

Stapeley & District Parish Council

(a) Budget Monitoring (2019-2020) Position at 30 June 2019; and (b) Draft Budget 2020-2021

	PAYMENTS	Budget 2019-2020	Spend to 30 June 2019	Revised Estimates 31 March 2020	Draft Budget 2020-2021	Notes
		£	£	£	£	
	Administration					
1	Clerk's gross salary	12,979.00			13,328.00	
2	Clerk's net salary		2,420.49	7,262.00		
3	HMRC - Employer's NI contribution	700.00			620.00	
4	HMRC - Tax on salary		756.42	2,187.00		
5	Payroll service	55.00	34.50	35.00	80.00	
6	Printing of Annual Report	100.00			100.00	
7	Newsletter printing	1,200.00		420.00	1,200.00	Based on three publications per year.
8	Newsletter delivery	400.00	159.00	213.00	640.00	
	Clerk					
9	Expenses (Travel and phone)	400.00		250.00	300.00	
10	Stationery/publications	100.00		100.00	250.00	
	Grounds Maintenance					
11	Talbot Way - conservation area	1,000.00		1,500.00	2,000.00	
12	Talbot Way - lawned area Carried out by Jof's Mowing	2,000.00		2,000.00	2,000.00	
13	General grass-cutting in the parish				500.00	
	Grants	1,000.00			1,500.00	
14	SPAG		546.80		0.00	
15	Donation to Cystic Fibrosis Foundation		60.00		0.00	
	Insurance/Audit/Subscriptions					
16	External Audit (PKF Littlejohn)	400.00		400.00	400.00	
17	Audit fees (Internal)	250.00		225.00	250.00	
18	Insurance	530.00	514.36		600.00	
19	Cheshire Association of Local Councils	900.00	1,008.00		1,100.00	

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20	Lighting of MUGA	5,000.00			0.00	Cheshire East Council was informed of this budget provision but has expressed no interest in accepting the offer.
	DELETE					
	Members					
21	Chairman's allowance	250.00	250.00		250.00	
22	Training	600.00		200.00	200.00	
23	Expenses	100.00		100.00	100.00	
	Miscellaneous					
24	Equipment for defibrillator cabinet		91.06		150.00	This covers replacement pads etc.
25	Contribution to Nantwich Town Council - allotments	1,000.00	1,000.00		1,000.00	
26	Cheshire East CVS Membership	0.00	45.00		50.00	This relates to Connected Communities
	Room Hire					
27	Broad Lane Methodist Chapel (Room hire)	100.00			0.00	It is unlikely that room hire will be required.
	Speed Watch					
28	Downloading of data and moving units around the parish every 3 weeks @ £125 per 3-week period.	2,600.00		0.00	3,000.00	This item is being reviewed and the Council will decide if it wishes to pursue an option of purchasing an additional SID or a VAS.
	Additional unit for Broad Lane.	3,000.00		0.00	3,000.00	
30	Equipment repairs	500.00		1,000.00	1,000.00	This relates to the broken unit at the junction with Bishop's Wood.
	Street Lighting					
31	Unmetered electricity	800.00	93.87	400.00	500.00	
32	Street light repairs	200.00				Repairs should no longer be necessary.

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	Website Renewal		1,982.94			
	Community Hall					
33	Crystal Clean - cleaning of the hall/opening for parties	7,500.00	2,304.00	5,200.00	7,500.00	
34	Window cleaning (Target Windows)	240.00	40.00	200.00	240.00	
35	Dame Hygiene Services (including nappy disposal/feminine hygiene dispenser)	800.00		800.00	830.00	
36	Fortnightly waste collections (Greenzone)	500.00	158.68	360.00	500.00	
37	Gas supply	1,000.00		1,000.00	1,000.00	The Council has never received an invoice for the gas supply.
38	Water services	2,000.00		5,000.00	3,000.00	The Council may receive a refund.
39	West Mercia Energy	1,000.00	206.80	570.00	800.00	
40	Ring-fenced funds for maintenance and repairs	6,000.00			6,000.00	
41	Outside light repairs		190.00	100.00		
42	Drains repairs		96.00			
43	Repairs to fencing			600.00		This has not been invoiced yet.
44	Statutory testing of equipment	300.00		300.00	300.00	
45	Fire Risk Assessment		250.00			To be carried out every five years.
46	Christmas tree/lights for community hall	300.00		400.00	200.00	The invoice for the tree in 2018 has not yet been received.
47	CCTV	1,300.00	1,290.00		0.00	
48	Vodafone - Wi-Fi facility		27.00	245.00	350.00	
49	New keys for hall		118.00		0.00	

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	Projects for 2020-2021					
50	Large planters to be located outside the Community Hall				3,000.00	
51	Provision of wooden (or other material) seats to be located at agreed locations in the parish.	2,000.00		1,950.00	0.00	
52	Reinstatement of hedgerows					
53	Litter-bins					Approximately £400 each.
54	Display board for Conservation Area					
55	Conservation Projects					
56	Projector for community hall					
57	General Reserves	3,000.00		1,000.00	10,000.00	The general reserve should normally be equal to approximately six months' precept.
	TOTALS	62,104.00	13,642.92	34,017.00	67,838.00	

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A Likely balance on 1 April 2020

Balance at 30 June 2019 (rounded)	57,178.00		see (C) below for bank reconciliation
LESS Additional spend to 31 March 2020 (rounded)	-34,017.00	23,161.00	
ADD Community Hall receipts (1 Oct 2019 - 31 March 2020)	4,000.00	27,161.00	
<u>Expected balance on 1 April 2020 (rounded)</u>	<u>27,160.00</u>		

B Calculation of Precept

Budget for forward year	67,838.00	
LESS Balance available on 1 April 2020	-27,160.00	40,678.00
Precept required (rounded)	<u>40,680.00</u>	

C Bank reconciliation at 30 June 2019

Brought forward	56,785.80	Gold Account	58,643.59
ADD Receipts	14,034.78	Current Account	<u>462.03</u>
	<u>70,820.58</u>		<u>59,105.62</u>
LESS Payments	<u>-13,642.92</u>	LESS Unpresented	<u>-1,927.96</u>
	<u>57,177.66</u>		<u>57,177.66</u>

D Effect on Band D Properties

The tax base is expected to be confirmed by Cheshire East Council on 12 December 2019. It has been notified as 1,729.35.

The effect on a Band D property is calculated by dividing the precept by the tax base. With the budget proposals as they stand at the moment, this results in additional Council Tax per Band D property of £23.52.