

Stapeley & District Parish Council
Budget Monitoring as at 30 September 2015 : Draft Budget 2016-2017

	PAYMENTS	Col 1 Budget 2016-2017 £	Col 2 Spend to 30 Sept 2016 £	Col 3 Estimates to 31 Mar 2017 £	Col 4 Draft Budget 2017-2018 £	Notes
	Administration					
1	Clerk's gross salary	11,320.00			11,435.00	
2	Clerk's net salary	0.00	4,476.96	4,477.00	0.00	
3	Contribution to pension scheme for Clerk	30.00	0.00	0.00	0.00	Pension scheme not to be pursued.
4	HMRC - NI on salary	300.00	0.00	0.00	300.00	
4a	HMRC - NI/Tax on salary	0.00	1,656.00	1,650.00	0.00	
5	Payroll service	100.00	0.00	96.00	100.00	
6	Printing of Annual Report	110.00	0.00	0.00	110.00	
7	Newsletter printing	1,000.00	0.00	500.00	1,000.00	
8	Newsletter delivery	550.00	0.00	135.00	550.00	
	Clerk					
9	Training	0.00	0.00	60.00	0.00	
10	Expenses (Travel and phone)	400.00	0.00	300.00	400.00	
11	Stationery/publications	200.00	0.00	100.00	100.00	
	Members					
12	Chairman's allowance	250.00	250.00	0.00	250.00	
13	Training	120.00	0.00	0.00	120.00	
14	Expenses	100.00	0.00	100.00	100.00	
	Grounds Maintenance	1,500.00			1,500.00	
15	Talbot Way, grass-cutting lawned area		0.00		0.00	
16	Talbot Way - Conservation area		0.00	1,000.00	0.00	
17	General grass-cutting in the parish		0.00		0.00	
18	Grants	2,000.00			2,000.00	
	Insurance/Audit/Subscriptions					
19	External Audit (BDO)	250.00	360.00	0.00	360.00	
20	Audit fees (Internal)	140.00	162.00	0.00	150.00	
21	Insurance	450.00	436.42	0.00	450.00	

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22	Cheshire Community Action membership fee	85.00	0.00	85.00	85.00	
23	Cheshire Association of Local Councils	780.00	1,697.50	0.00	850.00	Overpayment in error: Refund of £848.75 due.
24	ChALC - Local Plan process	0.00	0.00	115.00	0.00	
	Miscellaneous					
25	Broad Lane Methodist Chapel (Room hire)	300.00	0.00	200.00	300.00	Ad-hoc meetings when community hall is unavailable.
26	Notice-board to replace that at Co-Op	1,000.00	1,980.00	275.00	0.00	
	Neighbourhood Plan	3,000.00				
27	Production of final high-quality finish Neighbourhood Plan	2,000.00	0.00	2,000.00	0.00	
28	Planning consultant	2,000.00	1,558.80	500.00	0.00	
29	Printing 500 copies of Draft Plan and questionnaire	0.00	2,712.42	0.00	0.00	
	Speed Watch					
30	Downloading of data and moving units around the parish every 3 weeks @ £125 per 3-week period.	2,250.00	2,550.00	0.00	2,600.00	
31	Additional units for Broad Lane	0.00	0.00	0.00	3,000.00	
32	Equipment repairs	700.00	0.00	700.00	800.00	
	Street Lighting					
33	Unmetered electricity	800.00	137.47	550.00	800.00	
34	Street light repairs	300.00		300.00	300.00	
	Shelter (adjacent to MUGA)					
35	Shelter to be located in vicinity of MUGA	8,000.00		0.00	0.00	This scheme has been 'shelved' owing to vandalism in the vicinity of the community hall.
	Website					
36	Contract renewal June 2017	0.00		0.00	1,900.00	
	COMMUNITY HALL					
37	West Mercia Energy	1,000.00	277.29	700.00	1,000.00	
38	Dame Hygiene Services (including nappy disposal)	400.00	30.00	400.00	650.00	
39	Legal Services	500.00	0.00	0.00	0.00	

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40	Industrial-sized waste bin (external)	0.00	0.00	250.00	250.00	Annual charge.
41	Gas supply	1,000.00	0.00	1,000.00	1,000.00	No invoices yet received.
42	Water supply	2,000.00	0.00	1,000.00	2,000.00	
43	Crystal Clean - cleaning of the hall	9,000.00	2,680.50	3,000.00	7,000.00	
44	Opening/closing for private parties (Crystal Clean)	1,000.00	0.00	500.00	500.00	This is based on £15 per open/close for each private event.
45	Servicing/call-out - central heating system	0.00	0.00	200.00	0.00	
46	Electrical call-out	0.00	0.00	50.00	0.00	
47	Ring-fenced funds for future maintenance	5,000.00	0.00	5,000.00	5,000.00	This includes repairs, heating maintenance and decoration.
48	Purchase of microwave	0.00	35.00	0.00	0.00	
49	Signs for gates to hall	0.00	282.00	8,000.00	0.00	
50	Statutory testing of equipment	300.00	0.00	0.00	300.00	
51	Christmas tree/lights for community hall	0.00	0.00	700.00	0.00	No budget provision.
52	NEW PROJECTS (To be suggested by Councillors)					
53	Unallocated reserves	3,000.00			3,000.00	
		63,235.00	21,282.36	33,943.00	50,260.00	

A Expected balance on 1 April 2017

Balance at 30 September 2016 ('guesstimate')

£

69,645.00

£

35,700.00

LESS Additional spend to 31 March 2017 (rounded down)

-33,940.00

38,700.00

ADD Community Hall receipts (1 Oct 2016- 31 Mar 2017) ('guesstimate')

3,000.00

38,700.00

Expected balance on 1 April 2017

38,700.00

B Calculation of Precept

Budget for the forward year

50,260.00

LESS Expected balance on 1 April 2017

-38,700.00

11,560.00

ADD Income from community hall during 2017-2018 (estimate)

5,000.00

16,560.00

Precept required (rounded)

17,000.00