Minutes of the Monthly Meeting of Stapeley & District Parish Council held at Stapeley Community Hall on Monday 15th April 2024

Attendance

Chairman:	Cllr Theobald
Councillors:	Cllr Hillman, Cllr Docker, Cllr Gibbs, Cllr Orungbemi
Clerk:	Mr Wayne Salisbury
Other:	Cllr John Priest– Cheshire East Council
Public:	None
Apologies:	Cllr Ford, Cllr Jacobs

Meeting started at 7:37 p.m.

1. **Welcome**
   The chair started the meeting and requested that attendees introduce themselves to the new clerk.

2. **To receive apologies for absence**
   Apologies were received from Cllr Ford and Cllr Jacobs.

3. **Proper Officer Appointment**
   It was noted that Wayne Salisbury has been appointed and commenced their role as Clerk to the Council and Responsible Financial Officer.

4. **Declarations of Interest**
   Cllr Orungbemi declared an interest in Item 15 – Planning.
   Cllr Hillman declared an interest in item 9 – Authorisation of Payments.

   Motion without notice
   RESOLVED: That the order of business be changed so that the planning item will be dealt with at the end of the agenda.

5. **Minutes of the previous meeting**
   RESOLVED: that the minutes of the meeting held on 25th March 2024 be approved as a correct record and signed by the Chair.

6. **Numbering of Minutes**
   It was noted that minute pages will start sequential numbering from page 1 as of this meeting (15th April 2024)

7. **Public Participation.**
   No members of the public were in attendance.

8. **Cheshire East Borough Councillor's report**
   Cllr Priest shared a report with members which included the following points;
   - Budget setting completed with all departments tasked to find savings to produce a balanced budget.
   - A shared poor view on section 114 and the impact that this can have on discretionary services.
   - Highways & Transport have assessed parking charges and have implemented charging in previously free-to-park car parks.
   - £11M currently held in reserves.
   - No significant changes are anticipated if there is a change in national government.
   - Highways working on potholes and road resurfacing. Cllr Priest working with officers to make the process smoother.

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- Call for speed limits to be lowered – some resistance from officers and requires consultation.
- Facilities at Brookfield Park are being looked into as the current provision is looking tired and needs a revamp. Looking to trial an open-air cinema night.
- Speaking to students at local schools to get youth involved in projects.
- Speaking to different parties to see how the Market Hall and Civic Hall could be better used.
- Lack of fencing on Stapeley Water Gardens development and potential planning implications.

Cllr Docker raised that they were pleased that the Snow Hill Car Park remains free after 3 pm.
Cllr Docker and the Chair raised flooding issues on London Road.
Cllr Docker commented on issues with the train service in Nantwich and that improvements are needed.

Cllr Docker left the meeting at 8:03 pm.

Cllr Docker rejoined the meeting at 8:05 pm.

9. Authorisation of Payments

RESOLVED: The schedule of payments for April 2024 correctly states the invoices presented and that £1790.84 is approved to be paid. (as detailed on page 5)

10. Banking Arrangements

It was confirmed that Cllrs Theobald, Jacobs, Docker and Hillman were current signatories and that Cllrs Docker and Jacobs were set up as online users.
It was agreed that the Council would consider at a future meeting if changing bank accounts to a bank better suited to the Council's needs is appropriate.

Cllr Theobald left the chair at 8:39 pm.

Meeting adjourned.

Cllr Theobald resumed the chair at 8:42 pm.

11. Unmetered Electric Supply

It was confirmed that payment for unmetered electricity supply is currently not being made until it can be established how the charges are being calculated.

It was agreed that the Clerk would explore quote options with other energy providers to be presented to the Council at a future meeting.

Cllr Gibbs left the meeting at 8:53 pm.

Cllr Gibbs rejoined the meeting at 8:55 pm.

12. Community Hall

It was updated that bedding plants will need to be sourced for the planters. Members discussed the requirement for a lockable letter box to be installed and the clerk will investigate suitable options.

The clerk will meet with Cllr Orungbemi this week to be updated on hall bookings.

It was discussed that there is not enough storage space in the gents toilets and that a secondary door could be added to make an enclosed storage room. Quotes are to be sought from the handyman.

Cllr Orungbemi raised that a booking enquiry had been made for a full-day booking. Members agreed that these types of bookings are not accepted.

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13. Action Log

The chair advised that the action log is available in the shared folder.
The clerk advised of a shared matrix document which will detail actions will be introduced.

14. Talbot Way Pond Area

Cllr Gibbs stated that a working group meeting had recently been held and that a decision will need to be made on which design option is preferred. This will be decided at a future meeting of the Council.

RESOLVED: To pay solicitor fees up to £300 (ex VAT) for required work relating to the title enquiry.

15. Local Plan Consultation

DEFERED: It was agreed that this item will be dealt with at a future meeting of the Council.

16. Council Required Resources

a) To consider the purchase of a laptop for clerk use.
RESOLVED: To purchase a laptop for use by the Clerk from Dell up to a value of £900.

b) To consider the purchase of a mobile phone for clerk use.
RESOLVED: To purchase a new Samsung mobile phone for use by the Clerk up to a value of £101.70.

c) To consider the purchase of a mobile sim plan.
RESOLVED: To purchase a mobile sim plan for use by the Clerk from Smarty for £6 per month.

d) To consider the purchase of a Microsoft 365 subscription.
RESOLVED: To purchase a Microsoft 365 subscription for use by the Clerk at £59.99 per year.

Cllr Orungbemi left the meeting at 9:34 pm.

17. Planning

a) Planning applications to be considered at this meeting

Reference	24/1140D
Type of Application	DISCHARGE OF CONDITIONS
Location	LAND AT PETER DESTAPLEIGH WAY, STAPELEY
Proposal	Discharge of Conditions 4, 5, 7, 9, 10,11,13,14,15,16,17,18,22 & 27 on 12/3747N - Proposed residential development for up to a maximum of 189 dwellings; local centre (Class A1 to A5 inclusive and D1) with a maximum floor area of 1,800 sq.m Gross Internal Area (GIA); employment development (B1b, B1c, B2 and B8) with a maximum floor area of 3,700 sq. m GIA; primary school site; public open space including new village green, children's play area and allotments, green infrastructure including ecological area; access via adjoining site B (subject to application 12/3746N) and new pedestrian access and associated works.
Deadline for Comments	24th April 2024
https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/1140D&query=ab05607021d34f0b9c1ecf4d3e7b7f13&from=p	

RESOLVED: To submit that 'Stapeley & District Parish Council has no comments to make on this application.'

Reference	24/1146N
Type of Application	FULL PLANNING
Location	Land Adjacent to Stapeley Community Hall, PEAR TREE FIELD, STAPELEY, CW5 7GZ
Proposal	Proposed detached one bedroom bungalow
Deadline for Comments	1st May 2024
https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/1146N&query=1fd42bdc-b2ba-4f4c-8799-c5f5a71e26e5	

RESOLVED: To submit that 'Stapeley & District Parish Council has no comments to make on this application.'

b) To consider any planning applications which have been received since the publication of this agenda.

No further applications were received.

18. Date of the Next Meeting

It was noted that the next meeting which will be the annual meeting of the council will take place on Monday 20th May 2024.

Meeting concluded at 9:52 pm.

Chairman…… Date……

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Stapeley & District Parish Council
Schedule of Payments

15th April 2024

	Date of Debit or Cheque Raised	Recipient	Purpose	£	£	Payment Method	Power of expenditure	Scribe
1	15/04/2024	ChALC	County Association Subscription Fees (April 24 to March 25)	1181.04		CHQ 001603	LGA 1972 S 143	Yes
2	28/04/2024	Waterplus	Community Hall - Water Charge (13th March to 12th April)	60.03		Direct Debit	LGA 1972 S 133	Yes
3	15/04/2024	Npower	Community Hall - Gas Charge (1st to 31st March)	43.23		CHQ 001605	LGA 1972 S 133	Yes
4	01/05/2024	Greenzone	Community Hall - Waste Collection (2nd to 30th May)	99.00		Direct Debit	LGA 1972 S 133	Yes
5	15/04/2024	Warbrook Creative	Updates to website	12.00		CHQ 001606	LGA 1972 S 142	Yes
6	15/04/2024	Cllr Jo Hillman	Reimbursement - HMRC - PAYE Amount owed on account (2023-24)	395.54		CHQ 001607	LGA 1972 S 112	Yes
			Total	**1790.84**				

Invoices checked and verified at the meeting held on 15th April 2024

Cllr J Gibbs

Cllr - Proposer - Sign & Date

Cllr Y Orungbemi

Cllr - Seconder - Sign & Date

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