

# STAPELEY & DISTRICT PARISH COUNCIL

Carol Jones: Clerk

Tel: 01270 812065 – e-mail: carol.jones44@btinternet.com

## NOTICE OF ANNUAL PARISH MEETING

Under the chairmanship of Councillor Sandy Gwinn-Freemantle

**DATE:** THURSDAY, 21 MAY 2015  
**TIME:** 7.00 PM  
**VENUE:** STAPELEY COMMUNITY HALL  
PEAR TREE FIELD, STAPELEY



Clerk

Date: 11 May 2015

### Notes:

- (a) The Parish Meeting can discuss all parish affairs and pass resolutions as appropriate. The Parish Council is obliged to consider such resolutions at its next meeting, but not necessarily to approve them [(S.9(1) LGA 1972).<sup>1</sup> Local residents who are registered electors will have the opportunity to raise specific matters of concern under Agenda item 7, but are invited to participate fully in the meeting.
- (b) Members of the public are encouraged to download documents from the Parish Council's website, but a few spare copies of the items will be available at the meeting.

## A G E N D A

### 1 DECLARATIONS OF INTEREST (Parish Councillors only)

### 2 MINUTES OF PREVIOUS PARISH MEETINGS

To approve as correct records the Minutes of the following parish meetings:

- 8 May 2014 (Annual Parish Meeting)
- 29 September 2014

### 3 NEIGHBOURHOOD PLAN

The Neighbourhood Plan Steering Group will present an update in respect of progress so far on preparation of a Neighbourhood Plan.

### 4 ACCOUNTS – 2014-2015 (UNAUDITED)

The Parish Council will be asked to approve the accounts at the Council meeting later in the evening. These have been audited by the internal auditor only.

### 5 REPORT OF THE PARISH PLAN IMPLEMENTATION GROUP (‘STAPELEY PARISH ACTION GROUP’ known as ‘SPAG’)

To receive a report on SPAG activities in the previous year. It is expected that a representative will be in attendance at the meeting.

### 6 CHAIRMAN’S REPORT

To receive a copy of the Chairman’s report outlining the Parish Council’s activities over the previous twelve months.

### 7 MATTERS TO BE RAISED BY LOCAL ELECTORS



<sup>1</sup> An exception to this is where a well-attended Parish meeting requests the Council to provide allotments.

Annual Parish Meeting