

Minutes of the Neighbourhood Planning Steering Group

Wednesday 21st October 2015

7.00 pm, Brine Leas School, Nantwich

Attendance: Parish Councillors: Matthew Theobald (Chair), Jo Hillman
Non- Parish Councillors: Pat Cullen, Val Ingram, Noel Wagstaff, Sue Pritchard
Invitees: Dr R Turkington, Director, Housing Vision, Mr J Owens, Cheshire East Spatial Planning, Ms R Monaghan, Cheshire East Spatial Planning

1. Appointment of Note Taker for the meeting

Pat Cullen appointed as note taker

2. Apologies for absence

Peter Groves

3. Conflicts of interest (non-parish Councillors)

None

4. Declarations of interest

None

5. Approval of the Minutes of the last meeting (23rd September 2015)

To approve as a correct record the Minutes of the meeting held on 23rd September 2015

Resolved: Minutes approved

6. Housing Needs Assessment

Dr Turkington gave some background to his company, Housing Vision, and gave a brief outline of the housing needs research carried out so far for Stapeley and Batherton, which included census data, commuting patterns and house prices.

The meeting then discussed the detail of the Housing Survey form and its accompanying letter. There was detailed discussion on whether respondents should include their postcode on the survey form as this information may help to inform the body of evidence required for the Plan inspection.

It was felt that it would be good to include the Stapeley and Batherton Neighbourhood Plan logo on the letterhead of the accompanying letter.

Discussion regarding the survey questions included a proposal to remove 'Either', 'Or' from question 1 and whether question 11 should include total house prices rather than monthly payment figures.

The meeting felt that any changes to the accompanying letter and survey form could be signed off by MT and JH rather than be circulated to all members.

Resolved: Dr Turkington will make changes to the housing survey accompanying letter and the housing survey form to include – the option to include postcode information if respondents wished to do so, removal of 'either/or' in question 1, to embolden 'per week' in question 11, to embolden 'per month' in question 12.

MT to send the Stapeley and Batherton Neighbourhood Plan logo to Housing Vision to be included on the letterhead.

Changes to the accompanying letter and survey form can be signed off by MT and JH.

7. Cheshire East Spatial Planning

Mr J Owens and Ms R Monaghan from Cheshire East Spatial Planning, had been invited to the meeting to discuss progress with the Neighbourhood Plan. They informed the meeting that the Spatial Planning Team can provide help and information leading up to the inspection of the Plan. The Plan would be screened to assess if and habitat or environmental regulations needed to be enforced and they can also check to see if the chain of evidence is consistent with the policies.

With this in mind, Spatial Planning are keen to see a draft version of the Plan. However, as some policies are due to be updated at the next Steering Group meeting (12th November), the meeting felt that a draft version of the Plan could be sent to Spatial Planning after that date. Also, having seen a draft version of the plan, a follow up meeting with the Spatial Planning Team would be helpful.

Resolved: MT/JH to send an updated draft version of the Plan to Spatial Planning after the Steering group meeting on 12th November 2015.

Invite the Spatial Planning Team to the Steering Group meeting planned for Monday 23rd November 2015.

8. Any other business

NW gave a brief update on the progress of the Ecology Report which will be discussed at the next meeting.

NW informed the meeting that he has received some new information regarding land ownership on the Cronkinson Estate. He is still working on the problem.

9. Date of Next Two Meetings

- Thursday 12th November 2015, 19.30, Methodist Chapel
- Monday 23rd November 2015, 19.30, venue to be confirmed