Email: clerk@stapeleyparishcouncil.gov.uk

Website: www.stapeleyparishcouncil.gov.uk

Tel: 07449 457136

10th June 2025

To: **Members of Stapeley & District Parish Council**

Dear Councillor
You are summoned to attend the **Ordinary Meeting** of **Stapeley & District Parish Council** which will be held on **Monday 16th June 2025** at **7:30pm** at **Stapeley Community Hall, Pear Tree Field, Stapeley, CW5 7GW.**

Yours sincerely

Wayne Salisbury
Clerk and Responsible Financial Officer

Agenda

1. **To receive apologies for absence**
   To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. **Declarations of Interest**
   To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

3. **Minutes of the previous meeting**
   To approve as a correct record the minutes of the meeting of the Council held on Monday 19th May 2025 and discuss any matters arising which are not specific items on this agenda.

4. **Public Participation.**
   - A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
   - Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

5. **Cheshire East Borough Councillor's report**
   To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

6. **Authorisation of payments**
   To consider the approval of payments for June 2025 (payment schedule to follow from the Clerk).

7. **Clerk's Report**
   To receive a report from the Clerk.

8. **Internal Audit Report 2024-25**
   To receive and accept feedback as reported by the internal auditor

9. **Annual Governance Accountability Return (AGAR)**
   To approve sections 1 and 2 of the Annual Governance Accountability Return 2024-25.

10. **Notice of Public Rights**
    To note the dates set for the notice of public rights.

11. **Complaints Committee**
    To consider the adoption of updated terms of reference for the Complaints Committee.

12. **Road Safety & Speed Watch Working Group**
    a) To consider any additional members to be appointed to the Road Safety and Speed Watch Working Group.
    b) To consider the adoption of terms of reference for the Road Safety and Speed Watch Working Group.

13. **Cheshire East Highways Road Safety**
    To consider a response to communication received from Cheshire East Highways regarding speeding issues on London Road.

14. **Planning**
    a) To consider the following planning applications.

Reference	25/1776/FUL
Type of Application	Full Planning
Location	Five Oaks Second Dig Lane, Stapeley, Nantwich, Cheshire East, CW5 7QR
Proposal	New dog paddock
Deadline for Comments	30th June 2025
Cheshire East | pa.cheshireeast.gov.uk | Application | 400366.	

    b) To consider any planning applications which have been received since the publication of this agenda.

    c) To consider a response from the Council to the Muller Property Group's proposals for Phase 2 at Nantwich South/Maylands Park

15. **Exclusion of all persons other than Stapeley & District Parish Council members and staff**
    That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information.

Part 2

16. Clerk Additional Hours

To consider the payment of any additional hours worked by the clerk