

Stapeley & District Parish Council  
Budget Monitoring 2015-2016 - Position as at 30 June 2015 (Indicative)

	PAYMENTS	Budget 2015-2016 £	Spend to 30 June 2015 £	Estimates to 31 Mar 2016 £	Notes
	<b>Administration</b>				
1	Clerk's gross salary	10,660.00	2,131.98	8,528.00	Actual is net salary
2	HMRC - Tax on salary (under-payment 14-15)		357.37		
3	HMRC - Tax on salary		927.14		
4	Employer's NI contribution	300.00		300.00	
5	Payroll service	100.00		100.00	
6	Printing costs - Annual Report		110.00		
7	Newsletter printing	500.00		500.00	
8	Newsletter delivery	432.00		432.00	
	<b>Clerk</b>				
9	Ink cartridges		39.23		
10	Training	100.00		100.00	
11	Expenses	300.00		300.00	
12	Stationery/publications	100.00		100.00	
	<b>Members</b>				
13	Chairman's allowance	250.00	250.00		
14	Training	120.00		120.00	
15	Expenses	100.00		100.00	
	<b>Insurance/Audit/Subscriptions</b>				
16	External Audit (BDO)	250.00		250.00	
17	Audit fees (Internal)	150.00	134.40		
18	Insurance	450.00	440.30		
19	Chshire Community Action membership fee	85.00		85.00	
20	Cheshire Association of Local Councils	720.00	776.00		
	<b>Land at Talbot Way</b>				
21	Grass-cutting lawned area	1,500.00	420.00	600.00	
22	Conservation area				
23	<b>Grounds Maintenance General</b>	1,500.00		1,500.00	
	<b>Street Lighting</b>				
24	Unmetered electricity	800.00	136.21	665.00	
25	Street light repairs	300.00		300.00	

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	<b>Neighbourhood Plan</b>				
26	Hire of Broad Lane Methodist Chapel	80.00		150.00	Room hire is £20 per meeting and the Group is meeting several times each month.
27	Printing of survey forms	2,000.00		2,000.00	
28	Production of final high-quality finish Neighbourhood Plan	1,850.00		1,850.00	
29	Buying-in of specialist support @ £324 per day plus travel expenses @ 0.45P per mile	1,800.00			This will be funded from the grant when the current 'supply' of days provided by CCA has been exhausted.
30	Marketing	1,000.00		1,000.00	
31	Johnsons - printing of special edition newsletter		232.00		
32	Banners advertising consultation		133.19		
	<b>Miscellaneous</b>				
33	Purchase of 10 x Good Councillors Guide		10.00		
34	Room Hire (community hall)	450.00		0.00	Although added to the budget, the Internal Auditor does not recommend recording re-charges for use of the hall for Parish Council meetings.
	<b>Website</b>				
35	Contract renewal June 2015 - June 2017	2,400.00	1,607.76	0.00	
	<b>Automated External Defibrillators (AED)</b>				
36	Purchase of two	1,500.00	1,660.80		There is no funding for a second AED.
	<b>Speed Watch</b>				
37	Downloading of data and moving units around the parish every 3 weeks @ £125 per 3-week period.	2,250.00		2,250.00	
38	Equipment repairs	700.00		700.00	
39	<b>Grants General</b>	2,200.00		2,000.00	
	<b>Project</b>				
40	Shelter to be located in vicinity of MUGA	5,000.00		5,000.00	
	<b>Community Hall</b>				
41	West Mercia Energy	900.00	172.96	700.00	
42	Gas supply	1,000.00		1,000.00	
43	Water supply	0.00			
44	Hall, Smith Whittingham LLP - lease renewal	500.00	600.00	0.00	
45	Crystal Clean - cleaning of the hall	9,000.00	1,285.00	7,700.00	These two items require further

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46	Opening/closing for private parties		45.00		breakdown
47	Servicing of central heating system		78.00		
48	Electrical call-out		25.00		
49	Purchase of three convector heaters		110.34		
50	Community Hall' sign	0.00		1,000.00	Although there is no budget for the sign itself in 2015-2016, this was factored into the end-of-year balance for 2014-2015 (£1,000)
51	Planning application for community hall sign		55.00		
52	Industrial-sized waste bin (external)	1,000.00		1,000.00	
53	Ring-fenced funds for future maintenance	5,000.00		5,000.00	Protected for forward year.
54	Perimter fencing	8,000.00		8,000.00	
55	Brown 'information' sign	500.00		500.00	
56	<b>Unallocated reserves</b>	3,000.00			
		<b>68,847.00</b>	<b>11,737.68</b>	<b>53,830.00</b>	

Balance at bank on 30 June 2015 (indicative)	56,273.00	
<b>LESS</b> Estimated spend to 31 March 2016	-53,830.00	2,443.00
<b>ADD</b> CEC second half of precept	9,000.00	11,443.00
<b>ADD</b> Community Hall income ('guesstimate' only)	1,000.00	<u>12,443.00</u>
 Expected balance on 1 April 2016	 <b><u>12,443.00</u></b>	