

**MINUTES OF A MEETING OF STAPELEY & DISTRICT PARISH COUNCIL
HELD ON 18 FEBRUARY 2019 IN STAPELEY COMMUNITY HALL, PEAR TREE FIELD,
STAPELEY, NANTWICH**

PRESENT:	Councillor M Theobald	Chairman
	Councillor E Boughey	Councillor M Docker
	Councillor G Gwinn	Councillor S Gwinn-Freemantle
	Councillor S Ford	Councillor P Groves
	Councillor J Hillman	Councillor K Nord
IN ATTENDANCE:	One member of the public	
APOLOGIES:	Councillor J Davenport	

119 DECLARATIONS OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

120 MINUTES

RESOLVED: That the minutes of the meeting held on 21 January 2019 be approved as a correct record and signed by the Chairman.

121 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Order No. 1, members of the public were able to submit a question, either in writing prior to the meeting, or orally at the meeting, or to make a statement.

There was one member of the public in attendance and he addressed the Parish Council in respect of the elections on 2 May 2019.

122 FINANCIAL MATTERS

122.1 Authorisation of Payments

RESOLVED: That the following payments be approved:

£243.90	HMRC	Tax on Clerk's salary and employer's NI (£190.60 tax and £37.66 employer's NI cont.)
£25.50	Shires Payroll	Quarterly fee for payroll service.
£96.00	C M Jones	Reimbursement for payment made to Dyno-Rod which recently inspected the drainage system at the Community Hall.

122.2 Receipts & Payments Statement – 1 April – 31 December 2018

RESOLVED: That the Receipts and Payments statement showing the financial position at 31 December 2018 be received and noted.

123 PLANNING APPLICATIONS

The Parish Council was invited to comment on the following planning applications.

- 19/0212N New Dairy House Farm, Batherton Lane, CW5 7QH
Conversion of existing barn into three dwellings.
- 19/0213N New Dairy House Farm. Batherton Lane, CW5 7QH
Listed Building consent for conversion of existing barn into three
residential units.

RESOLVED: That no observations be made in respect of planning applications Nos. 19/0212N and 19/0213N.

124 CONNECTED COMMUNITIES

124.1 Promotional Event – 28 March 2019

Arrangements for the Open Day on 28 March 2019 were reported.

- To be held between 11.00 am and 1.00 pm.
- Acton Church volunteers would be providing the refreshments, which comprised beverages and home-made cakes. They would also be supplying crockery and cutlery and had agreed to arrive early enough at the hall to set up the tables.
A key had been provided to Carol Hill (CEC), for this purpose.
- The cost for the catering was £150.00. Cheshire East Council would be funding this, but payment would initially be made by the Parish Council. The volunteers did not wish to submit an invoice for their services and had requested that a donation be made to St Mary's Church, Acton. Although Parish Councils were not permitted to make donations to religious organisations, this was a contribution for the service provided, rather than the organisation.
- A large banner was being prepared by CEC and would be attached to the community hall railings the week before the event.
- In view of the 'purdah' requirements, Members would not be able to make speeches. Borough Councillor Janet Clowes (Portfolio Holder for Health and Well-being) would be in attendance but would also not be permitted to make a speech. The official opening would be conducted by Mark Palethorpe (Cheshire East Council Officer).
- Carol Hill had issued invitations to Community Hall regular users and other groups which she believed would wish to use the hall.
- The Clerk had notified all hall users that the hall would not be available on 28 March 2019 for regular hire.

The publicity leaflet had not yet been prepared. Members were invited to suggest content.

It was **AGREED** that once the banner contents had been made available, the information should be used as the basis of a flyer for distribution to each household in the parish.

124.2 Outstanding Evidence under the GRIPP Assessment

It was reported that evidence was still required as part of the GRIPP Assessment. An updated GRIPP document was provided.

Members **AGREED** that where a named individual was required, an appropriately qualified councillor could be the named person for the time being.

124.3 Wi-Fi in the Community Hall

The Clerk had made enquiries about a Wi-Fi facility at the Community Hall. Unfortunately, as the post-code was not registered with Royal Mail, this would result in a delay. BT was unable to start the process of installing a phone line until the post-code had been registered.

The Clerk had submitted a formal request to Royal Mail to add the post-code (CW5 7GZ) onto its data-base. Once this had been registered, BT would be able to deal with the request and this would take approximately three weeks from the date of application.

The cost would be £125.00 for the survey and installation, with an on-going cost of £28.00 per month for the facility. Cheshire East Council would fund this for a period as part of the Connected Communities commitment.

RESOLVED: That the Parish Council approve the costs, as indicated, in principle;

(b) That the Clerk seek quotations from mobile phone companies who may be able to provide a Wi-Fi facility, thereby avoiding the need for a landline; and

(c) That detailed costs be provided at the March meeting.

125 SEATS/BENCHES

At the previous meeting, the Parish Council considered and approved a quotation from Amberol Ltd. for six seats.

It was agreed that Cheshire East Council be asked to quote for installing the seats. The Clerk had contacted ANSA for a quotation. If there was undue delay in receiving this quotation, or CEC was not able to quote, the Clerk was asked to contact Nantwich Town Council about the possibility of its Works Manager carrying out the work. For this reason, the Clerk had not yet placed the official order, although she had indicated acceptance to the local Sales Representative.

As the seats were provided flat-packed and the Parish Council did not have a storage facility, it was suggested that the order be placed when there was a firm commitment to install the seats, either by ANSA, or some other installer.

RESOLVED: (a) That the quotation from ANSA for installation of the seats, be submitted to the next meeting; and

(b) That in the event of the quotation from ANSA not being available, the Clerk contact Nantwich Town Council for a quotation.

126 TOWN AND PARISH COUNCIL CONFERENCE

The Town and Parish Council conference had been re-arranged to Wednesday, 6 March 2019 – 2.30 pm for registration, starting at 3.00 pm (venue to be confirmed, but likely to be Sandbach).

The Parish Council was able to nominate one/two Members to attend.

RESOLVED: That Councillor M Docker represent the Parish Council at the Town and Parish Council Conference on 6 March 2019.

127 CORRESPONDENCE

The Clerk reported to the last meeting that a resident had complained about the barrier which had been installed at the Cronkinson Farm Pub car park entrance. As reported in January 2019, the reason for its installation was to combat anti-social behaviour outside pub opening hours, when car-owners were using the car park for unauthorised activities.

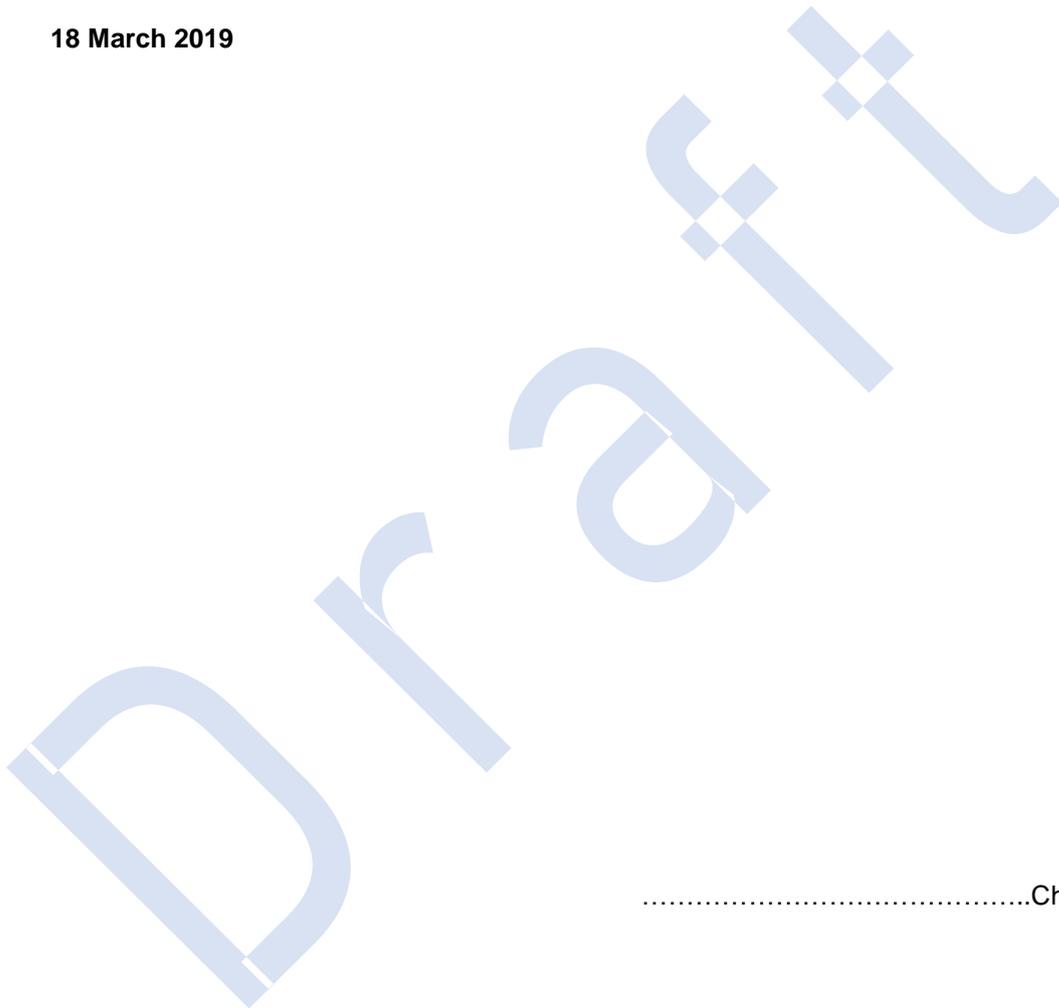
The resident remained concerned and asserted that he had spoken to a contractor on site on 11 February 2019 at which time he was advised by the contractor that the height of the barrier did not comply with safety requirements as it was too high when closed.

The resident had written to Marston's Brewery and the company had noted the issues raised. Marston's had also confirmed that whilst an application for planning permission had not yet been submitted to CEC, a retrospective application was due to be submitted soon.

In the meantime, the Clerk was asked to write to Marston's Brewery to express the Parish Council's concern about the safety of residents and the potential danger posed by the barrier.

128 DATE OF NEXT MEETING

18 March 2019



.....Chairman

The meeting commenced at 7.30 pm and concluded at 8.10 pm