified to the Clerk as soon as reasonably practicable but prior to the meeting.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the circumstances.

3 MINUTES

To approve as a correct record, the Minutes of the Meeting held on 16 March 2020. (Previously distributed but enclosed for ease of reference.)

4 PUBLIC QUESTION TIME

Members of the public have been asked to submit questions, in writing, by 5.00 pm on Wednesday, 27 May 2020. This arrangement is intended for this first remote meeting only.

The question will be read to the meeting and the Chairman will respond. If he is unable to respond, he will defer either to another Councillor, or the Clerk. If it is not possible to provide a response at the meeting, a written response will be provided at a later date.

5 COVID-19: REGULATIONS FOR TOWN AND PARISH COUNCILS – UPDATE

Members are aware from information provided separately, that under S.78 of the Coronavirus Act 2020, new Regulations have been put into place, and these have made the following key changes to local government procedures.

- The regulations apply to all local authority meetings to be held before 7 May 2021. This date could change if the lockdown rules are relaxed.
- Meetings can be held remotely, via video-link and this can be attended by members of the public.
- The Annual Parish Meeting (comprising electors in the parish) is not permitted to be held remotely.
- Where appointments would normally be made at Annual Council, no such appointments are to be made and all office-holders, eg Chairman and Vice-Chairman, remain until May 2021, unless the Council decides to elect replacements earlier.
- Voting arrangements can be stipulated in a revision to Standing Orders. The current arrangement is by show of hands; however, as the meeting is being held remotely and it is not possible for the Clerk to view all Members at the same time, it is suggested that after each item, Members are individually polled for their vote.
- Public Notice of meetings (in accordance with the Public Bodies (Admission to Meetings) Act 1960) has been amended so that the time and place of a meeting is deemed to have been given if published on the Council's website. Note: 'place' has been re-defined to apply to the appropriate platform being used for remote meetings.

