Email: clerk@stapeleyparishcouncil.gov.uk

Website: www.stapeleyparishcouncil.gov.uk

Tel: 07449 457136

14th July 2026

To: **Members of Stapeley & District Parish Council**

Dear Councillor
You are summoned to attend the **Ordinary Meeting** of **Stapeley & District Parish Council** which will be held on **Monday 20th July 2026** at **7:30pm** at **Stapeley Community Hall, Pear Tree Field, Stapeley, CW5 7GW.**

Yours sincerely

Wayne Salisbury - Clerk and Responsible Financial Officer

Agenda

1. **To receive apologies for absence**
   To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. **Declarations of Interest and Dispensation Considerations**
   a) To receive declarations of any Disclosable Pecuniary Interests relating to items on the agenda and their nature.
   b) To receive declarations of any Other Interests relating to items on the agenda, and their nature.
   c) To note any dispensations granted prior to the meeting.

3. **Minutes of the previous meeting**
   To approve as a correct record the minutes of the meeting of the Council held on Monday 15th June 2026 and discuss any matters arising which are not specific items on this agenda.

4. **Co-Option**
   To consider the co-option of declared candidates to fill a vacant seat on Stapeley & District Parish Council.

5. **Public Participation.**
   A period not exceeding 15 minutes for members of the public to ask questions and submit statements.
   - Members of the public wishing to ask a question or make a statement during this item must register with the Clerk by emailing clerk@stapeleyparishcouncil.gov.uk before 9.00 am on the day of the meeting. Only those who have registered in advance will be able to participate in this item.

   - Members of the public are welcome to attend the meeting to observe without speaking. However, where possible, the Council would appreciate observers also registering their attendance in advance by emailing clerk@stapeleyparishcouncil.gov.uk, so that the meeting room can be set up accordingly.

6. **Cheshire East Borough Councillor's report**
   To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

7. **Authorisation of payments**
   To consider the approval of payments for July 2026 (payment schedule to follow from the Clerk).

8. **Clerk's Report**
   To receive a report from the Clerk.

9. Planning

a) To consider the following planning applications.

Reference	26/2295/HOUS	Deadline for Comments	21st July 2026
Type of Application	Householder		
Location	152 London Road, Stapeley, Nantwich, Cheshire East, CW5 7JN		
Proposal	Single storey rear extension to the main dwelling.		
Cheshire East | pa.cheshireeast.gov.uk | Application | 405662			

Reference	26/2419/FUL	Deadline for Comments	30th July 2026
Type of Application	Full Planning		
Location	FIVE OAKS Second Dig Lane, Stapeley, Nantwich, Cheshire East, CW5 7QR		
Proposal	Change of use from ancillary living accommodation to short term holiday lets.		
Cheshire East | pa.cheshireeast.gov.uk | Application | 405830			

b) To note the following planning comments which have been submitted since the last meeting.

Reference	26/2332/CLPUD	Deadline for Comments	16th July 2026
Type of Application	Certificate of Lawful Use / Development - Proposed		
Location	SANDY LODGE, 148 London Road, Stapeley, Nantwich, Cheshire East, CW5 7JN		
Proposal	Certificate of proposed lawful use for removal of chimney		
Cheshire East | pa.cheshireeast.gov.uk | Application | 405667			

- Submitted 9th July 2026: *Stapeley & District Parish Council has no comments to make on this application.*

c) To consider any planning applications which have been received since the publication of this agenda.

10. Strategic Planning Board Comments

To consider the Council's representation at the Strategic Planning Board meeting on the 22nd July 2026.

11. Working Groups 2026-27

To consider membership of the Parish Council Road Safety and Speed Watch Working Group. (2 seats)

12. Road Safety Working Group

To receive an update from the Road Safety Working Group and to consider any required decisions.

13. CIL Working Group (Community Infrastructure Levy)

To receive an update from the CIL Working Group and to consider any required decisions.

14. CIL Report 2025-26 (Community Infrastructure Levy)

To approve the CIL report for year ending 31st March 2026.

15. Standing Orders

To consider a review of the Council's standing orders.

16. Budget Review

To review and approve expenditure against the budget for the 1st quarter of the 2026-27 Council year.

17. Bank Reconciliation

To verify the bank reconciliation as of 30th June 2026. (1st Quarter)

18. Accounting Audit

To consider a report following a member audit of entries within the council's accounts for the 1st quarter of the 2026-27 Council year.

19. ChALC Annual Meeting Motion Proposal

To consider the submission of a motion to the ChALC annual meeting.

20. Exclusion of all persons other than Stapeley & District Parish Council members and staff

That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information.

Part 2

21. Clerk Additional Hours

To consider the payment of any additional hours worked by the clerk