

STAPELEY AND DISTRICT PARISH COUNCIL

(Stapeley and Batherton)

Clerk: Carol Jones

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Website: www.stapeleyparishcouncil.gov.uk

NOTICE OF MEETING OF THE PARISH COUNCIL

DATE: THURSDAY, 6 OCTOBER 2011

TIME: 7.30 PM

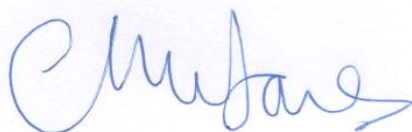
**VENUE: THE HALL, PEAR TREE SCHOOL
PEAR TREE FIELD, STAPELEY**

Enquiries to: Clerk: Carol Jones

Tel: 01270 812065

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Signed



To: Members of the Parish Council
Councillors Mike Docker, Sandy Gwinn-Freemantle (Chairman), Jo Hillman,
Keith Nord, Rob Morton, Raj Samra (Vice-Chairman)

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING
(see overleaf for notes for members of the public)**

NOTES:

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. If you have Internet access, you are asked to print your own copy of the agenda from the Parish Council's website, if you plan to attend the meeting.

When the meeting is held at Broad Lane Methodist Chapel, car parking is available at the rear of the Chapel. Alternatively, you may wish to park in front of the Chapel.

There is an opportunity to ask questions during the two 10-minute Public Question Time slots at the beginning and end of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council (see website for contact details), and arrangements will be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature, for example, dealing with individual people, contracts and financial affairs of other parties.

2) Members of the Parish Council

A Breaches of Planning

Potential breaches of planning should not be raised in the public part of the meeting. Such matters can be raised by Members direct with the Borough Council. Alternatively, they can be raised with the Clerk who can make enquiries to establish the relevant facts and report back to the Parish Council if appropriate.

B Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

C Planning Grounds The grounds on which comments can be made on planning applications are as follows –

- | | | | |
|---|--|----|---|
| 1 | Development Plan in all its aspects | 8 | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance (PPG) | 9 | Effect on highway safety and parking |
| 3 | Siting | 10 | Landscape |
| 4 | Design | 11 | Listed buildings |
| 5 | External appearance | 12 | Conservation areas |
| 6 | Compatibility with street-scene | 13 | Land contamination |
| 7 | Development affect on neighbouring properties, amenities and privacy | 14 | Flooding |

Non-Relevant Matters

- | | | | |
|---|---|---|---|
| 1 | Matters controlled by other legislation | 6 | Business competition |
| 2 | Effects on private rights | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds | 8 | Ownership |
| 4 | Effect on property values | 9 | Moral issues |
| 5 | Private opinions | | |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.

A G E N D A

Note: Although the Standing Orders have now been adopted and the timing of speeches by Members has not been included, the Chairman has decided that as part of the enforcement of Standing Order 6 – Rules of Debate - she will, on an experimental basis only, be limiting individual Members' speeches in an effort to prevent the meeting over-running. She will exercise discretion to ensure that she is satisfied that each item has been sufficiently debated before it is put to the vote.

GUIDE TIMES: **7.30 PM – 7.35 PM**

1 APOLOGIES FOR ABSENCE

Councillor J Hillman.

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interest which they have in any item of business on the agenda, the nature of that interest, and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk will advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES

To approve as a correct record, the minutes of the meetings held on 1 September and the special meeting held on 15 September 2011.

4 MATTERS ARISING (other than those detailed separately on the agenda)

Members are able to seek an update on any matters recorded in the minutes of the previous meetings.

7.35 PM – 7.45 PM

5 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Orders, members of the public are able to ask questions or address the Parish Council on any other matter. In the event of there being no members of the public present, the Parish Council will proceed to the next business.

7.45 PM – 8.00 PM

6 CO-OPTION

To consider co-option to the Parish Council.

Maxine Galt, who has attended several meetings as an observer, is a candidate for co-option at this meeting.

Keith Thomas, who attended the special meeting held on 15 September, has also expressed an interest in being co-opted onto the Parish Council and may be in attendance at the meeting either as an observer or a candidate.

The following procedure is suggested:

- The co-option will be held in open session with candidates present throughout
- Each candidate will be invited to address the Parish Council, outlining their reasons for wanting to be a parish councillor and any other information which the candidate considers relevant
- Parish Councillors will then be able to ask questions of each candidate
- Following that a vote will be taken; Voting is usually by show of hands, but the Parish Council can opt for a secret ballot if it wishes. This is more common where there are more candidates than vacant seats.
- As there are four vacancies on the Parish Council and currently only two expressions of interest, a secret ballot is unnecessary.
- The successful candidate(s) will be invited to sign a Declaration of Acceptance of Office which requires them to observe the Code of Conduct; they will also be asked to complete a Registration of Interests form which should be returned to the Clerk in due course.
- The Clerk will provide the Code of Conduct for new Members, a copy of the ChALC training programme, and the newly-adopted Standing Orders.

6 REPORT OF BOROUGH COUNCILLORS PETER GROVES AND ANDREW MARTIN

Borough Councillors Groves and Martin to report on any Cheshire East Council matters of interest.

7 LAND AT TALBOT WAY

Councillor Rob Morton to report on his inspection of the land at Talbot Way.

8.00 PM – 8.20 PM

8 PLAYGROUND – OFFICIAL OPENING OF PHASE II – OCTOBER

Councillor Rob Morton to report on arrangements for the official opening of Phase II of the playground, the opening ceremony to be performed by actor Ben Miller of “Armstrong and Miller”.

9 PARISH PLAN

The Parish Plan Implementation Group [SPAG] has requested a **grant of £200** towards the cost of printing survey questionnaires which are to be issued to each household in the parish as part of the refreshment of the Parish Plan.

The Parish Council is recommended to approve this request [S.137 LGA 1972].

10 FINANCIAL MATTERS

10.1 Budget Proposals 2012-2013

The Parish Council is asked to note that the **Budget Meeting** has been moved from 10 November to **17 November** and will be held in the Chapel.

The Clerk’s report was issued with the agenda for the 1 September meeting.

10.2 Authorisation of Payments

£210.00	Jim’s Mowing – two invoices
£105	July – work on Talbot Way and Broad Lane
£105	August – work on Talbot Way and Broad Lane

£73.80	HM Revenue and Customs – tax on the Clerk’s salary for Month 7 (month ended 5 November).
£79.03	AON Limited – additional premium for the addition of the mobile vehicle display unit.
£60.00	Cheshire Association of Local Councils – training held on 14 Sept for Councillors R Samra and J Hillman
£211.05	Scottish Power – unmetered supplies of electricity for street lighting £201.00 + £10.05 vat
£58.00	Cheshire East Council – room hire for meetings held in Stapeley Broad Lane School on 17 June 2011 and 21 June 2011.
£52.00	Mrs C M Jones – expenses – 50% contribution to the cost of Broadband (re. telephone account for June and September 2011)
£12.50	Mrs C M Jones – 50% contribution to purchase of Governance and Accountability for Local Councils (published by SLCC)
£64.80	Mrs C M Jones – travel expenses for the period 1 Jan 2011 – 30 Sept 2011 Rate = 45P per mile (tax neutral) : Audlem-Nantwich return – 12 miles Calculation - £5.40 per journey x 12 journeys = £64.80

Attendance at 12 meetings as follows:

3 February	3 March	7 April
20 April (Extra-ordinary)	12 May	9 June
17 June (Extra-ordinary)	21 June (Informal)	7 July
4 August	1 September	15 September (Extra-ordinary)

8.20 PM – 8.40 PM

11 SPEED WATCH SCHEME

11.1 To consider the purchase of solar units for use with the mobile vehicle display unit.

Practical difficulties have been encountered as a result of the use of batteries which are very heavy and difficult to change, do not last for a long period of time and are not as efficient as solar units which would be less labour-intensive.

Councillors M Docker and K Nord will report on this. TWM Traffic Management Systems which supplied the unit also supplies solar panels and could be asked to submit a quotation for consideration at the next meeting.

11.2 To report generally about operation of the scheme.

12 PLANNING MATTERS

The following planning application has been received:

Ref	Details	Deadline Date for Comment
11/3337N	Pear Tree Primary School – proposed storage container	19 Oct

13 COMMUNICATION WITH LOCAL RESIDENTS/WEBSITE/NEWSLETTER

13.1 Website/Blog

To review communication arrangements with local residents, in view of the Parish Council's decision to make more use of the Nantwich Blog.

13.2 Newsletter

The Parish Council has previously expressed the view that a newsletter should be issued in time for Christmas. The following is the approximate timetable to ensure a pre-Christmas delivery.

- Up to 25 October Draft articles to be suggested/submitted to the Clerk
- 3 November Draft newsletter submitted to the Parish Council for approval
- 17 November Final draft agreed by Parish Council
- 21 November Newsletter issued to Johnsons the Printers
- 5 December Newsletter available for collection by distributors
- 17/19 December Newsletter is distributed to each household.

8.40 PM – 8.50 PM

14 UPDATE ON PARISH PLAN IMPLEMENTATION GROUP
(Stapeley Parish Action Group [SPAG])

To receive an update on SPAG's activities and to consider any action required.

15 CORRESPONDENCE

To report on receipt of correspondence and take any action as appropriate.

- Cheshire East Partnership Newsletter (PACE)
- The National Lottery – offer of share of £5m under the Villages SOS Scheme
- Awareness about Disability Hate Crime – Events being held 3-7 October 2011
- CVS e-bulletin
- Cheshire East Council Ranger Service – Events for October
- Boundary Commission – Parliamentary boundary review 2013

8.50 PM – 9.05 PM

16 SHARED ITEMS

Parish Councillors are invited to share information or request the inclusion of items on the agenda for the next meeting.

17 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Orders, members of the public are able to ask questions or address the Parish Council on any other matter. In the event of there being no members of the public present, the Parish Council will proceed to the next business.

9.05 PM – 9.30 PM

18 FUTURE MEETINGS

- 2 November Ordinary meeting of the Parish Council**
- 17 November Budget meeting**

19 EXCLUSION OF PRESS AND PUBLIC

The Parish Council is invited to RESOLVE that the press and public be excluded from the meeting during discussion of the following items in accordance with the Public Bodies (Admission to Meetings) Act 1960 on the basis that the business to be transacted is of a confidential or special nature involving the business dealings of other than the Parish Council and the public interest would not be served in disclosing the information.

20 COMMUNITY HALL

The Clerk to update Members on the current situation in respect of advice from the Legal Adviser.

21 WEBSITE REVIEW

The Clerk's report is attached for consideration.