Email: clerk@stapeleyparishcouncil.gov.uk

Website: www.stapeleyparishcouncil.gov.uk

Tel: 07449 457136

10th March 2026

To: **Members of Stapeley & District Parish Council**

Dear Councillor
You are summoned to attend the **Ordinary Meeting** of **Stapeley & District Parish Council** which will be held on **Monday 16th March 2026** at **7:30pm** at **Stapeley Community Hall, Pear Tree Field, Stapeley, CW5 7GW.**

Yours sincerely

Wayne Salisbury
Clerk and Responsible Financial Officer

Agenda

1. **To receive apologies for absence**
   To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. **Declarations of Interest and Dispensation Considerations**
   a) To receive declarations of any Disclosable Pecuniary Interests relating to items on the agenda and their nature.
   b) To receive declarations of any Other Interests relating to items on the agenda, and their nature.
   c) To note any dispensations granted prior to the meeting.

3. **Minutes of the previous meeting**
   a) To approve as a correct record the minutes of the meeting of the Council held on Monday 16th February 2026 and discuss any matters arising which are not specific items on this agenda.
   b) To approve as a correct record the minutes of the meeting of the Council held on Monday 9th March 2026 and discuss any matters arising which are not specific items on this agenda.

4. **Public Participation.**
   - A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
   - Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

5. **Cheshire East Borough Councillor's report**
   To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

6. **Authorisation of payments**
   To consider the approval of payments for March 2026 (payment schedule to follow from the Clerk).

7. **Clerk's Report**
    a) To receive a report from the Clerk.
    b) To consider correspondence entered into the meeting.

8. **Planning**
    To consider any planning applications which have been received since the publication of this agenda.

9. **Road Safety Working Group**
    To receive an update from the Road Safety Working Group.

10. **CIL Working Group (Community Infrastructure Levy)**
    a) To receive an update from the CIL Working Group.
    b) To consider the appointment of an additional member to the CIL Working Group.

11. **Community Hall Hire Requests**
    a) To consider the use of the Community Hall for a community first aid awareness day.
    b) To consider the use of the Community Hall for a fundraising quiz night in aid of Meningitis Research Foundation.

12. **Community Hall Maintenance**
    a) To consider the quote received for the installation of a fixed telephone line to enable an internet connection, and to consider alternative connectivity options including satellite broadband.
    b) To consider the quote received for the completion of the EICR (Electrical Installation Condition Report) and other required electrical works.

13. **Accessibility Statement**
    To consider and approve the Council's website accessibility statement.

14. **Data Protection Policy (Privacy Policy)**
    To consider an update to the Council's data protection policy.

15. **Street Naming Consultation**
    To consider Cheshire East Council's request for comments and suggested names for two new streets associated with the development at Land off Peter De Stapleigh Way, Stapeley.

16. **Road Traffic Survey**
    To consider the commissioning of a road traffic survey to obtain data to support the Council's review of, and comments on, relevant planning applications.

17. **Exclusion of all persons other than Stapeley & District Parish Council members and staff**
    That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information.

Part 2

18. **Clerk Additional Hours**
    To consider the payment of any additional hours worked by the clerk