

Minutes of a meeting of Stapeley & District Neighbourhood Plan Steering Group
Held at Broad Lane Methodist Chapel on 17 December 2015

Parish Councillors: Matthew Theobald, Jo Hillman, Martin Malbon, Peter Groves,

Volunteers: Pat Cullen, Val Ingram.

- 1. Appointment of Note Taker for the Meeting**
Jo Hillman was appointed note-taker for the meeting
- 2. Apologies for Absence –** John Davenport, Sue Pritchard, Noel Wagstaff
- 3. Conflicts of Interest (non-parish Councillors)**
None
- 4. Declarations of Interest**
None
- 5. Approval of the Minutes of the last Meeting (23rd November 2015)**
The minutes of the meeting held on 23rd November 2015 were approved
- 6. Cheshire East Local Plan – Inspector's Further Interim Views**
HM Inspector released further interim views upon the examination of Cheshire East's Local Plan on Tuesday 15th December. The meeting is invited to consider the Inspector's Further Interim Views.

Noted
- 7. Letter to SoS DCLG**
The Clerk to Congleton Town Council has issued a letter to Greg Clark and has copied in all local councils which are also preparing Neighbourhood Plans. The Steering Group is invited to consider sending a similar letter to Greg Clark.

A steering group member has found a planning decision for Hook Norton, Oxfordshire that was overturned by Greg Clark despite there being an adopted Local Plan, an adopted Neighbourhood Plan, and a 5 year Land Supply – which has resulted in the approved planning permission being in conflict with the Neighbourhood Plan.

It was decided that the steering group write to Edward Timpson drawing his attention to this and asking about the support we can expect for our Neighbourhood Plan.
- 8. Gladman response to CE local plan**
The Parish Council has received a document prepared by Gladman as a response to the work Cheshire East during suspension of HM Inspector's examination of the submitted Local Plan. The Steering Group is invited to review the content of the document.

Noted
- 9. Draft Neighbourhood Plan – current version 0.1**
The following were reviewed:
 - a) Progress with the Policies of the Neighbourhood Plan.
 - b) Cross-referencing of policies with comments received during the Second Consultation.

c) Progress with other elements of the Neighbourhood Plan, including use of assessment tools, such as those suggested by Cheshire East:

1. An example Landscape Character Assessment as an example of what other groups have prepared to support their landscape policies. How to prepare a character assessment:
http://www.ourneighbourhoodplanning.org.uk/storage/resources/documents/How_to_prepare_a_character_assessment.pdf
<http://www.ourneighbourhoodplanning.org.uk/resources/documents/29>
2. The CWaC toolkit, useful for looking at designation of Local Green Spaces and ensuring the requirements of the legislation are met
3. Locally listed buildings and historic assets in Cheshire East :
http://www.cheshireeast.gov.uk/environment/heritage_natural_environment/conservation_listed_buildings/conservation_listed_buildings.aspx

This item was postponed until the meeting on January 5th 2016

10. Housing Needs Assessment

To receive Housing Needs Assessment Update 6 from Housing Vision and discuss the draft findings.

The report remains confidential until it is in the public domain.

It was decided that one member of the Steering Group go back to Dr Turkington with comments on the draft Housing Needs Assessment. It was agreed that an e-mail be sent round the Steering Group and the Parish Councillors to ask for comments / questions to be put to Dr Turkington by the 31st December 2015 and these will be sent to him before the 4th January 2016.

11. Rural Skyline

To review proposals for rural skyline views previously circulated and stored on Google Drive at:
<https://drive.google.com/open?id=0B9yATYA0sbiXREhmd2ITekcxVnc>

ACTION: to take away the PDF of the locally identified areas and write rationales pertinent to the 3 following statements from the NPPF Paragraph 77:

The Local Green Space designation will not be appropriate for most green areas or open space. The designation should only be used:

- Where the green space is in **reasonably close proximity** to the community it serves;
- Where the green area is **demonstrably special** to a local community and holds a particular local significance, for example because of **its beauty, historic significance, recreational value (including as a playing field), tranquillity or richness of wildlife**; and
- Where the green area concerned is **local in character and is not an extensive tract of land**.

Please use the following with the following labels where no information/don't know is relevant.

Identified Area	Reasonably Close Proximity	Demonstrably Special	Local Character (not an extensive tract)
Image 1	EG: This is within ½ mile of the heart of the parish	EG this is the point of an ancient mile marker	Don't know information
Image 2	EG 15 miles away	No relevant information	Don't know.

To be completed by the next meeting that Andrew is available for.

12. Next steps

To define next steps to progress the Neighbourhood Plan from the current draft (v0.1) to a draft ready for submission to Stapeley & District Parish Council for approval to move to Regulation 14 consultation, before the 31st March 2016.

This item was postponed until the meeting on January 5th 2016

13. Any Other Business

No other business recorded.

14. Date of Next Meetings

Tuesday 5th January 2016 7.30pm

Tuesday 26th January 2016 7.30pm

Monday 8th February 2016 7.30pm

Thursday 25th February 2016 7.30pm

Wednesday 9th March 2016 7.30pm