

STAPELEY AND DISTRICT PARISH COUNCIL

(Stapeley and Batherton)

Clerk: Carol Jones

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Website: www.stapeleyparishcouncil.gov.uk

NOTICE OF MEETING

DATE: THURSDAY, 7 APRIL 2011

TIME: 7.30 PM

VENUE: BROAD LANE METHODIST CHAPEL,
AUDLEM ROAD, NANTWICH

Enquiries to:

Clerk: Carol Jones

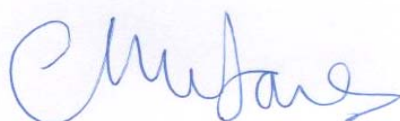
Tel: 01270 812065

Mob: 07974 069 514

Chair: Keith Lawrence:

Tel: 01270 610413

Signed



To: Members of the Parish Council
Councillors Lucinda Bryant, Mike Docker, Sandy Gwinn-Freemantle (Vice-Chair),
Keith Lawrence (Chair), Rob Morton, Keith Nord, Raj Samra and Rodney Walker

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING
(see overleaf for notes for members of the public)

NOTES:

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting. If you do attend, copies of the agenda and accompanying papers will usually be provided for you.

The public may ask questions and/or make comments on any item of business to be considered, or previously considered by the Parish Council. Members of the public may also raise any issue of concern which may be within the remit of the Parish Council.

When the meeting is held at Broad Lane Methodist Chapel, car parking is available at the rear of the Chapel. Alternatively, you may wish to park in front of the Chapel. Meetings are sometimes held at Pear Tree School, Pear Tree Field, where there is ample parking.

The Parish Council has recently introduced a Public Question Time Procedure and members of the public are able to ask questions during each of the 10-minute slots provided at the beginning and end of the meeting.

The public and press are entitled to attend any meeting of the Parish Council, unless excluded by formal resolution, in relation to any matter of business; for example, when the business to be transacted relates to confidential matters such as dealing with individual people, contracts and financial affairs of other parties.

If you require any further information, please contact Carol Jones, the Clerk to the Parish Council (details on the front page).

2) Members of the Parish Council

Planning Grounds: Parish Councillors are reminded of the grounds on which comments can be made on planning applications, as follows –

- | | | | |
|---|--|----|---|
| 1 | Development Plan in all its aspects | 8 | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance (PPG) | 9 | Effect on highway safety and parking |
| 3 | Siting | 10 | Landscape |
| 4 | Design | 11 | Listed buildings |
| 5 | External appearance | 12 | Conservation areas |
| 6 | Compatibility with street-scene | 13 | Land contamination |
| 7 | Development affect on neighbouring properties, amenities and privacy | 14 | Flooding |

Non-Relevant Matters

- | | | | |
|---|---|---|---|
| 1 | Matters controlled by other legislation | 6 | Business competition |
| 2 | Effects on private rights | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds | 8 | Ownership |
| 4 | Effect on property values | 9 | Moral issues |
| 5 | Private opinions | | |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.

A G E N D A

PART I – MATTERS REQUIRING A DECISION BY THE PARISH COUNCIL

1 APOLOGIES

To receive apologies for unavoidable absence.

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interest which they have in any item of business on the agenda, the nature of that interest, and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk will advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES

To approve the Minutes of the Meeting held on 3 March 2011.

4 PUBLIC QUESTION TIME (10 MINUTES)

The Parish Council is invited to adjourn the meeting for 10 minutes to consider any questions from members of the public in accordance with the Parish Council's Standing Orders Nos. 15A and 15B. In the event of there being no members of the public present, the Parish Council will proceed to the next business.

5 LAND AT TALBOT WAY, STAPELEY

The Chair to report on inspection of the land at Talbot Way.

6 FINANCIAL MATTERS

6.1 Audit of Accounts - 2010-2011

The bank statements for 31 March 2011 are unlikely to be available in sufficient time for the meeting. An indicative balance sheet is enclosed. The annual accounts will be presented to the May meeting.

6.2 Authorisation of Payments

£24 Mrs C M Jones – contribution to Broadband costs.
£tba Mr M Docker – travel claim

6.3 EXCLUSION OF PRESS AND PUBLIC

The Parish Council may wish to exclude the press and public during discussion of part of the following item in accordance with the Public Bodies (Admission to Meetings) Act

1960 on the grounds that the business to be transacted relates to the Clerk's personal financial matters.

The Parish Council is asked to note that if the matter is discussed in general terms only, the matter can be discussed in the presence of the press and public.

6.4 HMRC – Registration for PAYE

The Parish Council was informed of the new regulations concerning payment of salaries to Parish Clerks.

- If a Clerk's salary is their only form of income (**and they are not claiming any expenses related to this employment**) with earnings less than £102.00 per week there is no need for the Parish Council to register for PAYE
- If the Clerk is in receipt of state or occupational pensions in addition to the Parish Council salary, the Parish Council **must** register for PAYE
- If the Clerk has a second job and currently has an arrangement for tax amendment on primary salary, the Parish Council **must** register for PAYE

Once registered, the Parish Council Clerk can attend various 'Free of Charge' training sessions which are being held around the country.

6.5 Re-admittance of Press and Public

The Parish Council is invited to re-admit the press and public to the meeting.

7 NEWSLETTER

A copy of the new design newsletter will be available at the meeting. This has not yet been issued as there are a number of items which are out-of-date. Members may wish to comment, with a view to issuing prior to the elections on 5 May 2011.

8 ELECTIONS – 5 MAY 2011

A copy of the Statement of Persons Nominated will be tabled at the meeting for information. Members are reminded that the annual meetings of the Parish Council are to be held on 12 May at Pear Tree School (subject to room availability), at which time newly-elected Councillors will be invited to sign their Declarations of Acceptance of Office.

9 COMMUNITY HALL

9.1 Monthly update and to take any action which may be required. Peter Hall, Assets Manager (Cheshire East Council) may be in attendance. The Clerk has suggested to him that it may be beneficial to local residents if he attends the Annual Meeting on 12 May when members of the public are more likely to be in attendance.

10 SPEED WATCH SCHEME (incorporating Mobile Vehicle Display Unit)

10.1 Speed Watch Scheme/Traffic Management

Councillor Bryant to update the Parish Council on the speed watch scheme and the traffic management scheme.

11 PLANNING MATTERS

The Parish Council is invited to comment on the following applications –

12 MATTER RAISED BY PARISH COUNCILLORS

Parish Councillor R Walker has requested the Parish Council to consider the following two items:

- **Wybunbury War Memorial Conservation**

Councillor Walker is Chairman of the Committee which is initiating the conservation of the memorial, and possibly its re-positioning. Phase I is about to start and Councillor Walker has requested the Parish Council to consider making a donation towards the work. It is understood that the memorial (and particularly the lettering) was funded originally by Wybunbury and Stapeley dating back to 1919.

- **Land at Peter de Stapleigh Way**

There is a piece of land alongside part of Peter De Stapleigh Way on the opposite side from the Cronkinson Farm development. It is supposed to have been conserved under one of the Cronkinson Farm development S106 Agreements. Councillor Walker is meeting with the Head of Planning and Policy and will report the outcome of that meeting to the Parish Council.

Parish Councillor M Docker has requested the following item:

- Quotation for provision of a hearing loop for use in the community hall.

PART II – INFORMATION ITEMS

12 STREET LIGHT, WYBUNBURY LANE/LONDON ROAD

Further to the report on the previous agenda, the Energy Ombudsman has declined to investigate the complaint as the nature of the complaint does not fall within the criteria set out by the Ombudsman. However, the Clerk has received a phone call from a local resident who states that the light has now been repaired.

13 LOCAL AREA PARTNERSHIP

To update the Parish Council on LAP matters, including the Highways Sub-Group.

14 CORRESPONDENCE

- Planning and the Localism Bill - A Seminar for Parish and Town Councils

The Parish Council is invited to consider being represented at this event which is to be held at The Wych Centre, Middlewich- Saturday, 4th June 2011:10.00 am

15 SHARED ITEMS

Parish Councillors are invited to share information or request items for inclusion on the agenda for the next meeting.

16 PUBLIC QUESTION TIME (10 MINUTES)

The Parish Council is invited to adjourn the meeting for 10 minutes to consider any questions from members of the public in accordance with the Parish Council's Standing Orders Nos. 15A and 15B. In the event of there being no members of the public present, the Parish Council will move to the close of the meeting.

17 DATE OF NEXT MEETING

12 May 2011