

Stapeley & District Parish Council

Budget Monitoring as at 30 September 2017 (based on bank statements at 21 September 2017): Draft Budget 2018-2019

	PAYMENTS	Budget 2017-18 £	Spend to 30 Sept 2017 £	Estimates to 31 Mar 2018 £	Draft Budget 2018-2019 £	Notes
	Administration					
1	Clerk's gross salary	11,435.00			11,700.00	Subject to guidance from NALC
2	Clerk's net salary		4,659.81	4,700.00		
3	HMRC - Employer's NI contribution	300.00			600.00	
4	HMRC - NI/Tax on salary		1,344.62	1,345.00		
5	Payroll service	100.00	147.00	51.00	100.00	The payroll service transferred to another provider part-way through the year.
6	Printing of Annual Report	110.00		0.00	110.00	Annual Report not prepared in 2016-2017.
7	Newsletter printing	1,000.00	259.00	260.00	1,200.00	
8	Newsletter delivery	550.00	139.00	210.00	600.00	
	Clerk					
12	Expenses (Travel and phone)	400.00		250.00	400.00	
10	Stationery/publications	100.00		0.00	100.00	
	Members					
11	Chairman's allowance	250.00	250.00	0.00	250.00	
12	Training	120.00		0.00	100.00	
13	Expenses	100.00		0.00	100.00	
	Grounds Maintenance	1,500.00				
14	Talbot Way - conservation area Carried out by Greenspaces, South Cheshire		832.00	0.00	900.00	
15	Talbot Way - lawned area Carried out by Jof's Mowing		700.00	700.00	2,000.00	Jof's Mowing has confirmed that, subject to CEC's agreement, he can undertake additional grounds maintenance work on some parts of the parish which belong to Cheshire East Council.
16	General grass-cutting in the parish					
17	Grants	2,000.00			1,000.00	
	Insurance/Audit/Subscriptions					
18	External Audit (BDO)	360.00	396.00	0.00	400.00	A new external auditor has been appointed for 2017-2018 accounts but it has been confirmed that fee levels will be the same.
19	Audit fees (Internal)	140.00	187.20	0.00	200.00	
20	Insurance	500.00	446.38	0.00	450.00	
21	Cheshire Community Action membership fee	85.00		85.00	85.00	Membership of CCA is helpful for advice on community halls and the Neighbourhood Plan process.

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22	Cheshire Association of Local Councils	850.00	848.75	0.00	900.00	The rate for 2018-2019 has not yet been notified.
	Room Hire					
23	Broad Lane Methodist Chapel (Room hire)	300.00		100.00	300.00	Ad-hoc meetings when community hall is unavailable.
	Neighbourhood Plan					
24	Production of final high-quality finish Neighbourhood Plan	2,000.00		2,000.00	0.00	
25	Miscellaneous costs		140.64	0.00	0.00	
26	Contribution to examination in public Local Plan		20.30			
	Speed Watch					
27	Downloading of data and moving units around the parish every 3 weeks @ £125 per 3-week period.	2,600.00		2,600.00	2,600.00	
28	Additional unit for Broad Lane.	3,000.00		3,000.00	0.00	
29	Equipment repairs	800.00		200.00	800.00	
	Street Lighting					
30	Unmetered electricity	800.00	273.93	500.00	800.00	
31	Street light repairs	300.00	146.57	0.00	300.00	
32	Website - contract renewal	1,900.00	1,892.76	0.00	0.00	The contract is not due for renewal until 2019-2020.
33	Youth Initiative (replaced shelter scheme)	5,000.00		0.00	0.00	
34	Miscellaneous		54.30	0.00	0.00	
35	Community Hall					
36	Crystal Clean - cleaning of the hall/opening for parties	7,500.00	3,228.00	3,500.00	7,000.00	
37	Dame Hygiene Services (including nappy disposal/feminine hygiene dispenser)	650.00		650.00	650.00	
38	Industrial-sized waste bin (external)	250.00			250.00	
39	Fortnightly waste collections (Greenzone)		114.48	250.00	900.00	
40	Gas supply	1,000.00			1,000.00	No invoices received.
41	Water services	2,000.00	1,125.48	1,000.00	2,000.00	
42	West Mercia Energy	1,000.00	366.44		1,000.00	

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43	Ring-fenced funds for future maintenance	5,000.00	105.00	0.00	5,000.00	This includes repairs, heating maintenance and decoration.
44	Statutory testing of equipment	300.00		0.00	300.00	
45	Christmas tree/lights for community hall	0.00		200.00	300.00	
46	CCTV	5,000.00		5,000.00	0.00	
47	Civic Pride Initiatives	1,500.00		0.00	0.00	
	Projects for 2018-2019					
48	Provision of approximately six wooden (or other material) seats to be located at agreed locations in the parish.			0.00	3,500.00	
49	Replacement street lighting			0.00		Costs will not be available until the December meeting. The cost will be dependent on whether lamp replacement will be sufficient, or if lamp standards also need replacement.
50	Heavy duty planters - for location outside the community hall (based on £350 per planter)			0.00	1,500.00	
51	Unallocated reserves	3,000.00			3,000.00	
		63,800.00	17,677.66	26,601.00	52,395.00	

A Expected balance on 1 April 2018

	£	£
Balance at 30 September 2017 (rounded)	62,390.00	
<u>LESS</u> Additional spend to 31 March 2018 (rounded)	-26,600.00	35,790.00
<u>ADD</u> Community Hall receipts (1 Oct 2017 - 31 March 2018)	4,000.00	39,790.00
<u>Expected balance on 1 April 2018</u>	<u>39,790.00</u>	

Note: VAT re-claim will also be added. The amount to be confirmed at the December meeting.

Until the cost of new projects has been agreed, it is not possible to calculate the precept requirement. In general, for each £10,000, the cost will be additional Council Tax of £6.40 per Band D property.