

Minutes of a meeting of Stapeley & District Parish Council
Neighbourhood Plan Steering Group
Held on Thursday, 3rd September 2015 at Broad Lane Methodist Chapel

Present:

Parish Councillors:

Jo Hillman (Chair), Peter Groves, Martin Malbon, Matthew Theobald

Volunteers:

Val Ingram, Sue Pritchard, Noel Wagstaff

1. Appointment of Note Taker for the Meeting

Matthew Theobald appointed as note taker.

2. Apologies for Absence

Pat Cullen, John Davenport.

3. Conflicts of Interest (non-parish Councillors)

None.

4. Declarations of Interest

None.

5. Approval of the Minutes of the last Meeting (10th August 2015)

The minutes of meeting were approved.

6. Resignation of Mary Hennessy-Jones

The resignation of Mary Hennessy-Jones was received and noted.

7. Nantwich South By-pass

Members views were encouraged.

Action: Item on the agenda for our 24th September meeting, members to come prepared with ideas/comments.

Action: Request an item for this topic on the agenda for the next Parish Council meeting.

8. Review of the Map Supplied by Cheshire Wildlife Trust.

The Steering Group's review comments were largely those communicated by Pat Cullen to the Parish Council Clerk in recent days, with the following additions:

- * Cronkinson Farm existing mitigation area, to the SE of the junction of PdS Way and Pear Tree Field,
- * Newt Mitigation area to the W of Stapeley Gardens development Phase 2 appears to be missing, along with the wildlife corridors around the whole development.

Action: Pat and Noel to arrange a meeting with CWT to share all comments provided both within and prior to tonight, along with additional map sites, before 21st September, on a mutually convenient day.

9. Consideration of Draft Plan so Far as a Single Document

The meeting reviewed the structure and content of the draft plan, agreeing the following next steps:

- Detailed review at our next meeting, to fill in any required sections and detailed information,
- Subsequent addition of information from the Housing Needs Assessment and CWT report, once they are available to us.

Action: Jo/Pat to ask Hazel Carstensen, who previously volunteered, if she would be happy to proof-read the draft plan, once it is ready for wider consumption.

Action: Matthew resend the Google drive access email, to remind Members of access to the shared documents.

Action: Sue to complete list of landowners to contact.

Action: Plan of designated area – Matthew to add to the draft plan document.

10. Allocation of Work Cross-checking Written Comments

A body of work is required to cross-check consultation comments with policies in the draft document, to tie them together and identify any gaps, as part of our evidence base definition.

Members agreed to the following allocations of cross-checking comments from the Second Consultation

Transport – Noel and Val
Housing – Martin and John
Amenities and Well-being – Matthew and Jo
Community – Jo and Sue
Green Spaces – Sue and Pat

The due date for completion of this work is the 24th September meeting.

11. Date of Next Meeting

Meeting on Wednesday 9th September, 19:00, venue to be confirmed.

Meeting on 24th September, 19:30, venue to be confirmed.