

Stapeley and District Parish Council
Budget Monitoring - Position at 30 June 2013

No.	Item of Expenditure	Budget 2013-2014 £	Spend to 30 June 13 £	Revised Estimates to 31 Mar 14 £	Notes
	Administration				
1	Printing costs (agendas etc.)	50.00	95.00	30.00	Printing of annual report
2	Newsletter Printing	800.00	159.00	400.00	Funded through part sponsorship (this is based on 4 publications each year).
3	Newsletter delivery	800.00	216.00	440.00	
4	Staff Costs (net)	5,058.00	1,264.29	3,791.07	(£526.83 gross each month - £421.23 net)
5	HMRC - tax on Clerk's salary	1,264.00	316.60	948.00	
6	Overtime costs associated with community hall (1 Dec 2012 - 30 June 2013) (gross costs)		814.28	377.00	
7	Payroll Services (CVS Cheshire East)	100.00	48.00	48.00	
8	Clerk's expenses (travelling, telephone etc) Stationery and other consumables	400.00	72.16	200.00 100.00	
	Expenses				
9	Member training	200.00		200.00	
10	Clerk's training	0.00		30.00	
11	Members' Expenses	500.00		500.00	
12	Chairman's allowance	250.00	250.00	0.00	
	Insurance/Audit/Subscriptions				
13	Internal audit	120.00		149.00	
14	External audit	400.00		400.00	
15	Insurance	450.00	448.74	0.00	
16	ChALC - affiliation fee	720.00	713.00	0.00	
	Room Hire for Meetings				
17	Broad Lane Methodist Church - fee for room hire	500.00	150.00	350.00	Fee of £250 paid in 2012-2013 to cover the period to Aug 2013
18	Broad Lane School	60.00	0.00	0.00	
19	Pear Tree School	260.00	0.00	250.00	

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	Street Lighting				
20	Street lighting repairs	300.00		300.00	
21	Scottish Power - electricity supply for street lights	600.00	367.79	0.00	
	Speed Watch				
22	Additional equipment	4,500.00		4,500.00	
	Community Hall				
23	Legal Advice - setting up Trust	1,000.00	234.00	1,200.00	
24	Other miscellaneous items	15,000.00	1,827.49	0.00	A total of £4,690 has been spent, or has been committed (including staff costs for overtime). This leaves a sum of £10,000 which has been vired to fund line 36.
	Upgrade of outside lighting			672.00	
	Cleaning of hall			1,000.00	
	CCA Membership + ACRE payment		85.00	0.00	
					Cheshire Community Action (two fees)
25	Purchase of hearing loops	1,300.00		0.00	
26	Projects associated with the hall	1,000.00		1,000.00	
27	CCTV	5,000.00		0.00	Vired to fund line 36.
	Parish Plan				
28	TrimTrail	950.00		950.00	These two schemes will require review in the light of spending proposed on line 36.
29	Support and engage the Stapeley community on other Transport 'Hot topics', congestion, road safety at Broad Lane etc.	250.00		250.00	
30	Grants general	1,000.00		1,000.00	Although there was no virement from this budget-head, this could be used to assist in funding on line 36.
	Projects				
31	Technical support and advice for potential developments	5,000.00		0.00	Vired to fund line 36.
32	Community Carols	500.00		500.00	

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	Land at Talbot Way and general grounds maintenance				
33	Maintenance of land at Talbot Way and other general grounds maintenance	3,000.00		3,000.00	Work undertaken by Jof's Mowing.
	Conservation area at Talbot Way				Fortnightly maintenance by Greenspaces of South Cheshire
	Fence replacement - Conservation area	0.00		1,500.00	The fencing requires replacement and quotations are currently being sought. The sum of £1,500 relates to the fencing only.
	Website				
34	Development of site/continued management	1,300.00		1,840.00	New contract awarded in June 2013 for 2-year period.
	Miscellaneous				
35	Laptop updates	100.00		0.00	No longer required.
	Item for which there is no specific budget provision.				
36	Public Inquiry - Muller Housing			10,000.00	Vired from line 24
				5,000.00	Vired from lline 27
				5,000.00	Vired from line 31
	TOTAL	52,732.00	7,061.35	45,925.07	

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CALCULATION OF LIKELY BALANCE AVAILABLE ON 1 APRIL 2014

	£	£	Notes
Balance at 30 June 2013	46,890.92		See bank reconciliation below.
ADD Expected <u>receipts</u> to 31 March 2014 ie second half of precept	12,900.00	<u>59,790.92</u>	Although there should also be income from community hall bookings (£5,000) this has been disregarded for the time being as an uncertain source of income.
LESS Expected <u>spend</u> to 31 March 2014	-45,925.07		
∴ Balance available on 1 April 2014		<u>13,865.85</u>	

BANK RECONCILIATION AT 30 JUNE 2013

Total Receipts	53,952.27
LESS Payments	-7,061.35
	<u>46,890.92</u>
Gold Account	47,041.75
Current Account	1,721.37
	<u>48,763.12</u>
LESS Unpresented cheques	-1,872.20
TOTAL	<u>46,890.92</u>