

**MINUTES OF THE A MEETING OF STAPELEY & DISTRICT PARISH COUNCIL
HELD ON 15 JANUARY 2018 IN STAPELEY COMMUNITY HALL, PEAR TREE FIELD, STAPELEY**

PRESENT: Councillor M Theobald Chairman
Councillor E Boughey Councillor P Groves
Councillor J Hillman Councillor S Gwinn-Freemantle
Councillor J Putt

APOLOGIES: Councillors J Davenport and M Docker

120 DECLARATIONS OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

121 MINUTES – 18 DECEMBER 2017

RESOLVED: That the Minutes of the meeting held on 18 December 2017 be approved as a correct record.

122 PUBLIC QUESTION TIME

Members of the public were able to ask questions or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

There were no questions from members of the public.

123 CASUAL VACANCY

It was reported that Martin Malbon had resigned as a parish councillor on 18 December 2017. The vacancy was reported to Cheshire East Council and was also advertised in accordance with the regulations.

If an election was not called, the Parish Council would be able to co-opt to the vacancy at the February meeting.

124 FINANCIAL MATTERS

RESOLVED: That the following payments be authorised:

£228.26	HMRC	Tax on Clerk's salary and employer's NI (£190.60 tax and £37.66 employer's NI cont.)
£450.00	Crystal Clean	Cleaning of the Community Hall – December Payment made on account. Invoice to be available at the next meeting.
£240.00	Island Electricals	Fitting of defibrillator to outside wall of Cronkinson Farm Pub
£9.99	M Docker	Reimbursement for cost of additional Christmas tree lights.
£990.00	BTL Joinery	Joinery work to the Plant Room to allow the Scouts to have exclusive use of part of the room.
£139.23	Scottish Power	Unmetered electricity for street lighting.
£105.00	A N Plumbing	Repair toilet-fill valves to three toilets in the Community Hall (two ladies and one gents)

£102.00 C M Jones Reimbursement - Cheshire Conservatories

At the December meeting, the Parish Council authorised payment of £102.00 to Cheshire Conservatories (Cheque No. 1083). The company did not accept cheques; only electronic payments. The Clerk settled the invoice. The cheque had been returned by Cheshire Conservatories.

125 MEETING WITH LAURA SMITH, MP – 11 JANUARY 2018

Members reported on the informal private meeting with Laura Smith, MP. The meeting had been of great benefit.

The Clerk was asked to thank Ms Smith and her Chief of Staff who also attended the meeting; and to congratulate her on her recent appointment as Shadow Minister (Cabinet Office).

126 PLANNING APPLICATION

Comments were invited on the following planning application.

17/6384N 15 Buttonbush Drive, Stapeley CW5 7SJ
Lean-to conservatory to rear of property

RESOLVED: That no observations be made in respect of planning application No. 17/6384N.

127 NEIGHBOURHOOD PLAN REFERENDUM

It was reported that the referendum was to be held on Thursday, 15 February 2018. The Community Hall was the polling station for the parish. The formal notice had been added to the website and had been displayed in the notice-board.

The Steering Group would be meeting on 16 January to discuss publicity for the referendum.

There was now a vacancy on the Neighbourhood Plan Steering Group, following Martin Malbon's resignation as a councillor.

RESOLVED: That Councillor E Boughey be appointed to the Neighbourhood Plan Steering Group.

128 OUTSTANDING MATTERS

128.1 The following matters had been followed up with Cheshire East Council Property Services Manager. A response was awaited.

Damaged steps adjacent to MUGA	E-mail and photographs provided to CEC
Fencing fallen down (or pulled down) at rear of community hall.	Issue raised by resident. The fencing enclosed her garden but was not within her ownership. Email and photographs provided.
Damp patches on rear outside of community hall.	CEC requested to carry out a survey.
Mini-survey of inside of the community hall. Discolouration of flooring.	E-mail sent CEC requesting mini-survey to establish cause of discolouration.

128.2 Fitting of Defibrillator to Outside Wall of Cronkinson Farm Pub

The cabinet to house the automated external defibrillator (AED) had now been fitted to the wall of the Cronkinson Farm Pub. The defibrillator itself had yet to be installed.

In due course, it was expected that North-West Ambulance Trust would deliver an awareness session in the community hall.

128.3 Assessment of Water Usage – Community Hall

The Clerk had asked Water Plus (previously United Utilities) for an assessment of the water charges. A Site Area Banding Application Form had been provided for completion by the Clerk and this also required the provision of a site plan. In the meantime, a copy of the Water Plus Charges at a Glance was submitted for information.

129 CONSULTATION – PRE-BUDGET CONSULTATION 2018-2021

This item had been deferred from the November meeting and initial consideration given to it at the December meeting. The document set out detailed options to balance the 2018-2019 financial year, despite reductions in government grants and increasing demand for key services.

Members made brief comments on the document and it was agreed that Councillor Peter Groves, in his capacity as Ward Councillor, convey the views to the Portfolio Holder.

130 PARISH NEWSLETTER

Members were invited to consider articles for inclusion in the next newsletter which should be issued during March. The following were agreed for inclusion:

- Results of referendum (Neighbourhood Plan)
- Fitting of defibrillator and possible awareness session to be organised by North-West Ambulance Trust
- Notification of two new councillors
- CCTV installation
- Use of Community Hall office as a Police 'hub'
- Anti-social behaviour.
- Invite residents to suggest locations for wooden seats.
- Note of thanks to the litter-group.

131 FUTURE MEETINGS

131.1 22 January 2018: Additional meeting to discuss the strategy to be adopted at the Public Inquiry (Muller Group Homes). The Clerk would inspect the regulations to determine if this should be an extra-ordinary meeting which would be held in public, or an informal private meeting.

131.2 19 February 2018 Venue – BROAD LANE METHODIST CHAPEL

Note: After the meeting concluded, a member of the public who had not been in attendance at the start of the meeting, was permitted to address Members.

.....Chairman