

**MINUTES OF A MEETING OF STAPELEY & DISTRICT PARISH COUNCIL
HELD ON 19 FEBRUARY 2018 IN BROAD LANE METHODIST CHAPEL, AUDLEM ROAD,
NANTWICH**

PRESENT:	Councillor M Theobald Councillor E Boughey Councillor M Docker Councillor S Gwinn-Freemantle Councillor J Putt	Chairman Councillor J Davenport Councillor P Groves Councillor K Nord
IN ATTENDANCE:	Ms G Gwinn One member of the public	Candidate for Co-option
APOLOGIES:	Councillor J Hillman	

135 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Councillor Gwinn-Freemantle declared a personal interest in Minute No. 138 below (Co-option to Casual Vacancy) on the basis that Ms Gwinn, candidate for co-option, was her daughter.

No other declarations were made.

136 MINUTES – 15 JANUARY 2018 and 22 JANUARY 2018

RESOLVED: That the Minutes of the meeting held on 15 January 2018 and the Extraordinary meeting held on 22 January 2018 be approved as correct records, subject to the following:

- 15 January 2018: Typing error in the heading.
Delete 'the' from part of the heading; the full heading to read -
'Minutes of a Meeting of Stapeley & District Parish Council held on 15 January 2018 in Stapeley Community Hall, Pear Tree Field, Stapeley.'
- 22 January 2018: The heading of the Minutes be amended to correct a typing error and to reflect that this had been an extra-ordinary meeting, viz –
'Minutes of an Extra-ordinary Meeting of Stapeley & District Parish Council held on 22 January 2018 in Stapeley Community Hall, Pear Tree Field, Stapeley.'

137 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Orders, members of the public were able to ask questions or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

There was one member of the public in attendance. She reported an incident which occurred within the Nantwich Town Council area. She had discovered a broken bottle of sulphuric acid and had reported this to the Police and to the Headteacher of Brine Leas School.

Councillor Peter Groves, as a Nantwich Town Councillor, undertook to raise this with the Clerk to the Town Council.

(Note: Councillor K Nord joined the meeting during this item.)

138 CO-OPTION TO CASUAL VACANCY

The Parish Council was invited to co-opt to the casual vacancy caused by Martin Malbon's resignation.

The vacancy had been advertised in accordance with electoral regulations; no election had been called and the Council was now able to co-opt to the vacancy.

Ms Georgina Gwinn was the only candidate and was in attendance. She outlined her reasons for wishing to become a parish councillor. Members were able to ask questions, following which it was –

RESOLVED: That Georgina Gwinn be co-opted onto the Parish Council with immediate effect.

(Notes: (i) Ms Gwinn signed a Declaration of Acceptance of Office following which she was able to participate in the meeting;

(ii) Having declared a personal interest in this item, Councillor Gwinn-Freemantle declined to vote.)

139 FINANCIAL MATTERS

139.1 Authorisation of Payments

RESOLVED: That the following payments be authorised:

£228.26	HMRC	Tax on Clerk's salary and employer's NI (£190.60 tax and £37.66 employer's NI cont.)
£25.50	Shires Payroll Services Ltd	Payroll service – final quarter of the financial year.
£585.00	Crystal Clean	Cleaning of the Community Hall – January 2018
£1,770.00	DSW Painting and Decorating	Half-payment for decoration in the community hall (£1,475.00 net and £295.00 VAT)
£930.00	Built to Last	Joinery work to provide shelving in the male toilets – Community Hall
£97.44	Thomson Planning	Attendance at meeting on 22 January 2018 To offer advice in respect of the Public Inquiry (Muller Group Homes) £81.20 net and 316.24 VAT
£425.00	Mike Brookes Garden Services	Repair and replacement of fencing panels. Land at Talbot Way.
£512.27	Water Plus	£502.16 net and £10.11 VAT Members were reminded that the Clerk had completed a request for a review of the charges.
£74.40	C M Jones ¹	Reimbursement for printing 500 compliments slips, printed by Johnsons (£62.00 net and £12.40 VAT)
£1,040.00	Jof's Mowing	Grounds maintenance work 9 August 2017-January 2018

This included costs for clearing up the lawns and shrubs by the MUGA and play area, as requested by the Parish Council (to be added to his work during 2018-2019).

¹ Although the agenda item was to reimburse C M Jones, the cheque was, in fact, made out to Johnsons of Nantwich.

£402.39	M Theobald	Reimbursement for Neighbourhood Plan publicity leaflets and banners.
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Four banners £242.39 (£201.99 net and £40.40 VAT)
1500 leaflets printed by Johnsons the Printers - £160.00

139.2 Receipts and Payments – 1 April – 31 December 2017

The Parish Council received a Receipts and Payments statement for the period 1 April 2017 - 31 December 2017, together with a budget monitoring statement for the same period.

The Clerk reported that there were accounting errors in the statement and for the time being she had included a balancing adjustment of £60.34. Revised documents would be submitted to the next meeting.

139.3 Amendment to Bank Mandate – Clerk's Salary

The Clerk's gross salary had been increased as part of the budget proposals for 2018-2019, to £12,102 per annum. The Parish Council was asked to approve a change in the bank mandate.

RESOLVED: That the bank mandate in favour of Mrs C M Jones be amended as follows:

From:	£762.33
To:	£806.83

Payable on the 28th of each month, effective 1 April 2018.

139.4 North-West Air Ambulance (NWAA) – Request for Funding

North-West Air Ambulance had requested a grant from the Parish Council. The contents of an e-mail from NWAA were provided on the agenda and gave full information about how funds could be used to save lives.

RESOLVED: (a) That a donation of £1,000 be made as a grant under S.137 of the Local Government Act 1972; and

(b) That North-West Ambulance be asked if it would be willing to participate in a fund-raising/awareness-raising event to be held later in the year.

140 NEIGHBOURHOOD PLAN

It was reported that at the Referendum on 15 February 2018, registered electors (total of 2727) were asked "Do you want Cheshire East Council to use the Neighbourhood Plan for Stapeley and Batherton to help it decide planning applications in the neighbourhood area?"

The results were as follows:

598	voted in favour of 'yes'
40	voted in favour of 'no'

1 ballot paper was rejected as being unmarked or wholly void for uncertainty

Ballot papers counted:	638
Turnout:	23.43%

The Neighbourhood Plan was, therefore, made.

RESOLVED: (a) That the Parish Council place on record its thanks to members of the Steering Group, all residents, business owners and workers who had supported the plan process;

(b) That the Neighbourhood Plan Steering Group be de-commissioned with immediate effect;

(c) That a Neighbourhood Plan Delivery and Implementation (NPDIG) be established;

- (d) That Councillors M Theobald, P Groves and J Putt be appointed to the NPDIG, together with Mr P Cullen as a community volunteer;
- (e) That other councillors, community volunteers and representatives from Stapeley Parish Action Group be appointed at a future date;
- (f) That an appropriate name for the Group be decided at a future meeting; and
- (g) That draft Terms of Reference be submitted to a future meeting.

141 PLANNING MATTERS

141.1 Planning Applications

Comments were invited on the following planning applications.

18/0432N Land East of Butt Green House, Wybunbury Lane, Stapeley
Proposed single detached dwelling with associated landscaping works

The Parish Council had considered a planning application for this site at its April 2017 meeting (17/1467N). That application had been for four dwellings and the Parish Council had objected to the proposal.

The Chairman read out to the meeting those objections, and it was agreed that the majority remained valid.

RESOLVED: That the Parish Council submit the following objections in respect of planning application 18/0432N:

- 1 Concern about highway safety grounds as this could create a 'rat-run' between London Road and Cheerbrook Roundabout.
- 2 The access point is dangerous as it is in close proximity to a busy junction.
- 3 Census data in 2011 clearly demonstrates that multiple car ownership in Stapeley is higher than in Cheshire East or England; hence, there are real concerns regarding highway safety.

The views expressed in both 2 and 3 are based on Members' local knowledge, notwithstanding that Cheshire East Highways has raised no objections to the proposal.

- 4 There is a potential danger for pedestrians.
- 5 The development is not in keeping with the Neighbourhood Plan which was made on 15 February 2018 and specifically contravenes the following policies.

T2	Pedestrian/cycle routes
H11	Infill development – new/large dwelling
H2	Housing to meet local housing need
H4	Design
H5	Extension of settlement boundary

- 6 The development could co-join with other new developments.
- 7 There is concern about a breach of planning conditions in respect of aboriginal matters.

The Parish Council recommends that a site visit be carried out at peak times prior to determining the application.

18/0663N 5 Massey Close, Stapeley, CW5 7RL
Porch to front of property

RESOLVED: That no observations be made in respect of planning application No. 18/0663N.

142.2 Public Inquiry (Muller Group Homes)

12/3746N and 12/3747N – Land between Audlem Road/Broad Lane and
Peter de Stapleigh Way, Stapeley

It was reported that the Borough Council's statement in response to the appeal was available on the Council's website (www.cheshireeast.gov.uk).

The Public Inquiry was expected to last four days and interested parties were invited to attend from Tuesday, 20 February 2018 at 10.00 am in the Carlsberg Lounge, Crewe Alexandra Football Club, Gresty Road, Crewe.

The Chairman had issued a document to Members earlier in the day, entitled '*Planning Inspectorate Case APP/R0660/A/13/2197532 Planning Inquiry, February 2018 – Submission from Stapeley & District Parish Council*'. This document was the statement referred to at the extra-ordinary meeting on 22 January 2018.

The Chairman would provide three copies to the Inspector and in his oral address to the Inquiry, the Chairman would summarise the key points in the statement.

143 BOROUGH COUNCILLOR'S REPORT

Councillors Peter Groves did not report on any Cheshire East Council matters but reported on an outstanding Parish Council matter.

S.106 Agreement in respect of the 'Road to Nowhere' at the junction of
Pear Tree Field and Peter de Stapleigh Way.

Councillor Groves had discussed this with the S.106 Compliance Officer at Cheshire East Council and had also spoken with the Portfolio Holder and one of the Senior Planning Managers.

The S.106 commitment was now regarded as too old to enforce and the suggested proposal was to contact the landowner to if the company would be willing to transfer the piece of land to the Parish Council which would be able to consider dedicating it to the memory of a recently deceased resident.

Councillor Groves provided contact details for the Clerk who was asked to write to the company.

144 DRAFT NEWSLETTER

The Clerk had been unable to provide a draft of the newsletter but would submit a first draft to the next meeting.

It was noted that the Chairman's report would include details of the Neighbourhood Plan Referendum and a 'thank you' to the community for its support in the process.

It was agreed that as Georgina Gwinn was the youngest person to be elected/co-opted onto this Parish Council, an article be included.

Councillors Gwinn Putt, were asked to each prepare a brief biography for inclusion on both the website and the newsletter.

In response to a Member's question about the late Jo Cox's legacy '*The Great Get Together (22-24 June 2018)*' it was **AGREED** that the Civic Pride Working Group meet to discuss the possibility of holding an event either at Pear Tree School or within the Community Hall grounds. The Group would report to the next meeting of the Parish Council with a view to adding an article to the newsletter.

145 CLERK'S INFORMATION REPORT

The following information matters were reported.

- Connected Communities Newsletter

Cheshire East Council had introduced an electronic newsletter which was being distributed through its network of partners. The newsletter contained articles on local activity, partner news, conferences, events, consultations and more.

This could be accessed via the CEC website (www.cheshireeast.gov.uk).

- Laura Smith, MP

It was reported that Laura Smith, MP had contacted the Clerk following receipt of correspondence from one of her constituents about anti-social behaviour around the community hall. Ms Smith had asked that this be brought to the attention of the Parish Council with a suggestion that security measures be considered. The Clerk had informed her that security fencing around the hall had been in place for some time and the addition of CCTV was expected to act as a deterrent.

- Road Configuration: Elwood Way/London Road

At a recent Police Cluster meeting, Philip Jackson, who was a member of Wybunbury Parish Council, raised an issue about the road configuration near Elwood Way/London Road/Newcastle Road as there had been a number of reports of RTCs (road traffic collisions).

Details were included on the agenda and the Clerk had e-mailed Members earlier in the day to report that Cheshire East Highways had advised that this was being dealt with by the developer under S.278 of the Highways Act 1980. This arrangement allowed the developer to carry out various required improvements to public highways.

- Town and Parish Councils Conference – Tuesday, 20 February 2018
Westfields, Sandbach

Members were reminded that the Town and Parish Councils Conference was to be held on Tuesday, 20 February. The agenda for the meeting was submitted.

Councillor M Docker would be attending.

146 DATE OF NEXT MEETING

19 MARCH 2018

.....Chairman

The meeting commenced at 7.30 pm and concluded at 9.10 pm