

STAPELEY AND DISTRICT PARISH COUNCIL

(Stapeley and Batherton)

Clerk: Carol Jones

Tel: 01270 812065 e-mail: carol.jones@stapeleyparishcouncil.gov.uk

Website: www.stapeleyparishcouncil.gov.uk

NOTICE OF MEETING OF THE PARISH COUNCIL

DATE: THURSDAY, 7 JULY 2011

TIME: 7.30 PM

**VENUE: BROAD LANE METHODIST CHAPEL
AUDLEM ROAD, NANTWICH**

Enquiries to:

Clerk: Carol Jones

Tel: 01270 812065

Mob: 07974 069 514

Signed



To: Members of the Parish Council
Councillors Mike Docker, Sandy Gwinn-Freemantle (Chairman), Jo Hillman,
Keith Nord, Rob Morton, Raj Samra (Vice-Chairman)

Copies: Borough Councillors Peter Groves and Andrew Martin (Nantwich South and Stapeley)

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING
(see overleaf for notes for members of the public)**

NOTES:

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

If you do attend, copies of the agenda and accompanying papers will usually be provided for you.

When the meeting is held at Broad Lane Methodist Chapel, car parking is available at the rear of the Chapel. Alternatively, you may wish to park in front of the Chapel.

The Parish Council has recently introduced a Public Question Time Procedure and members of the public are able to ask questions during each of the 10-minute slots provided at the beginning and end of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements will be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature, for example, dealing with individual people, contracts and financial affairs of other parties.

If you require any further information, please contact Carol Jones, the Clerk to the Parish Council (details on the front page).

2) Members of the Parish Council

Planning Grounds: Parish Councillors are reminded of the grounds on which comments can be made on planning applications, as follows –

- | | | | |
|---|--|----|---|
| 1 | Development Plan in all its aspects | 8 | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance (PPG) | 9 | Effect on highway safety and parking |
| 3 | Siting | 10 | Landscape |
| 4 | Design | 11 | Listed buildings |
| 5 | External appearance | 12 | Conservation areas |
| 6 | Compatibility with street-scene | 13 | Land contamination |
| 7 | Development affect on neighbouring properties, amenities and privacy | 14 | Flooding |

Non-Relevant Matters

- | | | | |
|---|---|---|---|
| 1 | Matters controlled by other legislation | 6 | Business competition |
| 2 | Effects on private rights | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds | 8 | Ownership |
| 4 | Effect on property values | 9 | Moral issues |
| 5 | Private opinions | | |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.

A G E N D A

1 APOLOGIES FOR ABSENCE

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interest which they have in any item of business on the agenda, the nature of that interest, and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk will advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES

3.1 To approve as correct records, the minutes of the meetings held on 9th and 17th June 2011. (To follow)

4 PUBLIC QUESTION TIME (10 MINUTES)

The Parish Council is invited to adjourn the meeting for 10 minutes to consider any questions from members of the public in accordance with the Parish Council's Standing Orders Nos. 15A and 15B. In the event of there being no members of the public present, the Parish Council will proceed to the next business.

5 COMMUNITY HALL

5.1 To update the Parish Council on the current situation in respect of the community hall. The draft lease from Cheshire East Council has now been delivered to Hall, Smith Whittingham, LLP which is acting on the Parish Council's behalf.

5.2 To receive the notes of the informal meeting held on 21 June at which time John Densem (Chairman of Hough and Weston Parish Council) was in attendance. (To follow)

5.3 A copy of the lease has been forwarded to Members under cover of e-mail; Members may wish to discuss the contents. It may be appropriate **to exclude the press and public during discussion of this item as it involves the business dealings of Cheshire East Council (Public Bodies (Admission to Meetings) Act 1960).**

6 LAND AT TALBOT WAY

6.1 Councillor Rob Morton to report on his inspection of the land at Talbot Way.

6.2 Greenspaces South Cheshire

Greenspaces South Cheshire carried out an enhancement project on the two parcels of land at Talbot Way during 2010 at a cost of £1,160. The Executive Director of Greenspaces has contacted the Clerk to enquire if other work is required on this land.

The Parish Council is invited to consider this matter, taking into account that Jof Williams of Jim's Mowing carries out regular maintenance on this area.

7 CO-OPTION

To consider co-option arrangements.

8 FINANCIAL MATTERS

8.1 Amendment to Bank Mandate

Following the authorisation of CVS to undertake the payroll service for the Parish Council, there is now a need to amend the bank mandate in respect of the Clerk's salary to ensure that HMRC receives tax under the PAYE scheme.

As the new system started on 1 April 2011, there has been an overpayment to the Clerk (for the months April, May and June). The Clerk will settle this direct with HMRC.

The Parish Council is asked to revise the Clerk's monthly payment from £368.91 to £295.11 and to authorise payment by monthly direct debit to HMRC, representing tax at the normal rate. This is £73.80 per month.

A letter of authority to the bank has been prepared and two signatories will need to sign the letter.

The new arrangements will commence on 1 July 2011.

9 PLANNING

There are no planning applications for consultation.

10 PROJECTS

To review progress on previously identified projects.

- Playground Project

Councillor R Morton to report.

- Speed Watch Scheme/Mobile Vehicle Display Unit

Councillor M Docker to report.

**11 UPDATE ON PARISH PLAN IMPLEMENTATION GROUP
(Stapeley Parish Action Group [SPAG])**

To receive an update on SPAG's activities and to consider any action which needs to be taken.

12 CORRESPONDENCE/CLERK'S REPORT

12.1 To report on receipt of correspondence and take any action as appropriate.

12.2 Electronic communications have been received as follows and forwarded to Members:

- Cheshire Community Action is holding its annual Open Day and Members Evening on Thursday 7th July at Chelford Village Hall.
- Local Area Partnership/Local Development Framework Consultation Events. General information. Between July and September, the Spatial Planning team of Cheshire East Council will be undertaking the next stage of consultation on the Local Development Framework, called the ‘Place Shaping’ consultation. The Team will be working closely with the people of Cheshire East to look at the issues and challenges facing town and village communities and finding out how people think the towns and villages should look in the future. .
- LDF briefing session on **Thursday 7th July** from 13.30pm to 16.30pm at Congleton Town Hall. This session will brief Members on the forthcoming consultation and answer any questions. Places for two councillors have been reserved.
- E-mail from localworks.org – Sustainable Communities Act
The Parish Council is invited to consider if it wishes to support the proposal, as given below.

“Leiston Town Council has drafted a proposal about why the campaign for the Sustainable Communities Act was originally started – ending ‘Ghost Town Britain’ and empowering local people. Leiston face a Tesco application and its proposal is generic and a very reasonable suggestion to amend planning policy and guidance in a way that would help locally elected decision makers.

In summary, the proposal is to require applicants of major developments to attend a meeting of the local Town or Parish Council, or of a duly called Town Meeting, to answer questions on the application for development; and fund the council or duly called town meeting to commission an independent report on the application and critique of any reports that the applicant has submitted in support of the application for development; the rationale being that local elected representatives and local people should be making their decision on whether an application should go ahead based on the best evidence, and this would help ensure that evidence was available.

I would appreciate if you could let me know if your council supports this proposal as soon as possible.....”

13 SHARED ITEMS

Parish Councillors are invited to share information or request the inclusion of items on the agenda for the next meeting.

- Councillor Jo Hillman to report on the recent ChALC Crewe and Nantwich Area Meeting.

14 PUBLIC QUESTION TIME (10 MINUTES)

The Parish Council is invited to adjourn the meeting for 10 minutes to consider any questions from members of the public in accordance with the Parish Council’s

Standing Orders Nos. 15A and 15B. In the event of there being no members of the public present, the Parish Council will move to the close of the meeting.

15 DATE OF NEXT MEETING

15 August 2011