

STAPELEY & DISTRICT PARISH COUNCIL CALENDAR OF PARISH COUNCIL MEETINGS – 2019-2020

Meetings of the Council are held on the third Monday in the month and are held in the Community Hall, Pear Tree Field, Stapeley commencing at 7.30 pm.

Members of the public are entitled to attend meetings and are able to address the Parish Council during the Public Question Time slot. Agendas are published on the website at least three clear days before each meeting and the notice of meetings is displayed in the notice-board which is adjacent to the Community Hall.

Date	Notes
16 May 2019	This is the date of both the Annual Parish Meeting and the Annual Meeting of the Parish <u>Council</u> which is the first meeting in the new municipal year.
17 June	
15 July	
August	SUMMER RECESS
16 September	
21 October	
18 November	The Parish Council will give initial consideration to its budget for 2020-2021 and members of the public are particularly encouraged to attend this meeting to express their views on the budget proposals during the Public Question Time slot.
16 December	The Parish Council will agree its budget for the year 2020-2021.
20 January 2020	
17 February	
16 March	
20 April	
18May	This is the date of both the Annual Parish Meeting and the Annual Meeting of the Parish Council

The **Annual Parish Meeting** is held on the same evening as the Annual Meeting of the Parish Council. These are two separate and distinct meetings but are held for convenience on the same evening.

The Parish Meeting comprises local government electors registered for the parish. If present, the Parish Council Chairman must chair the Parish Meeting. In her/his absence, the Vice-Chairman must preside if she/he is present; otherwise the meeting must elect its own chairman from those present. A Parish Meeting may discuss parish affairs, and resolutions may be passed which the Parish Council is obliged to consider but not necessarily accept.

The Parish Meeting must assemble annually between 1 March and 1 June. Proceedings must not begin before 6 pm. Decisions are taken by a majority of those present and voting.

The Annual Parish Council Meeting is the first meeting in the new municipal year and it is at this meeting that the Chairman and Vice-Chairman are elected. Committees are appointed and appointments to outside bodies are made. The Parish Council also considers other routine agenda items.