

MINUTES OF THE STAPELEY AND DISTRICT NEIGHBOURHOOD PLAN STEERING GROUP

HELD ON 19th FEBRUARY 2015 AT BROAD LAND METHODIST CHAPEL, NANTWICH

PRESENT:

Parish Councillors: Matthew Theobold (Chair)
John Davenport
Peter Groves
Jo Hillman
Martin Malbon

Non-Parish Councillors: Sue Pritchard
Noel Wagstaff.

Agenda items

- 1) Jo Hillman appointed as note taker
- 2) Apologies for absence – Andrew Cliffe, Pat Cullen and Val Ingram
- 3) Conflict of interests (non-Parish Councillors) – None
- 4) Declarations of interest – None
- 5) Approval of minutes of previous meeting held on 9th February 2015 – approved
- 6) Consultation Questions
Feedback from the Parish Council meeting of 16th February.

Amendments were made to the questionnaire following comments made by the Parish Council and the Clerk to the Parish Council.

- 7) Timings, publicity and logistics for the second Consultation
A number of decisions were made regarding items that had been identified by the Chair including marketing materials needed, timings of publications and related works, timings of publicity requirements, and resources. The following decisions were reached:
 - 2 x banners for display on the fence by the playground, and one other place yet to be confirmed.
 - 10 x A3 Posters to be displayed around the Parish, at the 'drop in' days and where possible, at the drop box points.
 - 3 x posters to go over the 'Dabber's Den' display boards.
 - 4 x pull-up signs for the drop in days.

It was decided that volunteers would deliver the questionnaires by hand around the Parish, and if necessary, the Parish Newsletter about half a week later (subject to printer's timetable).

Actions:

Matthew to put together a spreadsheet to receive questionnaire results.

Jo to look into Survey Monkey

Jo to contact Belinda regarding the Dabber's Den signage

Jo to confirm permission for drop boxes to be placed in the Care Home, the Co-op and the Cronkinson Farm Pub.

Jo to take picture of the Playground and school for the logo.

Martin to crop the Stapeley road sign logo

Martin to incorporate the playground photograph if a suitable one was found

Matthew to get details of the company that printed the banners for Broad Lane School

Peter to e-mail Belinda's contact details to Jo

Sue to collect 'paper boxes' to be used as drop boxes.

It was decided that there will be a drop in day at the Community Hall on Saturday 7th March between 11-4 (ish).

It will be manned by:

Martin (11-1)

John – to check on availability

Matthew (11-4)

Peter (11-2)

Sue (11-2)

If there are enough people there, then some will go to the Co-op area and ask people who are doing their shopping.

It was decided that the Public meeting should take place in June in order to feed back to the community and to prime them for the publication of the Draft Neighbourhood Plan.

8) Date of Next Meeting

Tuesday 24th March 2015, venue to be confirmed.

MEETING CLOSE