

**CLERK'S REPORT – NOVEMBER 2014
(FOR INFORMATION)**

Meeting to be held on 17 November 2014

1 INTRODUCTION

The report is for information only, but Members can seek clarification on any item.

2 PARISH NEWSLETTER

The parish newsletter has been printed and the distribution company expects to be able to deliver week-ending 15/16 November. The new housing estate at Stapeley Gardens (entered through Winterberry Way) has been added to the distribution list.

3 POLICE CLUSTER MEETING

Councillor Docker attended a Police Cluster meeting on 20 October and reports as follows:

(a) Speed Watch

Police speed initiatives showed the following in the parish:

14/07/14 08:25 - 09:15 A51, London Road.	477 vehicles passed, 1 speeding.
24/07/14 08:55 - 09:30 " "	205 vehicles passed, 3 speeding.
13/08/14 09:00 - 09:30 " "	160 vehicles passed, 1 speeding.
18/08/14 16:25 - 17:05 " "	382 vehicles passed, 3 speeding.
23/08/14 13:45 - 14:15 Peter de Stapleigh Way	112 vehicles passed, 6 speeding.

Warning letters were sent to each of the registered keepers of the speeding vehicles.

(b) Anti-social Behaviour and Crime

Anti-social behaviour was slightly down on the same period in 2013 but burglaries, particularly from sheds and garages had increased. In many cases, where garages and sheds were not locked, thieves were able to open the door and help themselves, mostly to tools and bikes. The Police asked Councils to try to give publicity to this to ensure that residents locked garage and shed doors.

PCSO Nick Jarvis commented that that the amount of litter in the vicinity of the Community Hall is mainly because the existing litter-bin capacity is inadequate and is of the view that additional bins would help. This is the subject of a separate agenda item.

Additional Police resources were to be deployed to cover the Halloween and Bonfire night period and any residents who had any concerns could telephone 101 (Police non-emergency number) to report those concerns.

(c) Neighbour Disputes

Anti-social behaviour or unresolvable neighbourhood disputes should be dealt with by the Safer Cheshire East Anti-Social Behaviour (ASB) Team at Cheshire East Council (CEC) and not by the Police unless a crime has been committed.

(d) Food Banks

If any residents are in need of help through poverty, the Nantwich Foodbank is operating from the Church in Market Street, Nantwich and is able to provide emergency food packs for needy families and individuals.

A notice about the issues raised was up-loaded onto the Parish Council's website as a news item (see Appendix 1).

4 STAPELEY PARISH ACTION GROUP (SPAG)

The Minutes of the SPAG Meeting held on 15 September 2014 were issued to Members on 2 November 2014. There are no specific items for the Parish Council's attention. (See Appendix 2 for Minutes.)

5 OUTSTANDING MATTERS

Website Review: To be dealt with at the January 2015 meeting. Members are encouraged to forward suggested improvements to Councillor Jo Hillman.

Community Hall Sign: The Parish Council has approved a contractor for a new sign, but is awaiting the signing of a new lease following which a formal application for permission will be submitted to CEC Planning.

Defibrillator Unit: The Co-op has given informal permission for the AED to be located on one of its outside walls, but a formal response is required.

Stapeley Broad Lane School has not responded. An initial letter and a follow-up were sent.

6 CORRESPONDENCE

Items of correspondence have been forwarded to Members as and when they arrived. There are no items requiring a decision.



Notice published on website

POLICE MATTERS

The Police have asked us to remind residents about a few important safety issues.

Lock your sheds and garages!

The Police have asked us to remind residents that burglaries in the area are mostly from unlocked sheds and garages which enables the thieves to steal such items as tools and bikes.

Halloween and Bonfire Night

The Police will be deploying additional resources over the next two weeks to cover the Halloween/Bonfire Night period. If anyone has any concerns, please telephone the Police non-emergency No. which is 101.

Anti-Social Behaviour

Anti-social behaviour is dealt with by the Safer Cheshire East Anti-Social Behaviour (ASB) Team at Cheshire East Council (CEC) and not by the Police unless a crime has been committed. If you have any problems please telephone CEC on 0300 123 5030 or you can e-mail safer@cheshireeast.gov.uk.

Anti-Social Behaviour is defined as any aggressive, intimidating or destructive activity that damages or destroys another person's quality of life. In other words behaviour which undermines any person's right to enjoy their home, their neighbourhood and their daily life in peace and safety. This can include:

- Persistent noise
- Verbal abuse or threats
- Threatening and intimidating behaviour
- Graffiti and damage to the property.

Food Banks

If any residents are in need of help through poverty, the Nantwich Food Bank operates from the church in Market Street, Nantwich and is able to provide emergency food packs for needy families and individuals.

Stapeley Parish Action Group

Minutes of the meeting held at Brine Leas School on Monday 15 September 2014

Present: Noel Wagstaff, Val Ingram, David Ingram, Sue Sherwood
Apologies: John Davenport, Bob Walker, Angus Graham, Rob Morton

1. Minutes of the previous meeting were received and accepted.

2. Matters arising from the minutes

The new Chair, NW, thanked the previous chair, VI, for the commitment she had made during her term in office.

Coffee Club

NW reported that the project may have folded as although suggestions had been forward to Ron Page, contact at Broad Lane Methodist Church, no feedback had been received.

All other matters arising were taken under other agenda items.

3. Correspondence

i) Parish Clerk

A pdf file update of the refreshed Parish Plan had been sent to the Parish Clerk. (uploaded onto the Parish Council's website)

SPAG Contact list was now on the Parish Council website

SPAG had been asked to contribute a section on its activities for inclusion in the next Parish Newsletter.

After discussion it was agreed that an article would be drafted and circulated for comment to emphasise that SPAG has access to Community Funding which was used to develop the Community Playground on Cronkinson Farm estate, and undertakes joint activities with the Parish Council such as anti-dog fouling initiative, helping to implement Speed Watch, as well as regular litter-picks.

Action SS.

The Chair, NW, has a key to the Council Noticeboard at the Co-op.

ii) CVS

It was agreed that emails from CVS should continue to be circulated.

Action SS

4. Finalisation annual accounts (Chair's Report)

Val Ingram agreed to draft a report for the year ending 30 March 2014. NW to confirm.

Action VI, NW

Signatories for SPAG account

It was agreed that Noel Wagstaff be added as an additional signatory. **Action NW**

5. Environmental Working Party

Litter Group

It was agreed that DI would update the litter-picking notice to try to increase the participation among local residents. **Action DI**

The next litter-pick is scheduled for Saturday 27 September 10.00am.

Cherry Tree Court

A complaint had been made on SPAG's Facebook page about the litter in Cherry Tree Court. It was agreed that NW would write a report on the situation re land ownership and responsibility for litter and AG or VI would be asked to post it.

Action NW, VI, AG

After discussion it was agreed that the Facebook site should be monitored and reviewed to ensure that postings were responded to, and membership should be extended to all SPAG members.

Action AG, all SPAG members

Dog Fouling

The campaign of the Parish Council and SPAG has been supported by Councillor Peter Groves and the Hillside Veterinary Surgery

S.106 Agreement land- entrance to Hawksey Drive

NW reported that there had been some movement by Taylor Wimpey to transfer land to Cheshire East and contractors had started to tidy up the area.

Action NW to pursue with Cheshire East Council

NW reported that Bovis had recently reorganised responsibilities for the NW area and he was awaiting a response from them.

Low carbon community

VI agreed to attend the low carbon community network meeting on 25 September at Ashton Hayes as SPAG representative.

Action VI

Footpaths, trees

SS had contacted local Cub Leader and had volunteered to run Conservation activities linked to trees and was waiting for a response.

6. Recreational Working Party

Some additional grass matting was due to be laid under the zip wire in the Community Playground in the next week.

NW agreed to check with Tracey Knight (Recreation Working Party) for any balance remaining of the Hastings Road S.106 money and to ask for a full account of the playground funding from Chris Lawton (Cheshire East Council). **Action NW.**

7. Communication Working Party

SPAG newsletter

AG had reported he could create another newsletter if one was required but would prefer to update the Facebook page with information which would be a more interactive medium and encourage more involvement from residents.

The following options for creation and distribution of a SPAG newsletter listing projects and encouraging recruitment were suggested.

- i) as an inserted article in the Parish Newsletter (**Included in Autumn Parish Newsletter**)
- ii) as a separate leaflet within the Parish Council's newsletter should there be insufficient space
- ii) as a stand-alone leaflet with distribution to Stapeley Gardens estate

Action NW, SS, AG

PC website

The section on Homewatch should be updated

Action NW

Recruitment of new members to working parties

Some volunteers had been recruited to Speed Watch and were also interested in joining SPAG and working parties.

AG to recruit more Speed Watch volunteers via Facebook.

Action AG

8. Transport

Parking

The double yellow lines at the entrance to Pear Tree Field had been completed.

Speed Watch

AG reported that six people have been trained and more volunteers are waiting to attend a training session. Monitoring sites in Broad Lane had already been approved and a map of new suggested locations for monitoring was circulated. Any new sites require Police approval before monitoring can be started.

Action DI/All to view site map and agree or suggest further sites to AG

AG to produce some basic stats for review when monitoring has started.

9. Public Services

Community Hall

Vandalism has occurred to guttering and Notice Board. A high security fence is being considered by the Parish Council.

The PCSO has been encouraged to monitor the hall, also to raise the profile within the Wybunbury Cluster team.

Cheshire Police Alert

This is a scheme introduced by Cheshire Police to send information about local crime information and crime prevention advice, news and appeals directly by email, text or voice message and also allows residents to feed back information to local policing teams.

It was agreed to advertise this service locally in SPAG newsletter and also to update the section on Homewatch on the website. Action NW (Item 7)

Housing developments

Information about SPAG to be circulated to new residents in Stapeley Gardens. (Item 7)

10. Parish Council update

Neighbourhood Plan

John Davenport's report on Parish Council business informed the meeting that there was a Neighbourhood Plan Stakeholder Working Group meeting on Tuesday 23 September. (An invitation for a member of SPAG to join this meeting has since been received and accepted; VI to attend)

Action VI

Parish Council public meeting on Neighbourhood Plan and possible decision on proposed Muller Development to be held on Monday 29 September. All members of SPAG invited to attend.

Action NW, SS

VI suggested that Sarah Baron, Community Led Planning Officer, Cheshire Community Action, sarah.baron@cheshireaction.org.uk, would be a useful contact in advising on Neighbourhood Plans.

The Parish Council has asked the Co-op Store and Broad Lane School if they would house the two recently purchased defibrillators.

11. SPAG Future Project plans

Outstanding projects from 2012

Low Carbon Community

Installing Re-cycling points

Installing Homewatch signage

Truck parking at Co-op

20's plenty speed policy

Engage Stapeley community re traffic congestion, road safety

Cronkinson walkways Trim Trail

Bulb planting in wider areas of parish

Barclays Bank Community volunteers

It was thought that any environmental improvement work on the Cronkinson Farm estate would need to be programmed after the transfer of community land from the developers to Cheshire East Council.

12. Dates of next meetings

Suggested dates for meetings in 2014-2015

Monday 10 November

Monday, 8 December

Monday, 26 January 2015

Monday 23 March

Monday 11 May

Monday 22 June

These dates to be confirmed with Brine Leas School

Action SS