Email: clerk@stapeleyparishcouncil.gov.uk

Website: www.stapeleyparishcouncil.gov.uk

Tel: 07449 457136

15th July 2025

To: **Members of Stapeley & District Parish Council**

Dear Councillor
You are summoned to attend the **Ordinary Meeting** of **Stapeley & District Parish Council** which will be held on **Monday 21st July 2025** at **7:30pm** at **Stapeley Community Hall, Pear Tree Field, Stapeley, CW5 7GW.**

Yours sincerely

Wayne Salisbury
Clerk and Responsible Financial Officer

Agenda

1. **To receive apologies for absence**
   To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. **Declarations of Interest**
   To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

3. **Minutes of the previous meeting**
   a) To approve as a correct record the minutes of the meeting of the Council held on Monday 16th June 2025 and discuss any matters arising which are not specific items on this agenda.
   b) To approve as a correct record the minutes of the meeting of the Council held on Monday 23rd June 2025 and discuss any matters arising which are not specific items on this agenda.

4. **Public Participation.**
   - A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
   - Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

5. **Cheshire East Borough Councillor's report**
   To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

6. **Authorisation of payments**
   To consider the approval of payments for July 2025 (payment schedule to follow from the Clerk).

7. **Budget Review**
   To review and approve expenditure against the budget for the 1st quarter of the 2025-26 Council year.

8. Bank Reconciliation

To verify the bank reconciliation as of 30th June 2025. (1st Quarter)

9. Accounting Audit

To consider a report following a member audit of entries within the council's accounts for the 1st quarter of the 2025-26 Council year.

10. Clerk's Report

To receive a report from the Clerk.

11. Planning

a) To consider the following planning applications.

Reference	25/2398/HOUS
Type of Application	Householder
Location	23 Waterlily Grove, Stapeley, Nantwich, Cheshire East, CW5 7RG
Proposal	Conversion of domestic garage into hobby room/annex.
Deadline for Comments	30th July 2025
Cheshire East | pa.cheshireeast.gov.uk | Application | 400821.	

b) To ratify comments submitted to the local planning authority.

Reference	25/2267/FUL
Type of Application	Full Planning
Location	Crewe Vagrants Sports Club Newcastle Road, Blakelow, Nantwich, Cheshire East, CW5 7EP
Proposal	Retrospective approval sought for the erection of 2nr padel courts to the rear of the sports clubhouse.
Deadline for Comments	18th July 2025
Cheshire East | pa.cheshireeast.gov.uk | Application | 400669.	

- Comment submitted – Stapeley & District Parish Council supports this application.

c) To consider any planning applications which have been received since the publication of this agenda.

d) To consider a response to the public consultation on development at Nightingale Land, off Broad Lane.

12. Grant Application

To consider a grant application from Broad Lane Coffee Club.

13. Community Hall Energy Tariff

To consider the community hall energy contract renewal for the gas & electric supply with Octopus Energy.

14. Talbot Way Pond Area

To review the grounds assessment report and to consider any further required decisions.

15. Exclusion of all persons other than Stapeley & District Parish Council members and staff

That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information.

Part 2

16. Clerk Additional Hours

To consider the payment of any additional hours worked by the clerk