

**MEETING OF THE STAPELEY AND DISTRICT NEIGHBOURHOOD PLAN STEERING GROUP  
HELD ON 26 JANUARY 2015 AT STAPELEY HOUSE, NANTWICH**

**PRESENT:**

Parish Councillors: Matthew Theobold (Chair)  
John Davenport  
Jo Hillman  
Martin Malbon

Volunteer Members: Andrew Cliffe  
Pat Cullen  
Sue Pritchard  
Val Ingram

- 1) Martin Malbon appointed as note taker
- 2) Apologies for absence were received from Peter Groves and Mary Hennessy-Jones.
- 3) Conflict of interests (non-Parish Councillors) – None
- 4) Declarations of interest – None
- 5) Approval of minutes of previous meeting held on 5<sup>th</sup> January 2015 – approved
- 6) Consideration of Content for the Next Round of Consultation.

This was the primary topic for the meeting.

We discussed adding a new section (policy) to the existing five to cover heritage and character, but eventually we decided to incorporate these items into existing sections and rename where appropriate.

We discussed each of the questions from each of the five main topics at some length and re-worked them all. Matthew Theobold edited the document during the discussion and circulated the new wording shortly after the meeting.

We decided that each of the five sections should have their own vision statement and these were allocated to members to write as follows:

- Housing – Pat Cullen
- Transport Infrastructure – Pat Cullen
- Green spaces & countryside – Sue Pritchard
- Amenities & wellbeing – Jo Hillman
- Community – Jo Hillman

- 7) Consideration of Questions to ask Andrew Thomson at the 9th February meeting.  
We decided to use the three topics suggested in the agenda, namely:
  - His opinions regarding our high level plan (with specific reference to statutory time requirements)
  - His opinions regarding our suggested statements for the next round of consultation
  - His opinions regarding the numbers/quota required for reasonable consultation.

We aim to get the questionnaire questions back to Andrew Thomson in good time before the next meeting.

- 8) Consideration of using the Parish Newsletter as a Way of Distributing the Next Consultation Questionnaire.

Deferred until next meeting due to time constraints.

- 9) Consideration of Media to be used for the Next Round of Consultation.

Deferred until next meeting due to time constraints.

- 10) Date of Next Meeting

Monday 9th February 2015 – 7.00 pm, Stapeley Community Hall.