

Stapeley & District Parish Council
Budget Monitoring as at 30 June 2017

	PAYMENTS	Budget 2017-2018 £	Spend to 30 June 2017 £	Estimates to 31 Mar 2018 £	Notes
	Administration				
1	Clerk's gross salary	11,435.00		7,119.00	
2	Clerk's net salary		2,372.82		
3	HMRC - NI on salary	300.00		340.00	This represents an overspend; the employer's NI contribution is approximately £40 per month.
4	HMRC - NI/Tax on salary		886.81		
5	Payroll service	100.00	121.50	127.50	The figure of £96.00 within this sum relates to the previous financial year. Shires Payroll is currently charging approximately £25.50 every two months for this service, which is a sub-contracted service by CVS Cheshire East.
6	Printing of Annual Report	110.00		0.00	An Annual Report was not prepared this year, partly because the newsletter issued in July contained the majority of information which would be included in an Annual Report.
7	Newsletter printing	1,000.00	259.00	600.00	
8	Newsletter delivery	550.00	139.00	280.00	
	Clerk				
9	Expenses (Travel and phone)	400.00		400.00	
10	Stationery/publications	100.00		100.00	
	Members				
11	Chairman's allowance	250.00	250.00	0.00	
12	Training	120.00		80.00	It is possible that a new councillor will wish to take advantage of the training offered by ChALC.
13	Expenses	100.00		50.00	
14	Grounds Maintenance	1,500.00		670.00	
15	Talbot Way, grass-cutting lawned area				
16	Talbot Way - Conservation area		832.00		
17	General grass-cutting in the parish				
18	Grants	2,000.00			Little publicity is given to the availability of grants and it is likely that this will not be spent during the financial year unless a more proactive approach is adopted.

Stapeley & District Parish Council
Budget Monitoring as at 30 June 2017

	PAYMENTS	Budget 2017-2018 £	Spend to 30 June 2017 £	Estimates to 31 Mar 2018 £	Notes
	Insurance/Audit/Subscriptions				
19	External Audit (BDO)	360.00		360.00	
20	Audit fees (Internal)	140.00	187.20	0.00	
21	Insurance	500.00	446.38	0.00	
22	Cheshire Community Action membership fee	85.00		85.00	
23	Cheshire Association of Local Councils	850.00	848.75	0.00	Overpayment in error: Refund of £848.75 due.
24	ChALC - Local Plan process	0.00	20.30	0.00	
	Miscellaneous		31.50		
25	Broad Lane Methodist Chapel (Room hire)	300.00			Ad-hoc meetings when community hall is unavailable.
26	Neighbourhood Plan			200.00	This is for meetings of the NP Steering Group
27	Production of final high-quality finish Neighbourhood Plan	2,000.00		2,000.00	
	Speed Watch				
28	Downloading of data and moving units around the parish every 3 weeks @ £125 per 3-week period.	2,600.00		2,600.00	
29	Additional units for Broad Lane.	3,000.00		3,000.00	
30	Equipment repairs	800.00		0.00	It is difficult to predict spend on this budget heading.
	Street Lighting				
31	Unmetered electricity	800.00	136.21	660.00	
32	Street light repairs	300.00		200.00	It is difficult to predict spend on this budget heading.
33	Website				
34	Contract renewal June 2017	1,900.00		1,900.00	
35	Civic Pride Initiatives	1,500.00		1,500.00	Christmas tree and lights will be funded from this.

Stapeley & District Parish Council
Budget Monitoring as at 30 June 2017

	PAYMENTS	Budget 2017-2018 £	Spend to 30 June 2017 £	Estimates to 31 Mar 2018 £	Notes
36	Youth initiative (replaces MUGA scheme)	5,000.00		5,000.00	Unless a scheme is identified in the near future, this is unlikely to be spent in the financial year. The next meeting is September 2017 (half-way through the financial year) and that will be the earliest date to consider potential projects. Following that, quotations would need to be sought and, possibly, permission from CEC, depending on the nature of the project.
COMMUNITY HALL					
37	West Mercia Energy	1,000.00		1,000.00	
38	Dame Hygiene Services (including nappy disposal)	650.00		650.00	
39	CCTV	5,000.00		5,000.00	If Members are minded to spend additional funding on this, there are likely to be surplus funds available towards the end of the financial year.
40	Industrial-sized waste bin (external)	250.00	38.16	210.00	
41	Gas supply	1,000.00		1,000.00	No invoices yet received.
42	Water supply	2,000.00	475.05	1,500.00	
43	Crystal Clean - cleaning of the hall	7,500.00	1,341.00	4,500.00	This includes opening and closing for private parties.
44	Ring-fenced funds for future maintenance	5,000.00		5,000.00	This includes repairs, heating maintenance and decoration.
45	Statutory testing of equipment	300.00		300.00	
46	Unallocated reserves	3,000.00		0.00	
		63,800.00	8,385.68	46,431.50	

A Expected balance on 1 April 2018

£

Balance at bank on 30 June 2017	61,752.00	
ADD: Community Hall Receipts (estimate)	7,500.00	69,252.00
ADD: Second half of precept from CEC	8,500.00	77,752.00
LESS: Spend from 1 July 2017 to 31 March 2018	-46,400.00	31,352.00
<u>Expected balance on 1 April 2018</u>	<u>31,352.00</u>	