

**MINUTES OF A MEETING OF STAPELEY & DISTRICT PARISH COUNCIL
HELD AT BROAD LANE METHODIST CHAPEL, AUDLEM ROAD, NANTWICH
ON 3 NOVEMBER 2011**

PRESENT: Councillor S Gwinn-Freemantle (Chairman)
Councillor R Samra (Vice-Chairman)

Councillor M Docker Councillor M Galt
Councillor J Hillman Councillor R Morton
Councillor K Nord

IN ATTENDANCE: Councillor A Martin Cheshire East Council

120 DECLARATION OF INTERESTS

Members were invited to declare any personal or prejudicial interest which they had in any item of business on the agenda, the nature of that interest, and, if necessary, to leave the meeting prior to the discussion of that item.

No declarations were made.

121 MINUTES

RESOLVED: That the minutes of the meeting held on 6 October 2011 be approved as a correct record.

122 PUBLIC QUESTION TIME

There were no members of the public in attendance and the Parish Council proceeded to its next business.

123 CO-OPTION

It was noted that although Mr Keith Thomas, a candidate for co-option to the Parish Council, was not in attendance, he was proposing to attend a few meetings as an observer prior to being considered for co-option.

124 LAND AT TALBOT WAY

Councillor Rob Morton had been unable to make his monthly inspection of the land at Talbot Way.

125 FINANCIAL MATTERS

125.1 Receipts and Payments Statement – To 30 September 2011 (half-year position)

RESOLVED: That the receipts and payments statement for the period 1 April to 30 September 2011 be received; and

(b) That the bank reconciliation be noted as follows:

	£
Receipts	72,632.22
LESS Payments	<u>(8,944.02)</u>
	63,688.20
Bank: Gold Account	63,215.79
Current Account	<u>472.41</u>
	63,688.20

125.2 Request for Grant from Parish Plan Implementation Group

The Parish Plan Implementation Group (SPAG – Stapeley Parish Action Group) had submitted a request (through Councillor R Morton) for a grant of £1,320 towards the cost of new fencing for the playground.

The SPAG Recreation Working Group had identified a need for a more robust and aesthetically pleasing boundary fence around the new playground area. The most competitive quotation received was £12,000 and the Group was preparing an application to WREN for the grant funding. A condition of this funding was that 11% of the cost (£1,320) would be met through third-party funding.

The grant had been requested for either the current year, or as part of the budget proposals for 2012-2013.

Councillor Morton updated the Parish Council and it was noted that the funding was not required until 2012-2013 and could, therefore, be considered as part of the budget proposals for the forward year.

125.3 Authorisation of Payments

RESOLVED: That the following payments be authorised:

£73.80 HM Revenue and Customs – tax on the Clerk's salary for Month 8 (month ended 5 December).

£750.00 Mr A Shepherd. This payment had been authorised at the special meeting held on 15 September 2011, but the cheque was not signed at that meeting.

(Note: Borough Councillor A Martin arrived at this point in the proceedings.)

126 CHESHIRE EAST BOROUGH COUNCILLORS' REPORTS

Borough Councillor A Martin stated that there were no specific Cheshire East matters on which to report.

127 POLICE MATTERS

Councillor Docker reported on his recent attendance at a Police Cluster meeting.

Following discussion, it was agreed that Sgt Ian Bennett be asked to nominate a Police Officer or PCSO to attend meetings of the Parish Council on a quarterly basis.

128 COMMUNITY HALL UPDATE

There were no matters to report.

129 NEWSLETTER

A draft of the Christmas newsletter was considered. During discussion, a Member reported that a local resident had asked if she would be able to advertise her business in the newsletter. There was a brief discussion but no conclusions reached.

The following articles were agreed for inclusion –

- It was agreed that a “thank you” to Broad Lane Methodist Chapel be included for allowing the Parish Council meetings to be held in the Chapel, at a competitive rate.
- “Did you know?.....” item to be added regarding the improved rail service between Nantwich and Manchester. Other “Did you know?” items to be included as appropriate.
- Diary dates for the Rotary Christmas floats.
- The roles of the MP, Borough Councillors and Parish Councillors.

It was agreed that an information note be added to the Nantwich Blog to let residents know that there was a newsletter due for delivery, with a “tell us what you think” link to the website.

130 SPEED WATCH SCHEME

130.1 As requested at the previous meeting, TWM Traffic Management Systems had been asked to submit a quotation for the following:

- 1 additional SDU2000 display
- additional solar panels
- 2 additional battery packs. (The Parish Council has 2 battery packs and it is understood that these will be suitable for permanent fitting with the solar panels; hence the need for 2 extra battery packs.)

The quotation had not yet been received and would be followed up in time for the next meeting.

130.2 Update on operation of the Speed-WatchScheme

Councillor Docker updated the Parish Council on recent activities in respect of the Speed Watch Scheme

131 PLANNING

The Parish Council was invited to comment on the following application –

11/3550N – 134 London Road – glass-roof conservatory

RESOLVED: That no comments be made on planning application No. 11/3550N.

132 UPDATE ON PARISH PLAN IMPLEMENTATION GROUP [STAPELEY PARISH ACTION GROUP – SPAG]

Councillor Morton reported on issue of the questionnaire which was the prelude to the refreshment of the Parish Plan.

133 CORRESPONDENCE

The following correspondence had been received since the last meeting.

- **Cheshire East Council** correspondence:
 - CEC Letter inviting parish councils to identify events to mark the Diamond Jubilee (2012) to be included in a calendar for dissemination across Cheshire East.
 - “Think Silver, Think Recycling” – the launch on 3 October about the kerbside collection scheme
 - Partnerships Newsletter (Partnerships for Action in Cheshire East – PACE)
 - Articles invited for the November edition of the newsletter.
 - PACE Event – 16 November 2011 (The Tytherington Club, Macclesfield – 9.30 am – 1.00 pm) “Does my Society Look Big in This?”
 - CEC Highways Service – Information Pack following the award of the contract to Ringway Jacobs which took over the majority of the highways service from 6 October 2011 for a 5 year period.
 - Rangers Events – November/December
 - New management structure for the CEC “Places and Organisation” directorate
 - Youth Charter – launch of “2012 Sport Legacy Access for All” e-petition
 - Community Resilience – playing your part
 - Town and Parish Council Conference on Thursday, 24th November, 2011
CONGLETON TOWN HALL.
 - **Polling Station Review:** The Parish Council is invited to comment on the proposals. Link on Cheshire East website is:
http://www.cheshireeast.gov.uk/council_and_democracy/local_democracy/eleitoral_services/review_of_polling_stations.aspx

- The National Lottery – offer of share of £5m under the Villages SOS Scheme
- Boundary Commission – Parliamentary boundary review 2013
- CPRE “How to respond to planning applications: 8-step guide”
- “Royal” status for playing fields. As part of the Diamond Jubilee celebrations, applications are invited for “Royal” status for playing fields. Applications to be made by the organization which owned the field.

134 SHARED ITEMS

Parish Councillors were invited to share information or request the inclusion of items on the agenda for the next meeting.

135 PUBLIC QUESTION TIME (10 MINUTES)

There were no members of the public in attendance and the Parish Council proceeded to its next item of business.

136 CALENDAR OF MEETINGS

The Parish Council had now approved revised Standing Orders. Standing Order No. 2 (xv) states that the Parish Council “will agree its calendar of meetings for the forthcoming municipal year at its annual meeting in May”. In view of this, the Parish Council was asked to agree the following dates for meetings up to and including the annual meeting in May 2012, at which time, the Parish Council would be presented with a calendar for the following municipal year.

RESOLVED: That the Parish Council holds its meetings on the following dates; and

(b) That at the Annual Meeting, dates for the following Municipal Year be agreed.

- 5 January
- 2 February
- 1 March
- 5 April
- 3 May

137 DATE OF NEXT TWO MEETINGS

17 November – Budget Meeting
1 December

138 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded from the meeting during consideration of the following item in accordance with the Public Bodies (Admission to Meetings) Act 1960 on the basis that the business to be transacted was of a confidential nature and the public interest would not be served in disclosing the information.

139 WEBSITE REVIEW

Councillors J Hillman and R Samra were not able to report progress in respect of the website review at this time. It was agreed that an update be provided at the January 2012 meeting.

.....Chairman