

**Minutes of the Neighbourhood Planning Steering Group
Held on 24 September 2015
at Broad Lane Methodist Chapel, Audlem Road, Nantwich**

Attendance: Parish Councillors: Jo Hillman (Chair), John Davenport, Martin Malbon
Non- Parish Councillors: Pat Cullen, Val Ingram, Noel Wagstaff, Sue Pritchard

1. Appointment of Note Taker for the meeting

Pat Cullen appointed as note taker

2. Apologies for absence

Matthew Theobald, Peter Groves

3. Conflicts of interest (non-parish Councillors)

None

4. Declarations of interest

None

5. Approval of the Minutes of the last meeting (9th September 2015)

To approve as a correct record the Minutes of the meeting held on 9th September 2015

Resolved: Minutes approved

6. To consider the timetable for the next Parish Newsletter

There was some discussion related to the timing of Neighbourhood Planning information to be included in the contents of the next Parish Newsletter. Discussion revolved around the fact that the impact of the contents would be better with a more realistic date to be decided.

Resolved: Inform the Clerk to the Council that Neighbourhood Planning information will be included in the Parish Newsletter at a later date.

7. Meeting with Rhiannon Monaghan

Rhiannon Monaghan from Spatial Planning, Cheshire East asked to be invited to the next Steering Group meeting to discuss progress.

Resolved: The Clerk to the Council to invite Rhiannon Monaghan to attend the meeting on 21 or 22 October (date to be confirmed), or 12 November.

8. Comment evaluation feedback

Members commented on their progress of ensuring the evaluation feedback information is included in NP policies. All members reported good progress to date with some areas yet to be completed.

There was some discussion regarding comments that did not fit the normal pattern with a suggestion that these could be included in an introduction to that section. This was not confirmed as the work is still on going.

A steering group member suggested that the Housing Policy should use the word 'bungalows' as this term is more easily understood.

It was noted that some commentators misunderstood the meaning of a conservation area. It was suggested that an article in the Parish Newsletter might help to explain this.

Resolved:

1. Continue with the evaluation feedback using the standard spread sheet format.
2. Include an article in the Parish Newsletter to explain the nature of a conservation area.

9. Any other business

1. Ecology Report

The group received a report of the recent meeting with Rachel Giles, Cheshire Wildlife Trust. Ms Giles is still welcoming more up to date information regarding habitats in the area including photographs of ponds, information on hedgerows and recent ecological surveys (last 5 years).

Resolved: Send any information to NW by 3rd October, who will then pass it on to Dr Giles.

2. Housing Needs Assessment

It was confirmed that the Housing Needs Assessment has been commissioned as per the approved brief.

3. Housing density

There was discussion regarding the housing density included in Application Number 15/3868N (Land behind 144 Audlem Road) and whether it conformed to the policy in the emerging Neighbourhood Plan.

Resolved: PTC to check the Housing Density policy **and report back.**

4. List of landowners in Stapeley and Batherton

SP and a local farmer have produced a map and list of all landowners in the Stapeley and Batherton areas.

Resolved: The Steering Group noted the excellent information provided by the farmer and asked for a letter of thanks to be sent. However, it was noted that he did not require a thank you letter.

10. Date of Next Two Meetings

- Wednesday 21st October (as noted by preference requests)
- Thursday 12th November

DRAFT