

**MINUTES OF A MEETING OF STAPELEY & DISTRICT PARISH COUNCIL
HELD AT BROAD LANE METHODIST CHAPEL, AUDLEM ROAD, NANTWICH
ON 1 SEPTEMBER 2011**

PRESENT: Councillor S Gwinn-Freemantle (Chairman)
Councillor R Samra (Vice-Chairman)

Councillor M Docker Councillor J Hillman
Councillor R Morton

IN ATTENDANCE: Borough Councillors P Groves and A Martin
Mr A Cliffe Head Teacher – Brine Leas School
Mrs V Ingram Chairman – Stapeley Parish Action Group
[the Parish Plan Implementation Group]
Mrs S Angus-Crawshaw Nantwich LAP Manager
PC Nick Jarvis

APOLOGIES: Councillor K Nord

74 DECLARATION OF INTERESTS

Members were invited to declare any personal or prejudicial interest which they had in any item of business on the agenda, the nature of that interest, and, if necessary, to leave the meeting prior to the discussion of that item.

No declarations were made.

75 MINUTES

RESOLVED: That the minutes of the meeting held on 4 August 2011 be approved as a correct record.

(Note: the Minutes were not available for signature by the Chairman and would be signed at the next ordinary meeting.)

76 ANTI-SOCIAL BEHAVIOUR – CRONKINSON

The following were in attendance for discussion of this item.

PC Nick Jarvis	Cheshire Police
Sharon Angus-Crawhsaw	Cheshire East Council
Andy Cliffe	Head Teacher – Brine Leas School

The Head Teachers of the local primary schools had also been invited to the meeting. Mary Hennessey-Jones (Head Teacher, Pear Tree School) had accepted the invitation but was absent from the meeting. No response had been received from Ian Shackleton (Head Teacher, Stapeley Broad Lane School).

At the previous meeting, Members had agreed that the issue of anti-social behaviour on the Cronkinson was a matter of concern. The main issues had been noted as -

- Anti-social behaviour in general
- The impact on the community
- Action, if any, which could be taken by the Parish Council to tackle the problems

The following observations/comments were made during the discussion.

- Diversionary activities such as “ping-pong” were not helpful in reducing anti-social behaviour. Mr Cliffe stated that Brine Leas School had adopted a relaxed approach to pupils using school premises out-of-hours. There were few problems and this confidence in the pupils gave them a sense of ownership. Notwithstanding this, there

was CCTV in operation and a random security patrol. If these security measures were removed, it may have an effect on the situation.

- The security fencing around the community hall could be perceived as a challenge to those minded to climb and cause damage.
- It was suggested that in due course, the Parish Council could consider the purchase of CCTV for use at the community hall – it was inexpensive when compared with the cost of damage to buildings. It was also suggested that the Parish Council's Legal Adviser could pursue this with Cheshire East Council as one of the conditions of the lease.
- Some of the problems were related to social problems with children's families, some of whom did not live locally. The Police returned children to their homes, where possible, and in some cases the parents were unperturbed to know that their children had been behaving in an anti-social manner.
- The Parish Council could discuss the problems with Youth Club teachers.
- Seems to come in cycles.
- Perhaps the Parish Council could talk to ex-pupils who had "turned their lives around" to try to identify the point at which they decided to be more productive members of the community in which they lived.
- Occupation of the community hall may help to reduce the levels of anti-social behaviour directed at the hall itself. Currently, it presented a challenge, but once occupied, with a variety of activities taking place, it may seem less attractive to those who would cause damage.
- PC Jarvis offered to provide a local Police contact number for local neighbours in the vicinity of the community hall; they were invited to phone this number if they saw any suspicious activities.
- Sharon Angus-Crawshaw agreed to recommend to Cheshire East Council that the fencing around the Multi-Use Games Area be removed.

It was **AGREED**

- (a) That a special assembly for young people be arranged in partnership with the Parish Plan Implementation Group [SPAG], with Mr Cliffe leading the project.
- (b) That Mr Cliffe and Mrs Ingram (Chairman of SPAG) discuss arrangements outside the meeting and report to the Parish Council in due course.

76 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Orders, members of the public were able to ask questions or address the Parish Council on any matter. A member of the public addressed the Parish Council in respect of the discussion above on anti-social behaviour.

77 BOROUGH COUNCILLORS' REPORTS

Councillors A Martin and P Groves reported on Cheshire East matters of interest. They made reference to the Local Development Framework Place-Shaping Consultation and emphasised the importance of the Parish Council submitting its views to Cheshire East Council. Housing development was inevitable, but this was the Parish Council's opportunity to identify the most appropriate locations for such development and those where there should be no development.

78 CO-OPTION

As co-option was not a democratic process, it was important for new members to be drawn from the widest pool of potential candidates. The newsletter had now been distributed to all households in the parish and it was suggested that co-option be deferred to the October meeting when it was hoped that the newsletter would have generated some interest in the vacancies.

RESOLVED: That co-option to the Parish Council vacancies be deferred to the October meeting.

78 LAND AT TALBOT WAY

Councillor Morton reported on inspection of Talbot Way and Members were pleased to note that the area was not littered at present.

79 STANDING ORDERS/FINANCIAL REGULATIONS

The Parish Council was invited to review its Standing Orders and Financial Regulations.

A copy of the draft documents had been provided with the agenda for the August meeting at which time it was agreed that the item be deferred for discussion to this meeting.

RESOLVED: That the revised Standing Orders and Financial Regulations be adopted with immediate effect.

80 FINANCIAL MATTERS

80.1 Budget Proposals 2012-2013

The Clerk's report, together with a "skeleton" budget proposals list, was submitted. This would be submitted for discussion at the budget meeting on 10 November.

Members gave initial consideration to the proposals and **AGREED** the following:

Line 29 (E-Christmas Card Competition)	delete
Line 30 (Mobile Vehicle Display Unit)	The inclusion of this would be dependent on the number of volunteers who would be able to assist with the scheme.
Add: CCTV for the community hall	£5,000

80.2 Authorisation of Payments

RESOLVED: That the following payments be authorised:

£180.00	Fusion Logistics – Distribution of newsletter to 1200 households in the Parish (£150.00 plus £30.00 vat)
£73.80	HM Revenue and Customs – tax on the Clerk's salary for Month 6 (month ended 5 October).

81 PLANNING

There were no planning applications for consultation.

82 PROJECTS

To review progress on previously identified projects.

- **Playground Project**

Councillor R Morton updated the Parish Council in respect of the playground. Phase II was due to commence. A Project Manager had been appointed and would be applying for a sustainability grant which included litter-pick equipment.

Richard Smith of WREN had given approval for the installation of new fencing around the playground.

- **Speed Watch Scheme/Mobile Vehicle Display Unit**

Councillor M Docker reported that problems were being experienced with the batteries on the unit and it was suggested that solar panels be used in the event of the Parish Council purchasing a new unit in the next financial year.

83 UPDATE ON PARISH PLAN IMPLEMENTATION GROUP

(Stapeley Parish Action Group [SPAG])

There was nothing to report on this occasion.

84 CORRESPONDENCE

The Clerk reported receipt of correspondence:

Invitation to the Cheshire East Mayor's Civic Sunday in October. It was agreed that no action be taken.

85 SHARED ITEMS

Parish Councillors were able to share information or request the inclusion of items on the agenda for the next meeting.

Members commented on the high standard of newsletter produced by Johnsons the Printers and it was agreed that a letter of appreciation be sent to Johnsons.

86 PUBLIC QUESTION TIME (10 MINUTES)

There were no members of the public in attendance and the Parish Council proceeded to its next item of business.

87 FUTURE MEETINGS

The dates of future meetings were noted:

15 September 2011 - 7.30 pm – 9.30 pm : Informal meeting to consider the response to the consultation on the Local Development Framework. Members of the public to be invited to attend and participate in the discussion on the LDF. The Clerk would prepare a notice for the website and the notice-boards.

Next ordinary meeting: 6 October 2011

88 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded from the meeting during discussion of the following items in accordance with the Public Bodies (Admission to Meetings) Act 1960 on the basis that the business to be transacted was of a confidential or special nature and the public interest would not be served in disclosing the information.

89 COMMUNITY HALL

Members discussed the latest situation in respect of the community hall. It was suggested that an article be included in the next newsletter inviting people to volunteer to form a Management Group.

During discussion of this item, it was agreed that an article on the community hall be drafted for inclusion on the Nantwich Blog.

90 WEBSITE CONTRACT

The contract for the website maintenance was due for renewal in September. The Parish Council was invited to consider the matter.

RESOLVED: That this item be discussed at the meeting to be held on 15 September 2011.

91 REVISIONS TO BANK MANDATE

Following the authorisation of CVS to undertake the payroll service for the Parish Council, there was now a need to amend the bank mandate in respect of the Clerk's salary to ensure that HMRC received tax under the PAYE scheme.

The Clerk reported that as the new system started on 1 April 2011, there had been an overpayment to the Clerk (for months 1-5 inclusive). She had settled the tax owing direct with HMRC.

RESOLVED: That the bank mandate in respect of the Clerk's monthly salary payment be amended to £295.11 per month, with effect from 1 September 2011 to reflect that the Clerk had made tax payments direct for the first five months of the tax year.

.....**Chairman**

The meeting commenced at 7.30 pm and concluded at 11.20 pm