

STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

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www.stapeleyparishcouncil.gov.uk

Parish Councillors are summoned to a
MEETING OF THE PARISH COUNCIL

DATE: MONDAY, 20 JULY 2015
TIMES: 7.30 pm
VENUE: STAPELEY COMMUNITY HALL,
PEAR TREE FIELD, STAPELEY

Enquiries to: Clerk: Carol Jones

Tel: 01270 812065

Issue date: 14 July 2015



Signed

To: Members of the Parish Council
Councillors Shaun Clough, Mike Docker, John Davenport, Sandy Gwinn-Freemantle,
Peter Groves, Jo Hillman, Martin Malbon, Keith Nord and Matthew Theobald

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)
Local Press

Note: Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that spare copies of the agenda are available.

NOTES

This Parish Council meets and makes its decisions in public. A Parish Council meeting is not a *public* meeting. It is a meeting *held in public*. There is no requirement in law which allows members of the public to speak at such meetings. However, the Council is pleased to offer this opportunity to local registered electors to show that it is committed to community engagement.

Please respect the fact that this is a meeting to conduct Parish Council business and interruptions during the meeting are not permitted. If the business is disrupted in any way, the person(s) causing the disruption may be asked to leave.

PUBLIC QUESTION TIME

- Public question time will be for a period of 10 minutes. Any member of the public wishing to speak should notify the Clerk prior to the start of the meeting. As a courtesy, it would be appreciated if 24 hours' notice could be provided.
- The period of Public Question Time can be extended at the discretion of the Chairman.
- Members of the public are permitted to ask questions in respect of items on the agenda or any other business of the Parish Council. Questions asked at previous meetings should not be raised within a 6-month period.
- The matter may be addressed immediately; the Chairman or the Clerk will respond to questions. If it is not possible to give a response, a written response can be provided, if appropriate.
- Supplementary questions or comments are only permitted at the sole discretion of the Chairman.
- Members of the public are also able to address the Parish Council, ie make a statement, which should also relate to the business of the Parish Council. In these circumstances, no response is given.
- If more than one speaker wishes to speak on the same agenda item, the Chairman shall have discretion to disregard any questions or comments if they are a repetition of those of a previous speaker.
- It is not a good use of the Parish Council's time for members of the public to raise issues about hedges, street lights, pot-holes and so forth during public question time. Such matters should be reported direct to the Borough Council either by phone or using its on-line system of reporting faults. Alternatively, please contact the Clerk who can take action, or report matters as appropriate.

2 MEETINGS

2.1 Meetings are held at Stapeley Community Hall.

2.2 **Exclusion of the press and public:** On occasions, members of the public and press representatives are excluded from the meeting when the business to be transacted is of a confidential nature; for example, matters likely to reveal the identity of an individual, contracts and financial affairs of other parties. It is irrelevant whether there are press and public in attendance when the exclusion motion is carried. The purpose of the motion is to ensure that none of the proceedings which follow, including both written documents and any comments made, can be made public after the meeting. If the Council does not resolve to exclude the press and public, this would mean that anything discussed and any documents presented are regarded as in the public domain and must be supplied if requested by anyone, whether as a general request, or under the Freedom of Information Act.

2.3 The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

2.4 **Planning Grounds:** The grounds on which observations can be made on planning applications are as follows –

1	Development Plan in all its aspects	8	Appropriateness of use taking account of local area
2	Government legislation and guidance (PPG)	9	Effect on highway safety and parking
3	Siting	10	Landscape
4	Design	11	Listed buildings
5	External appearance	12	Conservation areas
6	Compatibility with street-scene	13	Land contamination
7	Development affect on neighbouring properties, amenities and privacy	14	Flooding

Non-Relevant Matters

1	Matters controlled by other legislation	6	Business competition
2	Effects on private rights	7	Personal circumstances – health/finance
3	Provisions in covenants/deeds	8	Ownership
4	Effect on property values	9	Moral issues
5	Private opinions		

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for development conditions can be made, in line with relevant factors.

GUIDE TIMES

7.30 – 7.40 PM

1 APOLOGIES

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES – 15 JUNE 2015

To approve the Minutes of the Meeting held on 15 June 2015 as a correct record and signed by the Chairman. ...

4 PUBLIC QUESTION TIME (10 MINUTES)

In accordance with the Parish Council's Standing Order No.1, members of the public are able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement. A copy of the Public Speaking Protocol will be available at the meeting.

Each member of the public is entitled to ask **one question or make a statement**. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

As a courtesy, questions should be notified to the Clerk 24 hours before the meeting. If this is not possible, the Clerk should be informed of the question prior to the start of the meeting.

The Chairman (or Clerk) will respond to questions, but if the Chairman considers that another councillor might have the information, she will defer to him/her. This slot is for members of the public and **councillors should not participate unless invited to do so by the Chairman.**

7.40 PM – 8.15 PM

5 DRAFT NEIGHBOURHOOD PLAN

The draft Neighbourhood Plan is not yet available. In the meantime, it would be prudent to give early consideration to the following matters to ensure that arrangements can be carried out as soon as the Parish Council approves the Plan.

5.1 Front Cover

The draft Plan will be a complete document and other than amendments to reflect comments made during the six week consultation period, the draft will be identical in appearance to the finished Plan. For this reason, it is important that the front cover for the draft is the same for both versions.

The Parish Council has previously indicated that the cover of the second consultation document is appropriate as the front cover of the Plan. Members might wish to re-consider the image of the boundary sign which features as the largest of the five images on the cover.

It is a former Cheshire County Council sign and the County Council ceased to exist in April 2009.

If this image is to be retained, it is suggested that it be ‘cleaned up’ as there is a smudge in the ‘d’ of ‘drive’.

5.2 Notice of Pre-Submission

A draft notice of pre-submission is enclosed. The Clerk has added some locations where printed copies of the draft Plan can be made available, but Members may wish to suggest additional places. ...

5.3 Printing of Draft Plan

A number of paper copies of the draft Plan will be required for consultation purposes for those residents who do not have access to the Internet or prefer to read paper copies rather than viewing a computer screen. Members are invited to consider -

- How many copies should be printed (500 is suggested)?
- What standard is required, eg, paper weight and finish?
- Location of paper copies – possibly provide some in the Co-op Store and the Cronkinson Farm Pub in addition to the formal locations listed on the notice.
- Date by which they should be printed, given that the consultation period will commence the day after approval by the Parish Council.

5.4 Summary of Draft Plan

Is the Steering Group proposing to prepare a summary document, which could provide a non-technical brief of the Plan and sets out the key issues?

5.5 Pre-Submission Representation Form

The Parish Council is invited to consider if a pre-printed representation form will be required to enable respondents to focus on the issues in the draft Plan or are members of the public to be invited to comment generally?

5.6 Distribution of Draft Plan and Official Letter to Consultees

Regulation 14 States:

Before submitting a plan proposal to the local planning authority, a qualifying body must –

- (a) publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area—
 - (i) details of the proposals for a neighbourhood development plan;
 - (ii) details of where and when the proposals for a neighbourhood development plan may be inspected;
 - (iii) details of how to make representations; and
 - (iv) the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised;
- (b) consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a neighbourhood development plan; and
- (c) send a copy of the proposals for a neighbourhood development plan to the local planning authority.

A draft letter is enclosed for issue to the Regulation 14 statutory consultees and for adding to each of the websites. It is expected that the draft Plan will be issued electronically to many of the consultees. ...

Statutory consultees (as identified in Schedule 1 of SI 2012 No. 637, The Neighbourhood Planning (General) Regulations 2012) are as follows:

- (a) where the local planning authority is as London Borough council, the Mayor of London;
- (b) a local planning authority, county council or parish council any of whose area is in or adjoins the area of the local planning authority;
- (c) the Coal Authority;
- (d) the Homes and Communities Agency;
- (e) Natural England
- (f) the Environment Agency
- (g) the Historic Buildings and Monuments Commission for England (known as English Heritage);
- (h) Network Rail Infrastructure Limited (company number 2904587);
- (i) The Highways Agency;
- (j) The Marine Management Organisation;
- (k) Any person –
 - (i) To whom the electronic communications code applies by virtue of a direction given under section 106(3)(a) of the Communications Act 2003; and
 - (ii) Who owns or controls electronic communications apparatus situated in any part of the area of the local planning authority;
- (l) Where it exercises functions in any part of the neighbourhood area –
 - (i) A Primary Care Trust established under section 18 of the National Health Service Act 2006 or continued in existence by virtue of that section;
 - (ii) A person to whom a licence has been granted under section 6(1)(b) and (c) of the Electricity Act 12989;
 - (iii) As person to whom a licence has been granted under section 7(2) of the Gas Act 1986;
 - (iv) A sewerage undertaker; and
 - (v) A water undertaker;
- (m) voluntary bodies some or all of whose activities benefit all or any part of the neighbourhood area;
- (n) bodies which represent the interest of different racial, ethnic or national groups in the neighbourhood area;
- (o) bodies which represent the interests of different religious groups in the neighbourhood area;
- (p) bodies which represent the interests of person carrying on business in the neighbourhood area; and
- (q) bodies which represent the interests of disabled persons in the neighbourhood area.

5.7 Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to **RESOLVE** that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

5.8 Housing Needs Survey

Although the names of appropriate companies were to be sent to the Clerk to enable her to seek quotations for a housing needs survey these were not provided; however, the Clerk was able to identify three organisations which were competent to conduct a housing needs survey and she prepared a scoping brief to accompany the invitation letter. Subsequent to issue of those letters, the name of an additional company was provided by the planning consultant. At the time of publication of the agenda the three original organisations have submitted

...

quotations, but a quotation from the fourth company is awaited. The Clerk’s report and the quotations are enclosed,

It should be noted that this project will take approximately 12 weeks, made up as follows:

- Planning and design of the questionnaire 2-4 weeks
- Printing and posting of survey 5 days
- Consultation period 4 weeks (max)
- Survey processing, analysis and reporting 4-6 weeks

The Parish Council will be required to sign-up to the Public Sector Mapping Agreement (PSMA) with Ordnance Survey (OS) to enable the successful contractor to be given permission to use the lists of addresses provided for the purpose of the survey. This will allow the Borough Council to release the address database. If this is not done, it would cost approximately £1,000 to purchase the address list from Royal Mail.

5.9 Re-admittance of Press and Public

The Council is invited to re-admit the press and public to the meeting.

5.10 Timetable

The timetable has slipped and the Clerk has adjusted the plan as follows. The Steering Group might wish to consider this at its next meeting.

Dates	No of Weeks	Activity
c. 21 July – 13 Oct 2015	12	Housing Needs Survey, the results of which must be included in the draft Neighbourhood Plan.
19 October Parish Council Meeting		Parish Council approves draft Neighbourhood Plan. Unless amendments are made, the Clerk will arrange printing for consultation purposes.
22 October – 3 December	6	Draft Plan is subjected to the statutory 6-week consultation to include all Regulation 14 consultees.
4 Dec – 24 Dec 2015	3	Steering Group to finalise draft Plan following receipt of comments from consultation exercise in preparation for submission to the Parish Council for final approval. The finalised document must be received by the Clerk by close of business on 12 January 2016 .
18 Jan 2016 Parish Council Meeting		Finalised Draft Plan to be submitted to Parish Council for approval.
19 Jan 2016		Clerk submits draft Plan to CEC.
26 Jan - 4 March 2016 The start date of the publicity period assumes that CEC will take only one week to satisfy itself that	6	CEC will need to satisfy itself that the Plan complies with the appropriate regulations. There is no indication as to the length of time it will take CEC to be satisfied with the Plan as submitted. Following this, the Plan will be subject to a six-week publicity period. Concurrent with the publicity period, CEC will appoint an independent examiner.

Dates	No of Weeks	Activity
the Plan complies with the regulations.		The Parish Council will be invited to be represented at the Independent Examiner interviews which will be conducted by CEC.
4 March 2016		Conclusion of six-week publicity period.
Next stage		Independent Examination (see below)

5.11 Independent Examination

The Independent Examiner will require a number of documents including the following:

- Map or statement identifying the area to which the Plan relates
- Consultation statement
- The proposed Plan
- A note stating how the Plan meets the basic conditions, including –
 - The Plan's compliance with national policy and advice
 - How the Plan contributes to the achievement of sustainable development
 - The general conformity of the Plan with the strategic policy of the development plan for the local area
 - Compatibility of the Plan with EU and human rights obligations
 - Any relevant environmental assessments (if appropriate)

The Independent Examiner can recommend one of three options:

1. That the draft NP proceeds to referendum as submitted;
2. That the NP be modified to meet basic conditions and the modified version proceeds to referendum;
3. That the NP does not proceed to referendum.

If either of the first two options is determined as appropriate, the Examiner will consider whether the referendum area should be extended.

5.12 Referendum

It should be noted that Tom Evans (Spatial Planning Team) will liaise with the Registration Service and Business Manager about the timing of the referendum. There are various Neighbourhood Plan Groups which will be at referendum stage at around the same time and all referenda will be held on the same date.

Although the legal notice requirement for a referendum is 28 days, this does not mean that the referendum will be held 28 days after the Independent Examiner has approved the Neighbourhood Plan. It will be held 28 days after publication of the Notice of Referendum and the Notice will not be published until CEC has decided the date of the referendum. The purpose of the Notice is to allow the elections process to 'kick in' and this includes printing and despatch of poll cards, preparation of ballot papers, arranging staffing of polling stations, issuing of postal ballot papers, etc.

5.13 Funding from Groundwork (via Locality)

The funding of £7,850 has now been lodged in the Parish Council's account and the Clerk has set up a system to monitor spending of the fund.

Once the project is complete, Groundwork UK will require confirmation of grant expenditure and a project progress update. The Clerk is required to retain all evidence of spend of the grant; however only invoices over £1,000 will be required for submission to Groundwork UK. The Clerk will also need to provide additional information via the on-line 'Gifts' system.

The grant must not be used for any purpose other than to further the project as identified in the detail of the application. If there are changes to the planned activities, Groundwork UK's approval in writing is required prior to entering into any agreement to purchase support. Payments will be made direct to Andrew Thomson when the current 'supply' of allocated days (through Cheshire Community Action) has been exhausted. The fees are £324 per day plus travel expenses at 0.45P per mile (£10.35 Bunbury-Stapeley return).

5.14 Steering Group Minutes

To receive the minutes of the Steering Group meetings held on 25 June and 8 July 2015. The minutes of the meeting held on 25 June are enclosed; the minutes of the meeting held on 8 July will follow under separate cover or be tabled at the meeting. ...

5.15 Cheshire Wildlife Trust

At the meeting held on 15 June 2015, the Parish Council made the following decision in respect of a survey to be conducted by Cheshire Wildlife Trust.

RESOLVED: (a) That the Clerk inspect the Financial Regulations to establish if there were any provisions which would allow Cheshire Wildlife Trust (CWT) to be appointed without the need for other quotations to be sought; and

(b) That in the event of there being such provision, the Clerk be authorised to ask CWT to (i) carry out a full ecological assessment of the area; (ii) prepare a report following the assessment; and (iii) assist in the formulation of associated policies for inclusion in the Neighbourhood Plan in the sum of £625.

Subsequent to the decision being made, Members were informed by a third party that Cheshire Ecological Services Limited (CES), the consultancy arm of Cheshire Wildlife Trust, provided a commercial service to clients in connection with planning applications; in particular, it had conducted an ecological survey for Muller Group Homes, the local developer whose views of the way in which Stapeley should be developed were in contrast to that of the Parish Council. In these circumstances, some Members were of the view that CWT would have a potential conflict of interest by working for the Parish Council on the Neighbourhood Plan whilst, at the same time, having provided a service to the local developer whose views are diametrically-opposed to those of the Parish Council.

The Clerk contacted Dr Rachel Giles of CWT and (a) was satisfied that the work to be undertaken for the Parish Council would be carried out by CWT itself and not the consultancy arm; (b) would not be influenced by a third party; and (c) the company itself would be obliged to abide by its own code of conduct. This view was conveyed to Members who remained concerned and wished to interview Dr Giles at one of the Steering Group meetings. She attended on 8 July 2015 and the Steering Group is now satisfied that there is no conflict.

The Clerk has now implemented the Parish Council's decision in accordance with Financial Regulation 11 (a) (ii) on the basis that CWT is the recommended supplier for this service and will be privy to data which will not be available to other potential contractors.

8.15 PM – 8.40 PM

6 PLANNING APPLICATIONS

6.1 The Parish Council is invited to comment on the following planning applications which can be viewed on the Cheshire East Council website.

15/2871N Manor House Farm, 2 Old Newcastle Road, Willaston, CW5 7BQ
Listed building consent for proposed ground floor extension to rear of property.

Deadline for comments: 5 August 2015.

15.3064N 17 Mainwaring Close, Stapeley, CW5 7GT
First floor extension over existing garage

Deadline for comments: 4 August 2015.

Members are reminded that Parish Councils can only consider the applications before them on their merits and are not able to make enquiries about applications prior to submitting observations. Cheshire East Council (CEC) does not have the capacity to respond to queries from consultees. Following validation of a planning application, CEC, as the Local Planning Authority (LPA) must make a determination as soon as possible, but no later than 8 weeks.

Although time limits on determination can be extended, these are where the applicant and the LPA agree, but cannot be extended for the benefit of consultees.

6.2 For information

To note that the following planning application was due to be added to the agenda for the meeting to be held on 29 June. The deadline for comments was 7 July.

15/2716D Discharge of conditions in respect of application 14/2155N, London Road, Nantwich.
Conditions to be discharged are 3, 4, 5, 7, 8, 9, 10, 11, 14, 16, 17, 18, 20, 21, 22, 23, 24, 25, 27, 28, 29, 33, 34, 35, 36 & 37 on Application No. 14/2155N.
(Application 14/2155N was an application for 171 dwellings, public open space, alterations to existing access off London Road, and plot substitutions for two dwellings approved under a previous planning permission.)

6.3 Cheshire East Council Local Plan Strategy (Item requested by Councillor M Theobald)

At its meeting to be held on 21 July 2015, Cheshire East Council Cabinet is to consider the report of the Portfolio Holder (Councillor Rachel Bailey) in respect of the Local Plan Strategy. The report asks Cabinet to '*endorse the additional evidence and the suggested revisions to the submitted Plan for publication, additional stakeholder engagement and submission as set out in Appendices 1-9*'.

The Parish Council is not being consulted on this report; however, Councillor Theobald has expressed concern about the conclusion in Appendix 7B of the report which states:

"A total of ten sites have been considered on land adjacent to Nantwich. Of those sites, seven are not being actively promoted within the Local Plan process and one site is located on a Registered Battlefield Site; this is considered to be a 'show stopper' matter, as the loss of a Registered Battlefield Site cannot be mitigated for. These sites are not considered to be reasonable alternatives and will not therefore be considered any further in the Local Plan process.

Of the two remaining sites, one site is considered to be suitable for further consideration at Site Allocations stage, if Nantwich is required to provide additional land for housing in the Plan period. This site would deliver about 118 dwellings, on green field land, at Queens Drive. A further site, at South Nantwich could deliver 1,015 dwellings on a green field site and is considered to be suitable for further consideration for inclusion in the Local Plan Strategy, if Nantwich is required to provide additional land for housing in the Plan period. Both of these sites are considered to be reasonable alternatives and were recommended for HRA and SA" [my emphasis].

Councillor Theobald asks the Parish Council to form a view to be submitted to Cheshire East Council.

7 CHESHIRE EAST BOROUGH COUNCILLORS

Borough Councillors Andrew Martin and Peter Groves to report on Cheshire East Council matters of interest.

8 COMPLAINTS PROCEDURE

The Clerk has reviewed and updated the Complaints Procedure. The Parish Council is asked to adopt the revised document. ...

9 COMMUNICATIONS PROTOCOL

The Communications Protocol has been up-dated and now references the new regulations on filming of council meetings and includes guidance on social media.

The Parish Council is asked to consider the revised document which has been marked as 'draft' and is in the form of a report/protocol inviting Members to consider the section on social media and make comments and/or amendments. A revised document will then be submitted to the next meeting. ...

10 FINANCIAL MATTERS

10.1 Authorisation of Payments

The Parish Council is asked to authorise the following payments:

£162.00	C M Jones	Travel Expenses (copy of claim form attached)
£85.00	Cheshire Community Action	Annual affiliation fee comprising £50 for main fee and £35 in respect of advice on community hall.
£tba	Crystal Clean Ltd	Cleaning of community hall and opening and closing for private parties
£36.00	Richard Brown	Call-out to Community Hall – central heating (£30.00 net and £6.00 vat)
£54.30	Holdfast Security Systems	5 keys for the Community Hall (£45.25 net and £9.05 vat)
£137.72	Scottish Power	Unmetered electricity supply for street lighting (£131.16 net and £6.56 vat)
£tba	HMRC	Tax on Clerk's salary and employer's NI contribution

10.2 Receipts and Payments Statement – 1 April – 30 June 2015

To receive a receipts and payments statement, together with a budgeting monitoring statement, for the first quarter of the financial year. ...

10.3 New Audit Regulations

The Local Audit and Accountability Act 2014 brought in a new regime for the accounts and audit procedures for local authorities in England. The details are contained in *The Local Audit (Smaller Authorities) Regulations 2015* and the *Accounts and Audit Regulations 2015*. The regulations apply to accounts for the financial year 2015-2016 and onwards.

The Smaller Authorities (Transparency Requirements) (England) Regulations 2015 came into force from 1 April 2015 and provide that town and parish councils in England, whose turnover does not exceed £25,000 *must publish the information specified in the Code in the manner and form and on the occasions specified in the Code.*

The Clerk's enclosed report summarise the key issues in respect of both sets of regulations. ...

8.40 PM – 9.10 PM

11 CHRISTMAS TREES

The Parish Council is invited to consider if a Christmas tree should be purchased, together with lighting, to be installed outside the community hall during the Christmas period. There is no budget for this item, but unallocated reserves could be used.

Members will wish to take into account the potential for vandalism if the perimeter fencing has not been installed by December.

12 CLERK'S REPORT FOR INFORMATION

The following represents the Clerk's Report for July and has been included within the body of the agenda for convenience.

1	SPEED WATCH DATA
	The Clerk is not currently able to download the data provided by TWM Traffic Control Systems Ltd. The software needs to be re-uploaded onto her computer; it is expected that this will be carried out before the end of July.
2	COMMUNITY HALL UPDATE
	To note that two of the regular users have ceased their activities at the hall (Tuesday evening Keep Fit and monthly weekend day-long Yoga). As reported on previous occasions, this is not unusual for regular users and they might return at a later date. A new regular user has committed to fortnightly sessions on a Sunday, with effect from September.
3	PARISH NEWSLETTER
	The last ordinary newsletter was distributed in Autumn 2014, with a special edition Neighbourhood Plan newsletter being issued in March 2015. An on-line newsletter has now been added to the website as a means of updating residents on, for example, the results of the elections and progress on the Neighbourhood Plan.
4	AUTOMATED EXTERNAL DEFIBRILLATOR (AED)
	The AED and cabinet has now been delivered. The Clerk had arranged for this to be fitted on 9 July on the outside wall of the Co-op, the Manager contacted the Clerk and although agreement had previously been given, the Area Manager now wishes to review the legal implications for the Co-op and will advise the Parish Council of its decision in due course. In the event of the Co-op no longer wishing to house the AED, the Parish Council will be invited to consider other alternative locations including, possibly, the Cronkinson Farm Pub.
5	STAPELEY PARISH ACTION GROUP (SPAG) MINUTES
	The Minutes of the SPAG meeting held on 22 June 2015 were issued by e-mail on 8 July 2015.
6	NOTICE-BOARD
	A response from the Co-operative Store in respect of 100% funding for a replacement notice-board is awaited. In the meantime, the Clerk is seeking quotations for a replacement notice-board. A letter has been sent to the Head Teacher of Stapeley Broad Lane Academy requesting permission to remove the existing Parish Council notice-board and replace it with the board which was made by a local resident.

7 GROUNDS MAINTENANCE – CRONKINSON ESTATE

The Clerk has received two complaints about the overgrown open areas on the Cronkinson Estate. Most of these areas remain the responsibility of the developer. The Clerk has driven round the estate to try to establish the scale of the work and it would appear that even if the Parish Council decided to ask its own contractor to carry out the grass-cutting, it is too extensive and should remain either the responsibility of the Borough Council or the developer.

Further to this, one of the residents has e-mailed stating that on 7 July, a contractor had started to cut the grass near to the community hall; however, the grass-cuttings have not been removed (this appears to be normal practice for any grass-cutting of open areas).

8 CORRESPONDENCE

Police and Crime Commissioner Update – June 2015	issued to Members by e-mail.
Cheshire Association of Local Councils newsletter	issued by e-mail 12 July 2015

13 DATE OF NEXT MEETING

17 August 2015

9.10 PM – 9.20 PM

14 EXCLUSION OF PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to **RESOLVE** that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

15 PERIMETER FENCING – COMMUNITY HALL

The Parish Council is invited to consider quotations for the provision of perimeter fencing around the community hall. The Clerk's report is enclosed.
