

**MINUTES OF A MEETING OF STAPELEY & DISTRICT PARISH COUNCIL
HELD ON 16 FEBRUARY 2015 AT STAPELEY COMMUNITY HALL, PEAR TREE FIELD, STAPELEY**

PRESENT: Councillor S Gwinn-Freemantle Chairman
Councillor M Docker
Councillor P Groves
Councillor J Hillman
Councillor K Lawrence
Councillor M Malbon
Councillor K Nord
Councillor M Theobald

APOLOGIES: Councillor J Davenport

Notes: (1) Prior to the start of the meeting, Adrian Cox, Steve Binch and Peter Nunn made a pre-application presentation to Members in respect of a proposed development on land at Haymoor Green Road;

(2) Shaun Clough had been co-opted in his absence at the December 2014 meeting. He had not attended the January 2015 meeting and was also not present at this meeting, at which time he was due to sign his Declaration of Acceptance of Office. As he had not signed a Declaration of Acceptance of Office, he was deemed not to be a parish councillor. The seat would now remain vacant until the elections on 7 May 2015.

136 DECLARATION OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Each Member made a personal declaration in planning application No. 15/0095N on the basis that the applicant was Councillor John Davenport, a member of this Parish Council. The declarations were not such as to render Members unable to make unbiased observations on the application.

Councillor M Docker also declared a personal interest in planning application No. 15/0075N on the basis that he was acquainted with the applicant.

No other declarations were made.

137 MINUTES (19 JANUARY 2015)

RESOLVED: That the Minutes of the meeting held on 19 January 2015 be approved as a correct record and signed by the Chairman.

138 PUBLIC QUESTION TIME

There were no members of the public in attendance.

139 CHESHIRE EAST BOROUGH COUNCILLORS

There were no matters to report other than those already included in the Clerk's report at Minute No. 140 below.

140 CLERK'S REPORT (for information)

The Parish Council received the Clerk's report which included, but was not limited to, the following items:

- Cheshire East Council matters of interest.
- Stapeley Parish Action Group (SPAG) minutes of meeting held on 26 January 2015.
- Election briefings for candidates (arranged by Cheshire East Council).

The Clerk was asked to contact the Chairman of SPAG to make enquiries about the volunteer who was available to operate a youth club at the community hall (as referenced in SPAG's minutes).

141 FINANCIAL MATTERS

141.1 Authorisation of Payments

RESOLVED: That the following payments be authorised:

£472.50	Crystal Clean (£382.50 cleaning: £90 for opening/closing community hall for private parties)
£280.80	Dame Hygiene Services – installation and provision of equipment in community hall, and service (January 2015 – December 2015 inclusive (£234 net plus £46.80 vat)
£832.00	Greenspaces, South Cheshire – maintenance of wildlife area, Talbot Way Fortnightly maintenance. 26 visits from 17 Oct 2013 – 17 October 2014 @ £32 per fortnight.
£139.23	Scottish Power – unmetered electricity

141.2 Direct Debit Payment

It was noted that the following payment would be taken by direct debit from the Parish Council's account on or after 12 February 2015, in respect of electricity charges at the community hall.

£114.32	West Mercia Energy
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142 SPEED WATCH SCHEME

Members received charts showing recent speed watch activity.

Mill Lane (1)	Average and maximum speeds	5 January – 15 January 2015
Mill Lane (2)	Speed percentiles	5 January – 15 January 2015
Pear Tree Field (1)	Average and maximum speeds	5 January – 26 January 2015
Pear Tree Field (2)	Speed percentiles	5 January – 26 January 2015

Following a Member's suggestion, it was **AGREED** that TWM Traffic Control Systems Ltd. be asked to mark each of the SDU poles with a unique number which could be linked to the location of each unit, [as follows]:¹

Unit No.	Location
1	Broad Lane/Mill Lane A529, South of Mill Lane
2	Broad Lane A529, on bend East of Maylands Farm
3	Broad Lane/Bishop's Wood A529, South of Bishop's Wood
4	London Road A51, North of First Dig Lane
5	Peter de Stapleigh Way West of traffic lights at junction with Pear Tree Field (A5103)
6	Peter de Stapleigh Way East of traffic lights at junction with Pear Tree Field (A5103)
7	Pear Tree Field Adjacent to electrical sub-station

¹ Minute No. 142: This table was not referenced at the meeting and has been added solely to aid understanding of the item.

143 **PLANNING MATTERS**

The Parish Council was invited to comment on the following planning applications:

- (i) 15/0095N 30 Broad Lane, Stapeley
Garage and alterations to the dwelling.

RESOLVED: That no objections be raised in respect of planning application No. 15/0095N.

- (ii) 15/0075N 32 Broad Lane, Stapeley
Reserved matters application for a single dwelling with new
access and parking following approved outline 14/2051N

RESOLVED: That the Parish Council object to the proposal to remove the hedgerow and replace with fencing.

- (iii) 14/5876N Former Stapeley Water Gardens, London Road
Re-plan of plots 81-83 and introduction of plot No. 147.

RESOLVED: That the Parish Council object to planning application No. 14/5876N on the following grounds:

- Objection to the additional houses;
- The Parish Council believes that there is a potential for parking issues owing to the greater number of houses and the greater density;
- Dilution of the quality street scene which was promised in the original application;
- The potential for parking obstruction was likely to cause problems for ingress and egress of emergency vehicles.

The Parish Council had not been consulted by Cheshire East Council on the following planning applications, the sites of which were in the neighbouring parish of Willaston. In view of the potential impact on Stapeley and District, Members considered the applications:

- (iv) 14/5824N Development in Neighbouring Parish
Land to the South of Park Road, Willaston
Outline permission for up to 175 residential dwellings
to include access. All other matters reserved.

- (v) 14/5825N Development in Neighbouring Parish
Land to rear of Cheerbrook Road, Willaston.
Outline application for residential development for
up to 120 dwellings.

RESOLVED: (a) That the Parish Council raise the following objections to planning applications 14/5824N and 14/5825N on the basis that the applications would impact the parish of Stapeley & District:

- The development would result in the erosion of the green gap by eroding the settlement boundary; and
- One of the principal reasons for loss of the recent planning appeal in Shavington (for 250 houses) had been the erosion of the green gap.

(b) That the Borough Council be asked to include the Parish Council as a consultee on future planning applications for this site.

- (vi) 15/0435N 56 Flowerscroft - Side and rear extension.
(vii) 15/0424N 62 Flowerscroft – Renewal of lapsed planning permission (P07/0360)
Single-storey rear extension and conservatory and first floor
extension over garage

RESOLVED: That no objections be raised in respect of planning applications Nos. 15/0435N and 15/0424N.

144 NEIGHBOURHOOD PLANNING

144.1 Steering Group Minutes

Members received the minutes of the Steering Group meeting held on 26 January 2015.

144.2 Questionnaire for Consultation Round 2

(A) Various documents to inform the next round of consultation had been issued to Members by e-mail. For ease of reference, these were now submitted and comprised the following:

- Questionnaire (original with the agenda and up-dated version issued to Members on 12 February 2015).
- Steering Group Outline Plan

The Parish Council Members of the Steering Group reported on the discussion with Andrew Thomson at the meeting held on 9 February 2015. (Mr Thomson had been appointed by Cheshire Community Action as the Support Officer for the duration of the Neighbourhood Plan process.) Mr Thomson had confirmed that there were 20 days of support for the Parish Council (funded by Cheshire East Council). Meetings and the preparatory work beforehand constituted half a day.

Mr Thomson had offered advice on publicity and consultation.

- Publicity in the form of posters and banners should be explored as a means of communicating with the parish; possibly displaying a banner on the children's playground at the junction of Peter de Stapleigh Way with Pear Tree Field.
- One of the Bunbury parish councillors operated his own marketing company (Wax Wing) and could be approached for advice/printing of the questionnaire.
- The Bunbury Neighbourhood Plan survey form had been used to re-shape, in part, the newly-submitted questionnaire.
- As part of the wider consultation process, developers should be invited to make presentations to the Parish Council. Fortuitously, the presentation made prior to the start of this evening's meeting would be regarded as part of the consultation process.
- The questionnaire would be delivered to each household and would also be available on-line and in the Co-op store on the Cronkinson shopping parade.
- The consultation period would be limited to two-weeks. This had been recommended by Mr Thomson.
- A Parish Councillors' surgery would be held at the community hall on **Saturday, 7 March 2015.**
- An engagement day would also be arranged when parish councillors would 'staff' a table with publicity material and questionnaires, to be placed outside the Co-op and/or the Community Hall.

Members made suggestions in respect of the content of the questionnaire, but it was acknowledged that some of the references related to the original questionnaire (enclosed with the agenda) rather than the revised document which had been issued to Members on 12 February 2015.

Distribution of the questionnaire was briefly discussed. The Clerk had contacted Fusion Logistics to enquire into delivery at the end of February. The company had now ceased trading and the Clerk would be seeking quotations from other leaflet-distribution companies.

(B) Image for the Neighbourhood Plan

Members were invited to consider if the images on the front page of the questionnaire were also appropriate as images for the final Plan. It was acknowledged that it was too early in the process for this decision to be taken.

144.3 Newsletter

A 'Neighbourhood Plan' Newsletter would be issued following distribution of the questionnaire. A 'skeleton' draft was submitted, but the majority of copy would be provided by the Steering Group.

145 LOCATION OF AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

It was reported that the Manager of the Co-op at the Cronkinson Shopping Parade had confirmed that the AED could be affixed to the shop wall.

RESOLVED: That the Clerk place the order for the AED and cabinet, as approved at the Parish Council meeting on 21 July 2014.

146 DATE OF NEXT MEETING

16 March 2015

147 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

148 COMMUNITY HALL LEASE

Reason for exclusion: Legal privilege

RESOLVED: That the Parish Council approve the new lease for the community hall, noting that it was for a two-year period [with effect from the date of formal exchange with Cheshire East Council], with a break clause after 12 months.

.....Chairman

The meeting commenced at 8.00 pm and concluded at 9.45 pm