

Stapeley & District Parish Council
Budget Monitoring (2014-2015): Position at 31 December 2014

No.	Item of Expenditure	Budget 2014-2015 £	Spend to 31 Dec 2014 £	Estimated Spend to 31 Mar 2015 £	Total Est. Spend for 2014-2015 £	Variance Against Budget £	Notes
	Administration						
1	Clerk's salary (net)	7,760.00	6,101.87	2,133.00	8,234.87	474.87	Includes new salary rate from 1.Jan.2015
2	Tax on Clerk's Salary	1,940.00	1,756.80	150.00	1,906.80	271.80	
2a	Employer's NI contribution		230.00	75.00	305.00		
3	Clerk's training		101.40		101.40	101.40	
4	Printing of programmes for Parish Meeting (Sept 14)	100.00	20.49		20.49	-79.51	
5	Clerk's expenses (includes consumables)	400.00	239.98	200.00	439.98	39.98	
6	Newsletter Printing	750.00	455.00	300.00	755.00	248.00	
7	Newsletter Printing (special edition)		243.00		243.00		
8	Newsletter delivery	660.00	432.00	216.00	648.00	204.00	
9	Newsletter delivery (special edition)		216.00		216.00		
10	Payroll Services (CVS Cheshire East)	100.00	48.00	48.00	96.00	-4.00	
	Insurance/Audit/Subscriptions						
11	Internal audit	150.00	129.60		129.60	-20.40	
12	External audit	270.00	240.00		240.00	-30.00	
13	Insurance	450.00	449.97		449.97	-0.03	
14	ChALC - affiliation fee	720.00	727.50		727.50	7.50	
	Members						
15	Chairman's allowance	250.00	250.00		250.00	0.00	
16	Training	200.00	60.00	30.00	90.00	-110.00	
17	Members' Expenses (travel, ink cartridges etc)	200.00	11.70	50.00	61.70	-138.30	
18	Automated External Defibrillator (AED) purchase	2,000.00		1,500.00	1,500.00	0.00	
	Temperature-controlled cabinet			500.00	500.00	0.00	
19	Grants general	1,000.00		0.00	0.00	-1,000.00	No requests received.

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Land at Talbot Way and general grounds maintenance							
20	Specialist work on conservation area	1,500.00		500.00	500.00	-1,000.00	
21	General maintenance	1,500.00	95.00	200.00	295.00	-1,205.00	
Miscellaneous							
22	Cheshire Community Action	85.00		85.00	85.00	0.00	
23	Purchase of dog-stencilling paint for SPAG	0.00	82.74		82.74	82.74	
24	Technical support and advice for potential developments Muller Homes - Public Inquiry : Legal Fees Muller Homes - Public Inquiry: Hindhaugh Assoc	7,000.00	2,645.40 964.80		3,610.20	-3,389.80	
Neighbourhood Plan							
25	Printing of survey forms	0.00		1,000.00	1,000.00	1,000.00	
Room Hire for Meetings							
26	Broad Lane Methodist Church	350.00	140.00	60.00	200.00	-150.00	
27	Stapeley Community Hall	0.00	198.00	110.00	308.00	308.00	Re-charge for use of community hall
Speed Watch							
28	Downloading of data and moving units around the parish every 3-weeks @ £125 per 3-week period to 31 October 2014	2,250.00	1,650.00	900.00	2,550.00	300.00	
29	Replacement of SDU 1000 radar unit	0.00	852.00		852.00	852.00	
Street Lighting							
31	Street lighting repairs	300.00		100.00	100.00	-200.00	
31	Scottish Power - electricity supply for street lights	700.00	413.16	300.00	713.16	13.16	
Community Hall							
32	Legal advice re, community hall lease	0.00		500.00	500.00	500.00	
33	Sports-Booker - annual fee for on-line booking	480.00			0.00	-480.00	Ceased using S-B on 31 March 2014.

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34	Cleaning (includes £124 for opening/closing)	9,400.00	4,872.00	2,500.00	7,372.00	-2,028.00	
35	Maintenance Wistonia Electrical - repair of fire alarm Electrical repairs over several months Fire alarm keys Clough's of Nantwich - fitting of tapestry pole Holdfast Securities - fitting of new handle/lock Holdfast Securities - new keys New wall clock	2,000.00	157.20 575.25 44.00 58.99 74.66 39.12 16.00	50.00	1,015.22	-984.78	It is possible that unforeseen maintenance will be required before the end of the year. Keys required for new regular users
36	Annual energy usage West Mercia Energy (electricity Nov 12-Sept 14) Gas	3,000.00	835.39	300.00 1,500.00	1,135.39 1,500.00	-364.61	Meters not read - no basis for estimate
37	Industrial-sized waste bins (to be fixed)	1,000.00		1,000.00	1,000.00	0.00	Subject to CEC agreement. Unlikely to be spent before the end of the financial year.
38	Stapeley Community Hall' external sign	0.00		1,000.00	1,000.00	1,000.00	
39	Managing the hall Trinity Mirror - advertising Caretaker post Caretaker (in post for one week only)	5,000.00	130.79 80.00		130.79 80.00	-4,789.21	See separate R&P schedule for hall. Management of the hall is dealt with through Clerk's salary and cleaning contractor's costs.
42	Unallocated reserves	4,000.00		0.00	0.00	-4,000.00	
	TOTALS	55,515.00	25,637.81	15,307.00	40,944.81	-14,570.19	

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A	Budget 2014-2015	55,515.00	
	LESS Total expected spend to 31 March 2015	<u>-40,944.81</u>	
	Total underspend	<u>14,570.19</u>	

B CALCULATION OF ESTIMATED BALANCE ON 1 APRIL 2015

	Balance at bank on 31 December 2014 (rounded)	62,079.00	
LESS	Expected spend from 1 Jan - 31 March 2015	-15,307.00	46,772.00
ADD	Community Hall receipts ('guesstimate')	2,500.00	<u>49,272.00</u>
∴	Expected balance on 1 April 2015	<u>49,272.00</u>	

Note: When the budget proposals were considered on 15 December 2014, the expected balance was calculated to be £47,500.
