



STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

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www.stapeleyparishcouncil.gov.uk

Parish Councillors are summoned to a
MEETING OF THE PARISH COUNCIL

DATE: MONDAY, 18 MARCH 2019
TIME: 7.30 pm
VENUE: STAPELEY COMMUNITY HALL
PEAR TREE FIELD, STAPELEY, CW5 7GZ

Enquiries to: Clerk: Carol Jones

Tel: 01270 812065
Issue date: 13 March 2019

Signed CM Jones

To: Members of the Parish Council
Councillors Matthew Theobald (Chairman), Elizabeth Boughey, Mike Docker,
John Davenport, Georgina Gwinn, Stephen Ford, Sandy Gwinn-Freemantle,
Peter Groves, Jo Hillman and Keith Nord

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)
Local Press

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available.

A G E N D A

Members are asked to note that the symbol  against agenda items, indicates that a report is enclosed.

1 APOLOGIES

Apologies for absence should be notified to the Clerk as soon as reasonably practicable but prior to the meeting.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the circumstances.

3 MINUTES

To approve as a correct record, the Minutes of the meeting held on 18 February 2019. 

4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Order No. 1, members of the public are able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement.

Each member of the public is entitled to ask **one question or make a statement**. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

As a courtesy, questions should be notified to the Clerk 24 hours before the meeting. If this is not possible, the Clerk should be informed of the question prior to the start of the meeting.

The Chairman (or Clerk) will respond to questions, but if the Chairman considers that another councillor might have the information, he will defer to him/her. This slot is for members of the public and **councillors should not participate unless invited to do so by the Chairman**.


5 FINANCIAL MATTERS –

5.1 Authorisation of Payments

The Parish Council is asked to approve the following payments.

£243.90	HMRC	Tax on Clerk's salary and employer's NI (£190.60 tax and £37.66 employer's NI cont.)
£20.00	Target Windows	Window cleaning at community hall
£774.00	Crystal Clean South Cheshire	Cleaning community hall. (£645.00 net and £129.00 VAT)
£174.00	Johnsons the Printers	Printing of flyer for Open Day on 28 March 2019
£tba	The Leaflet Team	Distribution of flyer for Open Day on 28 March 2019

5.2 Grant Request – Stapeley Parish Action Group

Stapeley Parish Action Group is requesting a grant towards the cost of its next 'Walk Stapeley' leaflet. The total amount requested is £546.80. The application form is enclosed. 

If the Parish Council is minded to approve the request, this will need to be funded from the £500 'reserves' in the current financial year and the remaining £46.80 from slippage across all budgets. There is no remaining grant budget for the current financial year.

6 PLANNING APPLICATIONS

The Parish Council is invited to comment on the following planning applications.

19/0888N Cronkinsons Farm Public House, Pear Tree Field
Installation of car park barrier.

Deadline date for observations: 20 March 2019.

19/0899N 32 Winterberry Way, Stapeley CW5 7NZ
Erection of single-storey conservatory at the rear of the property.

Deadline date for observations: 13 March 2019. The Clerk has requested an extension.

19/0992N 83 Broad Lane, Stapeley, CW5 7QL
Proposed extension and internal alterations.

Deadline date for observations: 27 March 2019.

7 CONNECTED COMMUNITIES – WI-FI IN COMMUNITY HALL

7.1 Promotional Event – 28 March 2019

Members are invited to consider any outstanding issues regarding the Open Day on 28 March 2019.

Although the Clerk had notified all hall users the hall could not be used on 28 March, the Beavers will be using the hall as their activities did not commence until 6.00 pm.

7.2 Wi-Fi – Community Hall

The Clerk has made enquiries of mobile phone providers about the installation of Wi-Fi in the Community Hall. The results are as follows:

- Three Only two data sizes were offered – 5 GB or 15 GB.
£49.99 for the equipment which is 'Mi-Fi'.
Monthly charge is £13.32 ex. VAT
- EE 50GB offered. Up to 32 persons at a time will be able to use the facility.
A router will be provided free of charge. The cost will be £35 per month.
Wi-fi access is via a sim card.
- Vodafone 50 GB or 60 GB
£22.50 per month for 50 GB and £25.75 per month for 60 GB
Number of users who can access at any one time was not given.
- O₂ 20GB offered. Device is free of charge. £17 per month.
15 users can access at any one time.

Members are asked to note that Carol Hill (Cheshire East Council) has expressed a wish for the Parish Council to pursue a landline option; however, following further enquiries by the Clerk, Royal Mail and BT are unable to provide a landline for the reasons previously given, i.e. a landline can only be installed at a building with a postcode; and Royal Mail will not provide a postcode for a building which is not occupied.

8 THE GREAT GET TOGETHER – 21-23 JUNE 2019

The Parish Council is invited to consider the detailed arrangements for 'The Great Get Together' which nationally is to be held between 21-23 June 2019.

The event in 2018 was held on the Sunday between 2.00 pm and 6.00 pm.

The following matters need to be considered and it is suggested that a small working group be set up to discuss the detailed arrangements and report to the April meeting.

- Food - type.
- Musicians
- List of groups to be targeted for invitations.
- Setting up of tables on the day.
- Provision of table-cloths, plates and 'cutlery'.
- Publicity generally (flyer to each household?)
- Publicity banner for display on school railings.
- First aid cover?

Members are asked to note that the lease does not allow for activities to take place on the car park. If the car park is used, the public liability insurance for any injuries would be invalidated.

9 UP-DATE ON PURCHASE/INSTALLATION OF SEATS

A quotation from ANSA (on behalf of CEC) is enclosed. In the meantime, the Cheshire East Council Property Team is in the process of checking the sites where each seat is to be located, i.e. Highways, Assets/FM and to check on any lease implications on the land to be used and to consider on-going repairs which might be required.

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10 MAP FOR THE PARISH

The Clerk received a speculative e-mail from a company which provides parish maps for local councils. The cost of a map showing Stapeley and Batherton would be approximately £500.

The company has provided the enclosed images of maps of other parishes.

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Members may take the view that such a map could be an enhancement in the community hall as a feature on the wall; on the other hand, Members may consider it to be an inappropriate use of public money.



11 PARISH NEWSLETTER

The Parish Council is invited to suggest articles for the next newsletter which will need to be issued after the elections on 2 May 2019.

The following would be included:

- Chairman's message.
- Parish Council election results 2 May 2019
- The Great Get Together
- Contact details for all councillors

12 INFORMATION ITEMS

- (a) Stapeley Parish Action Group has forwarded a copy of its accounts for the financial year ending 31 March 2018. These are enclosed for information. 
- (b) Town and Parish Council Conference – 6 March 2019. Copy of presentation slides from the meeting. 

13 DATE OF NEXT MEETING

15 April 2019