

Stapeley & District Parish Council

2013-2014 Policy for the awarding of small grants

Set out below are the aims and conditions of grant-aid to local organisations by the Parish Council

<p>Who can apply?</p>	<p>Voluntary and community groups and organisations within the Stapeley & District Parish Council area.</p>
<p>What can it be used for?</p>	<ul style="list-style-type: none"> • To enable local people to participate in voluntary groups and activities • To help the parish council area's voluntary and community groups to improve their impact on the community • To ensure the provision of services needed by the residents of the area via the voluntary sector • To support organisations which meet the needs of people experiencing social and economic difficulties • To ensure that there is equality of access and opportunity for all area residents to the services it provides and funds • To improve or enhance the local environment
<p>What/who is excluded from the grant scheme?</p>	<ul style="list-style-type: none"> • Organisations which do not provide a service to the community in the parish council area • General national appeals or charities • Statutory organisations • Political groups or activities promoting political beliefs • Religious groups or the promotion of religious beliefs • Arts and sports projects with no community or charitable element • Retrospective applications
<p>How often can the same organisation apply for grant?</p>	<ul style="list-style-type: none"> • Not more than once for the same project or activity in the same financial year.
<p>General principles</p>	<ul style="list-style-type: none"> • Assistance will be given on the basis of need, merit, contribution to the local community and availability of funds • Applicants must clearly show how any assistance given will benefit the people living in the parish council area or will benefit the environment of the area • There can be no presumption that funding will continue on a year-to-year basis • Grant funding is entirely at the discretion of the Council

**Stapeley & District Parish Council
Grants Policy and Application Form**

General points	<ul style="list-style-type: none">• Upon completion of the project the Council requires a written statement with photographs, if appropriate, of how the grant was used• Applications demonstrating support from other organisations will be more likely to succeed• Where applicable the Council should be given credit for supporting the project• Payments can only be made to organisations or partnerships; not to individuals• The Council reserves the right to inspect the organisation's accounts and may require supplementary information to support the application• Unspent monies must be returned to the Council either upon completion of the project (or that part of the project for which funding was granted) or by a date specified in writing by the Council, whichever is the sooner.• The Parish Council has the right to request a return of funds, either in whole or in part, where it appears to the Parish Council that insufficient progress has been made on the project.• Applicants accepting grants are deemed to have accepted the terms of this policy
Process	<ul style="list-style-type: none">• All applications must be made on the Grant Application Form• All applications will be considered by the full Council or its Finance and Grants Committee• Applicants will be advised in writing of the date upon which the Council or Finance and Grants Committee will consider the application and will be advised within 5 days of the meeting of the success or otherwise of the application, or as soon after as practicable.• Grants will be paid in the form of a cheque payable to the organisation or to its bank account

Adopted by the Parish Council at its meeting on 3 May 2012

Stapeley and District Parish Council

Small Grants Application Form

Project title: Stapeley Scouts District Camp 2015			
Organisation's Name: Stapeley Scout Group			
Contact's Name: Pete Lonsdale (Group Scout Leader)			
Address:			
13 Waterlily Grove Stapeley Nantwich CW5 7RG			
Telephone 07715117002	Mobile	e-mail stapeleyscouts@gmail.com	
Estimated total cost of project: 622			
Description	Materials	Labour	Total
Coleman Shelter			140
Coleman Shelter			
Sidewalls x 4			72
Coleman Groundsheet x2			70
Folding benches x4			160
Lanterns x2			120
Folding table x2			60
Sub-total			622
VAT (if applicable)			
TOTAL			£622

Details of contributions from other organisations?		
		£
Total amount of grant applied for		£622
Name of payee:	Stapeley Beaver Scouts	
Address of payee:	13 Waterlily Grove Stapeley CW5 7RG	

Project Description:

Please set out as clearly as possible your project's aims and how the grant you have applied for will benefit residents of the parish council area – continue on a separate sheet if necessary.

This application is for equipment that would allow us to provide a better camping experience for the children in our Scout Group.


A District Camp is held every 2 years at Milldale, organised by the District Scout Council. Our Scout Group hope to attend this Camp this year May 1-3. We have previously attended the camp in 2013 and we purchased some equipment then, including 2 tents, cooking equipment etc. Since then our group has grown in size and we now have more children (8 Beavers and 6 Cubs) who wish to attend the camp. Our experience has shown that there is some equipment that we cannot borrow from parents that can greatly enhance our camping experience for the children. This equipment is listed above, and includes shelter tents for group dining & activities, seating for dining, durable lanterns to provide lighting for the shelters, and large tables for preparing food.

Our camping activities have already been supported by start-up grants from the national Scouts Association, and we use subs contributions from parents to fund our activities. However for these specific items we would greatly benefit from additional funding so that we can provide a better camping experience for the children. To date we have been limited by our restricted access to equipment and our relative lack of funds. We do not have many volunteers to run our group so our fundraising opportunities are limited.

Beyond the District Camp in May, this equipment would also allow us to organise additional camping events for our own group, for example during summer 2015.

If the total amount above exceeds what is available via this grant scheme we would very much welcome any contribution towards the equipment listed.

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Signed on behalf of the applying organisation:	
Dated: 8/3/15	Position: Group Scout Leader
<p><i>When you have read the attached policy and completed the Application Form please return it by e-mail to Carol Jones, Clerk to the Council –</i></p> <p><i>E-mail: carol.jones@stapeleyparishcouncil.gov.uk</i></p> <p><i>If you would prefer to post the form, please contact the Clerk for postal details (01270 812065).</i></p>	