

STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

Tel: 01270 812065 e-mail: carol.jones@stapeleyparishcouncil.gov.uk

www.stapeleyparishcouncil.gov.uk

NOTICE OF FINANCE AND GRANTS COMMITTEE MEETING

DATE: MONDAY, 30 NOVEMBER 2015

TIMES: 7.30 pm

VENUE: STAPELEY COMMUNITY HALL,
PEAR TREE FIELD, STAPELEY

To: Members of the Committee:
(Councillors S Clough, S Gwinn-Freemantle, J Hillman and K Nord)

Date: 23 November 2015

AGENDA

1 ELECTION OF CHAIRMAN

To elect a Chairman to serve until the next Annual Meeting of the Council.

2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 BUDGET MONITORING – 2015-2016 and DRAFT BUDGET PROPOSALS 2016-2017

The Committee is invited to consider draft budget proposals for recommendation to the Parish Council at its meeting on 14 December 2015.

The following documents are enclosed:

- Clerk's covering report setting out the legal requirements for a budget and matters which the Parish Council must take into account.
- Receipts and Payments Statement to 30 September 2015.
- Detailed report showing
 - Budget monitoring for 2015-2016 (position at 30 September 2015)
 - Revised estimates to 31 March 2016
 - Draft budget proposals for 2016-2017